



LANDFORD PARISH COUNCIL

Minutes of the LANDFORD PARISH COUNCIL
Meeting held on 11th December 2024 Start time 7.00pm
Nomansland Reading Room

Councillors present - Mary Davies **MD** (Chair), Rob Bird **RB** (Vice Chair), Ken Parker **KP**, John Bonney **JB**, Nick Hall **NH**, Adam Hill **AH** and Damien Swancott **DS**.

Also in attendance: Cllr Zoe Clewer (WC), Estelle Sherry (Parish Clerk), PC Ramsey and 5 members of the public.

Public Question Time: A parishioner advised of their interest in agenda item 115/24 ii), and their support for the proposal in agenda item 115/24 iv).

MINUTES

108/24 Apologies for absence

Apologies were received from Cllr Glen Keirl and Cllr Geoff Hewson.

109/24 Declarations of interest

MD declared an interest in agenda item 113/24 regarding the Nelson Farm planning application, and RB declared an interest in a payment within the 114/24 ii) Report.

110/24 Minutes

The Minutes of the Parish Council's Meeting held on 13th November were approved and signed by the Chair.

111/24 PC Ramsey / Evans Report

PC Ramsey (Landford Area) informed the meeting that over the past 30 days, there had been the theft of a white transit van on A36, the theft of an oil barrel from a property in Landford, and the theft of a lawnmower from a farmhouse. PC Ramsey further reported that following undercover work in cross border criminality, 3 people involved in regional organised crime had been arrested, resulting in a reduction in vehicle crime across the area. The Mobile Police Station will be visiting Landford on 9th January 2025 from 9am to 12 noon, near the Post Office on Lyndhurst Road.

112/24 Report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)

Cllr Clewer informed the meeting of:

- Over 220 reports of fallen trees and other emergencies attended to by WC officers in response to Storms Bert and Darragh.
- Updating of the MyWilts App and website on 03.12.24.
- Applications for the Winter Fuel Allowance deadline of 21.12.24; to find out more go to: <https://orlo.uk/XmA1j>.
- Confirmation of £7m investment from the DfT for bus service improvements.
- Removal of the Rural Services Delivery Grant by the Government to rural principal councils.
- Submission of the WC Local Plan to the Secretary of State, which will now be examined by the Planning Inspector.
- Household Support Fund (HSF6) now being in place.
- Commencement of WC's Local Transport Plan LTP4 Consultation which covers transport to 2038. A webinar will be held on the evening of 13.01.25. To find out more: <https://www.wiltshire.gov.uk/article/2676/Wiltshire-Local-Transport-Plan>
- NFNPA's Local Plan update which will take place now the Plan is 5 years old.
- Road repairs which have taken place in Landford Parish: bobcat repair of a recurring pothole in New Road; overruns on Lyburn Road receiving attention; and carriageway repairs in Landford Wood.

113/24 Planning

Councillors considered the following Wiltshire Council planning applications:

PL/2022/06793 – Nelson Farm, Giles Lane, Landford, Salisbury, SP5 2BG

Retrospective Planning Application for Swimming Pool, Pool House and Covered Bar Area. Change of use from Agricultural to Residential land with associated engineering works, including a grassed bund/bank and parking area (additional drainage details submitted).

PL/2024/10157 – Plymouth, Stock Lane, Landford, Salisbury, SP5 2EW

Application for Prior Approval Part 3 Class Q, conversion of buildings to five dwellings as shown on site layout plan.

The Council's responses are detailed in the Planning Schedule Recommendations document published on the council's website.

114/24 Clerk / RFO Reports

- i) **General Update** - The Clerk updated Councillors on:
 - Communications with Whiteparish Cricket Club. It was **RESOLVED** to approve a provisional hire fee in the region of £400 to £500.
 - The reporting to National Highways of the broken handrail on the path leading to the A36.
 - Statutory timelines relating to the production and reporting of meeting papers, and compliance issues if the next meeting is to be held on 8th January. It was **RESOLVED** to approve the rescheduling of the January meeting to 15th January.

- ii) **Receipts and Payments Report** - The Clerk presented the Report for the period 13 November to 10 December 2024. It was **RESOLVED** to approve payments for authorisation totalling £1,658.12. Payments authorised under separate cover totalling £4,512.87, corporate card expenditure totalling £3.00 and income received of £626.00 were noted.

