



Landford Parish Council

Minutes of the meeting held on 11 November 2020 at 7:15pm

Held by video conference (in order to protect the health and safety of councillors and members of the public during the COVID-19 pandemic)

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP), David Wilson (DW), John Bonney (JB), Geoff Hewson (GH), Glen Keirl (GK) and Damien Swancott (DS)

Plus: Melanie Camilleri (MC) – Clerk/RFO and one member of the public

143/20 Apologies for Absence: Joy Proctor (JP)

144/20 Co-option of new Councillor

- i) The Councillors ratified Rachael Stanton (RS) being co-opted onto the Parish Council. RS joined the Councillors. TVBC's 'Register of Member's Pecuniary Interests' form completed
- ii) RS has agreed to join the HR Committee

145/20 Declarations of interest: None

146/20 Minutes: the Minutes of the Parish Council's Meeting held on **14 October 2020** were approved and signed

147/20 Planning and Treeworks

Applications received were considered - see attached Planning Schedule for decisions

148/20 Finances and Cheques

- i) DW proposed, seconded by RS and resolved unanimously to approve the Cash Flow Report and authorise payments. DW and KP to authorise BACS payments raised online by MC.
 - o Unity Trust Bank: balance 30 October £64,634.79
 - o Nationwide BS Business 95-day Saver (Issue 7): balance 01 November: £22,000.00

Payee	Detail	Amount £ (incl vat)	Method
Pennon Water Services	Water for Pavilion	2.50	DD
Suez	NML Bin Collection	65.11	DD
M Camilleri	Monthly gross salary	1,650.88	S/O
Idverde	Landford Rec Grd bin emptying	97.15	BACS
Playsafety Ltd	RoSPA reports	276.00	BACS
Indigo	Parish Questionnaire	424.80	BACS
Indigo	Parish Questionnaire envelopes	214.80	BACS
M Camilleri	Office allowance	10.00	BACS
Total debit		£2,741.24	

- ii) The draft budget 2021/22 was further considered and a couple of adjustments made. Key points of discussion
 - o The councillors wished to record that the £6K allocated for the NML RR refurb in the 2020/21 budget had originally been set aside without knowledge the

NML RR Management Committee hold £8K on a separate bank account. In light of these funds, the Parish Council's allocation of £6K will be reconsidered.

- RoSPA has identified the picnic bench at Landford is rotten and needs replacing. This will be financed from the Contingency Fund
- Budget/Precept approval will take place at the 09 Dec meeting.

149/20

Affordable Housing

- i) GH delivered an update on registering a request for a Housing Needs Survey with Wiltshire Council and that he's clarified definition of 'Community led' housing: -
- has open and meaningful community participation and consent throughout the process;
 - the community group or organisation will own, manage or steward the homes in whichever way they decide to;
 - the housing development is of true benefit for the local community, a specific group of people (an intentional community), or both; these benefits should also be legally protected in perpetuity.

It also helps to understand that community led housing is not: -

- a tokenistic consultation;
- a housing association scheme with the backing of a parish council or community;
- a bog-standard housing development.

Cllr Randall recommended that GH speak to Wiltshire Council officers involved with this HNS so that they fully understand Landford is also covered by the New Forest National Planning Authority.

150/20

RoSPA Reports: Lanford Rec Ground and NML Play Park

- i) DW reported that on Sun 08 Nov he'd turned off the water in Landford Pavillion and turned on the frost heater in the 3 toilets (as the water has been left on).
- ii) DW reported the findings of RoSPA, highlighting matters which need attention and actions agreed between DW and JB:-

Landford

- JB has cleared foliage around the cycle track and will carry out a couple of small items at NML highlighted in the report.
- rotten picnic table should be removed and replaced
- leave the zip wire out of action until the covid crisis is over and then carry out an inspection of the cable and zip mechanism prior to re-opening.

NML Play Park

- tyre swing – concerns about the security of the overhead steel beam and the condition of the main bearing assembly. Remove the chains, tyre and bearing assembly from the tyre swing asap so that DW can strip and inspect the bearing assembly and establish if there is any sign of rot on the wooden support beams holding up the steel beam. Fit two beam clamps to the RSJ to ensure the beam cannot move sideways and will be obvious to the inspector. Fit a replacement tyre.
- JB will tape up the split rubber sleeve on the small swing seats.
- weed growth on the safety surfaces non-urgent and application of weed-killer can wait until the weather improves.

151/20

Landford Rec Grd Disabled Toilet

- i) Will remain closed during the 2-week Xmas holidays (as the contract cleaner Julie King is unavailable)

- 152/20 Youth Steering Group – Development & Involvement**
i) Councillor Damien Swancott addressed the councillors on proposals for the Parish Council to establish a Youth Steering Group to meet bi-monthly. After discussing the merits of setting-up such a Group, it was unanimously agreed that DS may proceed. DS to produce a communication by which to approach existing youth groups and schools in the community.
- 153/20 Christmas Trees 2020**
i) After discussing various options and issues experienced with stability of trees erected last year, it was unanimously agreed to set-up solar Xmas lights only at various points throughout the community. 10 sets required. RS to discuss with JP.
- 154/20 To receive Councillors’ Reports: None**
- 155/20 To receive a report from Councillor Leo Randall (Wiltshire Council)**
Cllr Randall established the Parish Council’s representatives for the National Park Quadrant meetings as well as the Wiltshire Council Area Board.
- 156/20 Correspondence and any urgent matters**
i) Bus Shelter on Beech Grange damaged by Sainsburys delivery van: MC reported the incident to Wiltshire Council and Sainsbury’s insurers. MC gave Sainsbury’s 24 hours to clear the site of broken glass (due to health and safety) and advised that if this was not carried out, the Parish Council would instruct their handyman to do so (and invoice Sainsbury’s). MC confirmed the handyman cleared the site of broken glass as this was not undertaken by Sainsbury’s within the 24 hours.
- 157/20 Date of the next meeting**
The next **Landford Parish Council** meeting will be held on **Wednesday 09 December 2020 at 7:15pm** by **Video Conference**

Being no further business, NB closed the meeting at 9:17pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING