



# Landford Parish Council

Minutes of the LANDFORD PARISH COUNCIL

Meeting held on

Wednesday 16 November 2022. Start time 7:15 pm

Landford Village Hall (Blue Room)

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP) – Vice-Chair, Mary Davies (MD), Rob Bird (RB), Geoff Hewson (GH), Glenn Keirl (GK), John Bonney (JB), Nick Hall (NH), Damian Swancott (DS), and Cllr Zoe Clewer (ZC) (Wiltshire Council)

Plus: Melanie Camilleri (MC) – Clerk/RFO. PC Peter Jung, PCSO John Taylor, PCSO Alex, and 6 members of the public attended.

## MINUTES

**159/22**      **Apologies for Absence:** None

**160/22**      **Declarations of interest:** None

**161/22**      **Minutes**

- i) the Minutes of the Parish Council's Meeting held on **12 October 2022** were approved
- ii) the Minutes of the HR Committee dated **03 October 2022** were noted

**162/22**      **Planning**

- i) To consider applications received (see Planning Schedule)

**163/22**      **The Cuckoo**

- i) The Parish Council noted the contents of an anonymous letter received from a member of the public expressing their concern about a number of matters involving the operations of the premises. This matter has now been tackled by Wiltshire Council's Environmental Control and Protection Team and a review of the Premises Licence has taken place.
- ii) The Parish Council noted the Decision Notice published by Wiltshire Councils Environmental Control and Protection Team following a review of the Premises Licence on 07 November 2022. It also noted the Parish Council are involved by way of conditions 5. (notice of an event) and 6. (telephone no. for complaints). MC was asked to take the necessary actions in respect of these conditions.

**164/22**      **NML RR**

- i) Cllr Bonney delivered a report on improvements to heating (purchase of two convector heaters) and lighting maintenance.
- ii) **RESOLVED:** to employ a cleaner to clean the 2hrs per month @£30 a clean. To be reviewed in 3 months (Feb 2023)
- iii) **RESOLVED:** the Mother and Baby Group will receive a discounted rate of £4 for 1.5hr bookings each week. It was suggested that the Group approaches LPCP or SWAB to fund a play mat and toys.
- iv) MC reported the transfer of legal title of the NML RR from Redlynch Parish Council to Landford Parish Council following the Community Governance Review in 01 April 2017, did not take place as the Order alone was not sufficient to transfer title. For this, a transfer (TR1) must be completed by Redlynch PC. MC approached Wiltshire Council's Legal Team to remedy, but they have pushed

back. MC reported that she has therefore approached Redlynch PC as the 'selling' body to progress a TR1. Progress updates will follow.

**165/22**

**Electrical works**

- i) A local electrician has agreed to carry out the following in the next week or two:-
  - 'flick' testing for Emergency Lighting
  - PAT testing appliance at NML RR and Landford Rec Pavilion
  - EICR for the Defib
- ii) SSE has written stating the meter is approaching its end of lifespan. MC asked to speak to the local electrician on ways the Parish Council can resist their proposal to instal a SMETS2 smart meter

**166/22**

**RoSPA Inspection Reports for Landford Rec Grd/Play Area and NML Play Park**

- i) Cllr Bonney delivered an update on the RoSPA Reports alongside his own inspection report. The following actions were agreed for 2023/24 with a budget allocation of £5K:-
  - Contact manufacturer to dismantle and check zip-wire fitting (Landford Rec)
  - Contact manufacturer to replaced 2x wooden posts on the Multi-play (Landford Rec)
  - Replace 2x toddler swings (NML Play Park)
  - Ask Vitaplay to take down the bottom rail of the assault course in NML Play Park, as was agreed at the site visit pre installation of the TTT. Settlement of BACS to be held-up pending this action.

**167/22**

**Youth Project**

- i) Cllr Swancott reported activities commence next week. Committed spend in each financial year is £3K.

**168/22**

**Finance**

- i) The Cash Flow Report and payments were unanimously approved.

**Account Balances**

Unity Trust Bank 15 November 2022: £48,988.87

Nationwide Business 95-day Saver 15 November 2022: £22,000.00

**Payments approved**

Payee	Detail	Amount £ (incl vat)	Method
Miss A Lankford	NML RR Cleaning	75.00	DD
Pennon Water	Water for Pavilion	4.50	DD
Suez	Bins NML Rec Grd	69.35	DD
M Camilleri	Monthly gross salary	2523.00	S/O
Pennon Water	Water for Pavilion	4.50	DD
Idverde	Bins Landford Rec Grd & NML Rec Grd (Oct)	326.86	BACS
Bawdens	Grass cutting Landford Rec Grd	163.43	BACS
Hamblin	Grass cutting NML Rec Grd	280.00	BACS
Julie King	Cleaning Landford Toilets	282.50	BACS
Vitaplay	Table Tennis Table	6,240.00	BACS
Community Heartbeat Trust	NML Rec Grd Defib Annual Support	151.20	BACS
Playsafety Ltd	RoSPA inspections	281.40	BACS
John Bonney	Reimbursement (heating and lighting NML RR)	52.98	BACS
M Camilleri	National salary award (wef 01 April), expenses and reimbursements Employer NI	1,340.44	BACS
Total debit		<b>£11,761.49</b>	

**Receipts**

Payee	Detail	Amount £	Method
Member of public	NML RR hire	15.00	BACS
Member of public	NML RR hire	87.50	BACS
Forest Fitness	Use of Landford Rec Grd (monthly payment)	35.00	BACS
Member of public	NML RR hire	30.00	BACS
Member of public	NML RR hire	20.00	BACS

Member of public	NML RR hire	20.00	BACS
		Total credit	<b>£187.50</b>

- ii) Review of mid-year budget 2022/23 was noted.
- iii) The 2<sup>nd</sup> draft budget/Precept 2023/24 was reviewed and discussed in detail and modifications made. MC to now update for formal review and sign-off before submission deadline to Wiltshire Council by the deadline 18 January 2023.
- iv) RESOLVED to note on 02 Nov 2022, LGA announced the 2022-23 National Salary Award and that as the new pay scales are retrospectively applied to 01 April 2022. Actions arising 1) backdated pay 01 April – 01 Nov 2022. Modify Standing Order wef 01 Dec 2022.
- v) RESOLVED the fencing quote for Landford Rec Grd and Maybush Copse was approved. MC to instruct with the request that caps are added to the posts.

