



LANDFORD PARISH COUNCIL

Minutes of the LANDFORD PARISH COUNCIL
Meeting held on 14th February 2024 Start time 7.00pm
Blue Room, Landford Village Hall

Councillors present - Mary Davies **MD** (Chair), Ken Parker **KP** (Vice Chair), Nick Hall **NH**, John Bonney **JB**, Geoff Hewson **GH** and Cllr Rob Bird **RB**

Also in attendance: Cllr Zoe Clewer **ZC** (Wiltshire Council/ NFNPA member), Estelle Sherry (Parish Clerk), 4 members of the public

Public Question Time: There were no public questions or comments.

MINUTES

010/24 Apologies for absence

Apologies received from Cllr Adam Hill, Cllr Glen Keirl and Cllr Damien Swancott.

011/24 Declarations of interest

None received.

012/24 Minutes

The minutes of the Parish Council's Meeting held on 10th January were approved and signed by the Chair.

013/24 PC Murphy Report

{PC Murphy was unable to attend; report provided and read by MD}.
MD notified the meeting of the continuing rural patrols and more pro-active rural operations, as well as work being undertaken with officers across borders into Hampshire, and attendance at tri-force meetings to discuss plans and strategies. Three incidents in the parish were noted: a vehicle theft, a minor road traffic collision fail to stop, and an outbuilding break in. It was noted also that door to door sales at Beech Grange also occurred in Whiteparish and Firsdawn, but were not suspicious.

014/24 Report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)

Cllr Clewer informed the meeting of {report delivered after Planning item 015/24}:

- Operational Flood Working Group South meeting to be held on 21 February.
- Don't Mess with Wiltshire campaign to tackle litter in the county, launched on 29 January.
- WC net budget of £486m, with 58% being spent on adult social care and vulnerable children, adults and SEND transport, and £800k for planning enforcement. The Budget Webinar is available on <https://www.youtube.com/watch?v=ifWvSEaeZyY>.
- The Discretionary Gully Service which commences in the South - Downton community area, including Landford, on 19 February.
- Vactor gully cleaning work on Stock Lane, Glebe Lane and Beech Grange.
- New Forest Sportive event which passes through Landford on 14 & 15 September.
- New Forest Tour bus dates 29 June to 15 September.
- WC volunteering event in Downton Memorial Hall on 29 April.
- WC's Mental Wellbeing Service at Salisbury Library on last Thursday of each month.

Councillors enquired as to development of formal relationship with WC in respect of litter picking groups. **ZC** to make enquiries and **KP** to contact Landford's Litter Picking Group.

015/24 Planning

Councillors considered the following planning applications:

PL/2024/00268 (WC) – Greenacres, Stock Lane, Landford, SP5 2EW

Application for erection of an agricultural building for storage of hay, tractors and livestock.

PL/2023/11203 (WC) – Lodge Farm, Giles Lane, Landford, SP5 2BG

Application for use of building as a self-contained dwelling (use class C3).

24/00098FULL (NFPNPA) – Park Farm House, Southampton Road, Landford, SP5 2BE

Application for outbuilding.

24/00120HL – Newlands Farm, New Road, Landford, SP5 2AZ *

Application under section 37 of the Electricity Act 1989 and section 90(2) of the Town and Country Planning Act 1990 for replacement of overhead lines.

* This application is a consultation from SSE for determination by the Secretary of State and was for note by the Parish Council only.

The full responses for these applications are detailed in the Planning Schedule Recommendations document which is published on the council's website.

016/24 Clerk / RFO Reports

- i) **General Update** - The Clerk updated Councillors on:
 - The increase in the business savings rate for the Council's nationwide account.
 - Confirmation of the hire of Landford Recreation Ground by Bramshaw Cricket Club for the forthcoming cricket season.
 - Diary date for quarterly activity planning meeting for Councillors on 28 February.
 - Uplifts to the Public Contracts Regulations thresholds from 01.01.24 and the updating of the Financial Regulations accordingly.
 - Proposal to detail Planning Application responses in the Planning Schedules Recommendations document only to remove duplication of information. This proposal was **APPROVED**.