KP advised that 2 new batteries were required for the SID at Pound Hill shared with Whiteparish PC. It was **RESOLVED** to purchase the batteries and to notify WPC.

- iii) **Interim Internal Audit Report** - It was **RESOLVED** to note the findings of the Report for which no recommendations for improvement were made.

115/24 Councillor Reports – For Discussion and Decision

- i) **New Forest School** – It was **RESOLVED** to undertake a review of potential defibrillator sites and the costs of repositioning, and to defer the matter until the February 2025 meeting of the Council.
- ii) **Landford Community Cycling Group** – It was **RESOLVED** to agree the hire of Landford Recreation Ground in principle, but to defer a decision until the February 2025 meeting of the Council.
- iii) **Affordable Housing Working Group** – MD provided an update of the Group’s work and proposals for the Open Meeting on 18.12.24 to share outcomes and steps taken were noted. Drinks will be provided by AHWG members. It was **RESOLVED** to approve the Meeting content and the dissolution of the AHWG thereafter.
- iv) **Crime Prevention** – NH presented a paper proposing an open event on crime prevention in February 2025. It was **RESOLVED** to proceed with the event.
- v) **Nomansland Reading Room** – RB provided an update on the carpet and it was noted that to prevent condensation, then heater must be left plugged in and the internal hall door left open.
- vi) **Landford Bog** – AH provided an update on communications regarding Beech Grange and Landford Bog. Councillors reviewed information from WC and Wiltshire Wildlife Trust, noting the SSSI status of the Bog and guidance from the WWT Conservation Lead. It was **RESOLVED** to send the proposed letter to appropriate residents to share the guidance.
- vii) **Recreation Grounds** – JB summarised the RoSPA report findings and other maintenance issues, and AH commented on the agility trail. It was **RESOLVED** to seek quotations for the repair of seats and benches within the play parks, and for JB/AH to bring a list of proposed works for the recreation ground and play parks to the February 2025 meeting.
- viii) **Gov.UK Domain** – DS provided an update on actions taken since the last meeting in respect of the website and email migration. It was **RESOLVED** to note progress to

date, approve a hosting package of 10GB mailbox storage with Cloud Next, and to adopt a mailbox data retention practice of 2 years.

- ix) **Utility Aid** – The Clerk presented quotations received for the supply of electricity following the end of the current contract periods. It was **RESOLVED** to approve new supplies for both sites following the end of current contracts.
- x) **3rd Draft Budget 2025/26** – The Clerk presented an overview of the budget. It was **RESOLVED** to note the 3rd Draft and for a Final Draft to be presented at the January meeting for formal adoption.

116/24 Councillor Reports – For Information and Discussion

- i) **Chair's Report** – MD reported to the Council meetings with parishioners and attendance at events over the previous weeks, including:
 - Attendance at AHWG meetings on 14.11.24 and 10.12.24.
 - Attendance at the Mobile Police station to meet with PC Mark Evans and PCSO Matt Murrey.
 - Attendance at the NFPPA meeting on 19.11.24 and an NFPPA training event on Building for a Healthy Life on 28.11.24.
 - Attendance at the following NFNPA events:
 - New Forest Voices in Conversation on 27.11.24.
 - Finance and Facilities Group meeting on 04.12.24.
 - Members Day Local Partial Plan Review on 09.12.24.
 - Attendance at the Neighbourhood Watch meeting on 06.12.24.

MD shared thanks to Mrs Grayer of Glebe Farm Shop, which closed on 30.11.24, following 44 years serving the community. MD also thanked fellow Councillors, Cllr Clewer and the Clerk, and wished everyone a Merry Christmas and a Happy New Year.

- ii) **Representatives on Outside Bodies** – RB provided an update from the New Forest Consultative Panel on 06.12.24 and AH advised of online training on severe weather. It was noted that SSEN provide grants.

Matters Noted for January Meeting:

- Final Draft Budget and Precept 2025/26
- Budget Monitoring Report to end Quarter 3
- Bank Reconciliation as at 31.12.24
- Attendance at Meetings Report 2024
- Calendar of Meetings 2025/26

The date of the next meeting of **Landford Parish Council** will be on **Wednesday 15th January 2025** at **7.00 pm** in the **Blue Room, Landford Village Hall**.

There being no further business, MD closed the meeting at 9.40 pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.