



# LANDFORD PARISH COUNCIL

By order of Mary Davies, Chairman.

Agenda queries to Estelle Sherry, Parish Clerk ([clerk@landford.org.uk](mailto:clerk@landford.org.uk))

6 December 2023

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Councillors are hereby summoned to attend the **PARISH COUNCIL MEETING** of Landford Parish Council on **Wednesday 13<sup>th</sup> December 2023 at 7.00pm in the Nomansland Reading Room** to transact the following business.  
The public and press are welcome to attend.

**7.00pm**

## **PUBLIC QUESTION TIME**

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comments to the Council. Members of the public are asked to restrict their questions and/or comments to three minutes. **All questions and statements should be submitted in advance of the meeting to the [clerk@landford.org.uk](mailto:clerk@landford.org.uk) by 12 noon on the prior Tuesday.** Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item at the next appropriate Parish Council meeting. This section is not part of the formal meeting of the Council.

## **AGENDA**

### **115/23 Apologies for absence**

Schedule 12 of the Local Government Act 1972 (LGA) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend should tender their apologies to the Parish Clerk so the grounds upon which apologies are tendered may also be recorded. Section 85(1) of the LGA requires members present to decide whether the reason(s) for the absence are accepted.

### **116/23 Declarations of interest**

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S1 2012/1464) requires members to declare any interest they may have in agenda items in accordance with the Localism Act 2011 section 30(3).

### **117/23 Minutes; to consider approval of the Minutes of the meeting on **8<sup>th</sup> November 2023****

### **118/23 PC H. Murphy Report**

### **119/23 Cllr. Z. Clewer Report (Wiltshire Council / NFNPA member)**

### **120/23 Planning; to consider applications received (see Planning Schedule)**

### **121/23 Clerk / RFO Reports**

- i) General Update – to receive any updates
- ii) Receipts and Payments Report – to consider the report and approve invoices itemised for payment

- iii) Landford Recreation Ground hire - To consider the hire of the Recreation Ground by Bramshaw Cricket Club for the 2024 season, and to agree the annual fee if so approved.
- iv) Signed AGAR 2022/23 and Notice of Conclusion – to receive the Report and to note the Recommendations (annex 1 and 2)
- v) Interim Internal Audit Report – to note the Report and to agree and approve comments on the four audit findings (annex 3 and 4)
- vi) Draft Budget 2024/25 – to receive the draft budget, and to review and discuss in detail modifications for formal review and sign off at the January meeting (annex 5)

### **122/23**

#### **Councillor Reports – For Information and Discussion**

- i) Chair’s Report **MD** - to receive the report for information.
- ii) Fire Risk Assessment at Reading Room **RB** – to consider current fire risks and mitigating steps considering new legislation.
- iii) Land at Brookside **KP** – to consider use and maintenance of the vacant area to the front of Brookside.

### **123/23**

#### **Highways and Speeding Survey**

To receive an update on:

- Speeding Surveys **GH**
- A36 and National Highways (Dr Robin Nelson)
- Glebe Lane and Wiltshire Council (Cllr Zoe Clewer)

**Matters for Future Consideration** - Items to be brought to the next meeting of the Council.

If agreed the date of the next meeting for **Landford Parish Council** will be on **Wednesday 10<sup>th</sup> January 2024** at **7.00pm** in **Blue Room at Landford Village Hall**.