



# LANDFORD PARISH COUNCIL

By order of Mary Davies, Chairman.

Agenda queries to Estelle Sherry, Parish Clerk ([clerk@landford.org.uk](mailto:clerk@landford.org.uk))

4th June 2024

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Councillors are hereby summoned to attend the **PARISH COUNCIL MEETING** of Landford Parish Council on **Wednesday 12<sup>th</sup> June 2024 at 7.00pm in Nomansland Reading Room** to transact the following business.  
The public and press are welcome to attend.

**7.00pm**

## **PUBLIC QUESTION TIME**

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comments to the Council. Members of the public are asked to restrict their questions and/or comments to three minutes. **All questions and statements should be submitted in advance of the meeting to the [clerk@landford.org.uk](mailto:clerk@landford.org.uk) by 12 noon on the prior Tuesday.** Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item at the next appropriate Parish Council meeting. This section is not part of the formal meeting of the Council.

## **AGENDA**

### **052/24 Apologies for absence**

Schedule 12 of the Local Government Act 1972 (LGA) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend should tender their apologies to the Parish Clerk so the grounds upon which apologies are tendered may also be recorded. Section 85(1) of the LGA requires members present to decide whether the reason(s) for the absence are accepted.

### **053/24 Declarations of interest**

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S1 2012/1464) requires members to declare any interest they may have in agenda items in accordance with the Localism Act 2011 section 30(3).

### **054/24 Annual Parish Meeting Minutes; to consider approval of the Minutes of the Annual Parish meeting held on 8<sup>th</sup> May 2024**

### **055/24 Annual Parish Council Meeting Minutes; to consider approval of the Minutes of the Annual Parish Council meeting held on 8<sup>th</sup> May 2024**

### **056/24 PC Evans / PC Ramsey Report**

### **057/24 Cllr. Z. Clewer Report (Wiltshire Council / NFNPA member)**

### **058/24 Planning; to consider applications received (see Planning Schedule)**

**059/24 Clerk / RFO Reports**

- i) General Update – to receive any updates.
- ii) Receipts and Payments Report – to consider the report and approve invoices itemised for payment.
- iii) Grass Cutting Contract – to note the current grass cutting contract, including current regimes and frequencies in respect of Landford Recreation Ground.

**060/24 Councillor Reports – For Discussion and Decision**

- i) Gov.UK Domain **(DS/Clerk)** - to consider the report on a gov.uk domain for the council's website and clerk email.
- ii) Community Resilience Plan **(AH)** – to approve the adoption of the Plan, noting that it remains a live document for update as required.
- iii) Landford Recreation Ground – to consider:
  - **(NH)** The installation of a path from the car park to the Pavilion, and approve actions to achieve this.
  - **(JB)** Approving the part dismantling and felling of an oak tree, to mitigate risk of further failure, as recommended by the tree inspector.
  - **(MD)** The setting up of a working party to undertake a re-organisation of the Pavilion.
- iv) Reclassification of Glebe Lane **(KP)** – to consider whether to pursue with WC the reclassification of the Lane from a classified to an unclassified road.
- v) Maybush Copse **(JB/NH)** – to approve the quotation for the supply and installation of gate posts.
- vi) Nomansland Reading Room **(RB)** – to receive an update on the noticeboard and other issues and proposed activities, and to approve actions going forward.

**061/24 Councillor Reports – For Information and Discussion**

- i) Chair's Report **(MD)** - to receive the report for information.
- ii) Affordable Housing Working Group **(MD)** – to receive a general update and consider information sharing via a third-party website.
- iii) Glebe Lane / Pound Hill **(GH)** – to receive an update on WC's proposals to undertake a drainage survey and to note the removal of LHFIG involvement and replacement as a capital scheme.

**Matters for Future Consideration** - Items to be brought to the next meeting of the Council.

- Budget Monitoring Report (as at end Quarter 1)
- Bank Reconciliation (as at 30.06.24)
- Standard Operating Procedures – Admin, Finance and HR
- AHWG Update – including affordable housing delivery models
- Wild About Wiltshire

If agreed the date of the next meeting for **Landford Parish Council** will be on **Wednesday 10<sup>th</sup> July 2024 at 7.00pm in Blue Room, Landford Village Hall.**