- ii) **Receipts and Payments Report** - The Clerk presented the Report for the period 9 January to 12 February 2024. It was **RESOLVED** to approve payments for authorisation totalling £711.22. Payments authorised under separate cover totalling £3,620.76, Corporate Card purchases of £416.58 and income received of £730.00 were noted.
- iii) **Risk Assessment (Financial and Management, and Property and Equipment)** – It was **RESOLVED** to agree the content of the 2024 risk assessment for adoption.
- iv) **PWLB Loan** – It was **RESOLVED** to note the report and recommendation to service the loan to the end of its 25 year period ending September 2026.

017/24 Councillor Reports – For Discussion and Decision

- i) **Highways Improvement Request Forms** – Councillors discussed the merits of signage, village gates, rumble strips and other measures for addressing concerns raised by parishioners in the HIRFs, and the taking of a stepped approach to traffic calming issues. It was **RESOLVED** to discuss further actions to be put to the LHFIG at the quarterly activity planning meeting.
- ii) **Nomansland Reading Room** – Councillors discussed users and usage and **RESOLVED** to approve the proposal to increase the hourly rate to £6.00 wef 01.04.24 following discussion with certain user groups (**RB** to action). JB informed Council of the costs for replacing the lighting and it was **RESOLVED** to approve the replacement work (**JB/AH** to action). JB presented a quotation received for the painting of the hallway, toilets and entrance hall. It was **RESOLVED** to approve the quotation and a maximum budget of £1,000 (**JB** to liaise with contractor). It was further noted that the noticeboard on the entrance pathway required repositioning. It was **RESOLVED** that this would be undertaken by a working group in due course (**JB/RB** to action).
- iii) **Landford Recreation Ground** - JB presented the quotations received in respect of repairs and maintenance of playground equipment at the Landford Recreation Ground. It was **RESOLVED** to approve the quotations (**JB** to liaise with contractor).
- iv) **Parish Tree Inspection** – JB presented the quotation received for undertaking a survey of trees within the parish on land owned by the Council. It was **RESOLVED** to approve the quotation (**JB** to liaise with contractor).
- v) **Defibrillators** – MD notified Council of the temporary installation of the defibrillator at NML Reading Room whilst awaiting certification of works being di-minimus and not requiring listed building consent for installation at the Mission Hall, Landford Wood. MD advised of the quotation received for installation works and of the scheduled defibrillator training by the Community Heartbeat Trust in April. It was **RESOLVED** to approve funding by the Council for the training, which is open to all.

{Council agreed to proceed post 9pm}

- vi) **Beech Grange** – NH presented his Report on flooding at Beech Grange, noting issues caused by residents narrowing water courses, advice received from a civil engineer to address issues, proposals by Wiltshire Wildlife for reducing run off from Landford Bog, and an open drain found at Landford Recreation Ground. It was **RESOLVED** that NH liaise with the civil engineer to obtain a report from a professional Hydrologist, and for JB to investigate the open drain.

018/24 Councillor Reports – For Information and Discussion

- i) **Chair's Report** – MD informed the meeting of:
- Neighbourhood Watch meeting at Landford Village Hall on 17.01.24 and mindfulness towards car key fobs and security of outbuildings.
 - NFNPA meeting held on 25.01.24.
 - NFNPA Volunteer Fair held on 28.01.24.
 - NFNPA Members event on changes to Planning Legislation held on 13.02.24.
 - NE Quadrant meeting at Bramshaw Village Hall to be held on 15.02.24.
- ii) **Affordable Housing Group** – MD informed the meeting that:
- Affordable Housing questionnaire is being distributed and that ballot boxes will be made available for the handing in of completed questionnaires, also that the questionnaire is available on the Council's website.
 - Banners have been displayed around the parish, and that there will be an open public meeting at Landford Village Hall on 21.02.24 with guest speakers.
 - If the questionnaire results find a housing need, various funding models would subsequently be considered, such as a Community Land Trust.
 - An expression of interest had been received from Dr Robin Nelson for the non-councillor vacancy on the AHG. It was **RESOLVED** to approve the appointment (1 abstention).

Matters Noted for March Meeting:

- Village Design Statement (MD)
- Brookside (KP)

The date of the next meeting for **Landford Parish Council** will be on **Wednesday 13th March 2024** at **7.00 pm** in **Landford Village Hall**.

There being no further business, MD closed the meeting at 9.42 pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.

My Wilts App Links

- Report litter, fly-tipping, pot holes, missed bin collections, street lighting and much more on:
- WC website [Wiltshire Council Booking and Reporting](#) or
 - 0300 456 0105 or
 - MyWilts App; no need to log in, unless you want email updates on your reports.