**169/22**

**Councillors Reports**

**MD:**

Following LPCP meeting:-

- Memorial bench Policy – yet to be produced. MC thanked Cllr Clewer for sending over an example used by the Church
- Request for free access to NML RR – declined
- Karen Linaker of Wiltshire Council commented on the good LPCP development plan, stating she looks after 60 parishes and this is the best she has seen.
- Attended the NFALC meeting on 20 Oct
- Affordable Housing Project Working Group Terms of Ref adopted. Next steps hold a public engagement event at which Expressions of Interest can be made (form produced).

**RB:**

- Member of public wishes to make a donation towards the NML RR. RB and JB meeting her at the NML tomorrow to discuss.

**NH:**

- 2x trees need attention. Tree down Maybush Copse - Greg Gent (arboriculturist) taking a look and will quote. Dangerous tree Beach Grange reported on MyWilts
- Blocked drain at the junction of Forest Rd & Lyndhurst Rd: MC has contacted Sewers and Gullies Team who will clear in schedule 26 Dec

**JB:**

- Xmas Lights: to be placed in same locations as last year
- Tin shed: need access as key doesn't work for padlock fitted. MC asked to contact BCC and Pete (Forest Fitness)

**PC Peter Jung:**

- Tractors stolen – posted on social media
- 3 wooden fence panels stolen
- Car Break ins – NML car park opposite the pub (windows smashed)
- Burglary Hamptworth.

**170/22**

**To receive a report from Councillor Zoe Clewer (Wiltshire Council)**

1. 24Oct22 Attended Neighbourhood Tasking Group. John Bonney also present (gave him some recent NFNPA literature for LPC: Park Life, recent reports). Rural crime update from PC Jung, ASB, theft from Coop, PSPOs discussed.
2. 31Oct22 Police station meeting Guildhall. I stressed response times to the South of the County could be affected if any new site were further away than the current one.

3. 1Nov22 Contacted PCC & Wiltshire Police re Rural Crime. Police operation at the moment and another planned.
4. 07Nov22 Wiltshire wide 5 year land supply letter forwarded to LPC for circulation and to ask LPC Chair send to John Glen MP, if LPC are in support.

Wiltshire Council post cabinet briefing 18 October:-

- Wiltshire Council is co-ordinating cost-of-living support and thanks everyone for what they're doing

The council is co-ordinating information on what community facilities and services are being provided in the county to support people through the cost-of-living challenges. An interactive map is being developed so that in a few clicks people can quickly find what warm spaces and community food providers are available in their local area. Plans are also gathering pace for Wiltshire Council to introduce its own warm spaces in libraries and other public buildings.

The council has also collated information and guidance on a variety of cost-of-living related topics such as energy, council tax and benefits, housing information, the support of local partner agencies, and advice on mental health. This can be found on the council's website at [Supporting you through the rising cost of living](#) and these pages will be updated regularly.

Wiltshire Council's Area Boards, uniquely placed in their local areas, will also do what they can do to support communities during the cost-of-living crisis. This includes gathering vital information on the impact of the situation locally and the ability to fund cost of living-related projects through its older and vulnerable adults funding strand, subject to the simple application process.

Cllr Richard Clewer, Leader of Wiltshire Council, said: "Just as we saw during the pandemic, residents and communities across the county are joining forces to help people in need and look out for one another. We thank everyone out there doing what they can and it's something we never take for granted."

- Partnership working to improve social mobility and tackle inequalities in Wiltshire communities

Wiltshire Council has been updated on its commitment to improve social mobility and tackle inequalities when senior leaders from public sector organisations including the Police and NHS took part in community visits to Studley Green, Trowbridge and Bemerton Heath, Salisbury.

Concerns in Studley Green included the need to improve pavements for mobility scooters, concerns about crime, anti-social behaviour and making the 101 service, user friendly and the need for more activities aimed at teenagers including those with additional needs. In Bemerton Heath, similar but slightly different themes emerged including, fly tipping and littering, the need to improve access to healthcare when coming out of hospital and mental health and addiction issues

Following the visits, business cases for targeted interventions and funding bids are being developed and it is planned to develop a flexible toolkit for engaging whole communities over the longer term so that this approach can be rolled out in other areas over the coming months.

**171/22**

**Correspondence, AOB, urgent matters**

- i) Report by a member of the public that a horse is being exercised at Landford Rec Grd. NB established this was a one-off incident and the horse was being walked around, not ridden, as it had recently gone lame. No other reports or complaints received.

- ii) Speeding concerns for Hamptworth Road: MC delivered a report to a member of the public on what actions the PC can take in association with WC Highways after consultation with Paul Shaddock (WC Highways Engineer). Agreed that MC will speak to Paul again to request a preliminary assessment through Metro Count as well as deployment of Community Speed Watch.

**172/22**

**Date of next meeting**

The date of the next Meetings for **Landford Parish Council** will be on **Wednesday 14 December** at **7:15pm** in the **Nomansland Reading Room**.

Being no further business, NB closed the meeting at 9:20pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING**