



Landford Parish Council

Minutes of the Meeting held on 14 April 2021 at 7:15pm
Held by video conference *(in order to protect the health and safety of councillors and members of the public during the COVID-19 pandemic)*

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP), David Wilson (DW), John Bonney (JB), Damien Swancott (DS), Rachael Stanton (RS), Cllr Glen Keirl, and Cllr Joy Proctor
Plus: Melanie Camilleri (MC) – Clerk/RFO, Cllr Leo Randall (Wiltshire Council), and eleven members of the public

Before proceedings commenced, the council and members of the public observed a one-minute silence as a mark of respect following the death of His Royal Highness The Duke of Edinburgh.

- 51/21 Apologies for Absence:** Geoff Hewson (GH)
- 52/21 Declarations of interest:** Cllr Nik Bishop declared a non-pecuniary interest in planning application 21/00217 Ash Hill Cottage.
- 53/21 Minutes:** the Minutes of the Parish Council’s Meeting held on **10 March 2021** were approved.
- 54/21 Planning and Treeworks**
i) Applications received were considered. See Planning Schedule for decisions.
- 55/21 NML Reading Room**
i) Fire Risk Assessment Report: circulated earlier in the day. MC to report back on all actions and estimates for all areas to remedy which have not being addressed by the electrician.
EICR: invoice circulated earlier in the day. DS to call the electrician to understand in more detail the work undertaken and costs of the parts.
ii) Cllr Parker has drawn a blank with sourcing a survey through his contacts. MC to proceed with sourcing (3 separate quotes)
iii) Discussion took place over whether or not to proceed with installation of a Disabled Toilet and general refurb specifications. Changes to more cost effective lighting and heating also discussed. Further consideration to be given before a decision is made.
- 56/21 NML Rec Grd**
i) Update on signature of the Lease with 360. The solicitor has returned from holiday so awaiting her response.
ii) MC confirmed insurance cover in place for the Clubhouse wef 1 April
- 57/21 NML Play Park Equipment**
i) NB proposed, seconded by JP and resolved unanimously to ratify the decision to replace the Toddler Tower and the broken Swing (incl surface covering) through Vitaplay. Equipment on order.

58/21 Landford Rec Grd Ladies/Gents Toilets

- i) A discussion took place over the poor state of condition/repair (mouldy interiors and unable to open the gents door). DW indicate he'd make a site visit and report back with proposals to remedy. Re-opening scheduled to take place after modifications to make COVID compliant once lockdown restrictions have lifted (June/July 2021)

59/21 Phone Boxes

- i) Insurers have paid-out (less £250 excess) for the replacement K6 for Hamptworth). BACS has been raised to settle the invoice – Agenda item 62/21. Once authorised, Cllr Hewson can organise collection and installation.

60/21 Housing Needs Survey

- i) Report from Cllr Hewson: deferred as Cllr Hewson was absent

61/21 Contracts – consideration to renewal of the following:-

- i) Resolved unanimously to renew Garth Everett's Hamptworth Service Contract wef 1 May 2021

62/21 Finance

- i) NB proposed, seconded by JP and resolved unanimously to approve the end of year accounts 31 March 2021
- ii) DW proposed, seconded by NB and resolved unanimously to approve the Cash Flow Report and authorise payments. DW and KP to authorise BACS payments raised online by MC.

Unity Trust Bank 01 April 2021: £62,182.81

Nationwide Business 95-day Saver 01 April 2021: £22,000.00

Payee	Detail	Amount £ (incl vat)	Method
AJGIBL GBP	Insurance premium NML Clubhouse	114.86	BACS
M Camilleri	Monthly gross salary	1,650.88	S/O
1&1	50Gb email storage	6.00	DD
WALC	WALC/NALC Subscription	822.61	BACS
Idverde	Landford Rec Grd bin emptying	123.75	BACS
Source for Business	Water NML RR	15.56	BACS
SSE	Electricity NML RR	22.30	BACS
SSE	Electricity NML RR	57.05	BACS
Mr & Mrs Twitchin	K6 Phone Box	3,374.00	BACS
Craig Morris	Mole Man NML Rec Grd	35.00	BACS
M Camilleri	Expenses (Office, Er NI Confs March + April)	263.60	BACS
M Camilleri	NML RR Fire Extinguisher & fire blanket	53.92	BACS
Geoff Hewson	Expenses (phone box)	95.02	BACS
M Camilleri	Expenses (flowers)	50.00	BACS
	Total debit	£6,684.55	

Receipts	Detail	Amount £	Deposit Ref.
NWBS	Interest	55.55	
	Total credit	£55.55	

63/21 To receive Councillors' Reports

None

64/21 To receive a report from Councillor Leo Randall (Wiltshire Council)
Cllr Bishop expressed her thanks to Leo for all his hard work for Landford Parish Council over the last 21 years. This was echoed by all.

65/21 Correspondence, AOB, and any urgent matters

- i) Request by Foresters FC to store their line marking machine at the Landford Rec Grd store/shed. It was unanimously agreed that before this matter can be properly considered, we will ask Foresters FC to return property and monies which are not their (floodlights funded by LPC/SWAB grant and public monies belonging to the NML Rec Grd site)
- ii) Request from Totton & Eling Cricket Club to hire the Landford Rec Grd on alternative weekends for their 4th XI team. It was unanimously agreed that provided BCC found this arrangement acceptable and have first refusal on us use of the Rec Grd, Totton & Eling Cricket Club may hire the facility for a donation of £420 p.a.

66/21 Annual Parish Council Meeting 2021 (in an election year must be held on, or within fourteen days after, the day on which the elected councillors take office i.e the fourth day after the day of the election. Meaning between 10 May and 20 May)

- i) RS expressed grave concerns over the health and safety of councillors if physical meetings were to recommence in the current environment. The CV19 vaccination programme hasn't yet rolled-out to all adults (adding she hasn't yet received her 1st vaccination) and the government's lockdown restrictions remain in place until June 2021. It isn't legal to convene indoors before then.

It was resolved unanimously to hold the Annual Parish Council Meeting on **Wed 12 May 2021 7:15pm via video conference (zoom).**

67/21 Time to acknowledge and thank the Councillors who'll not be standing at the election 06 May
Cllr Bishop expressed her thanks to Cllr Wilson and Proctor for all their hard work for Landford Parish Council over the past years. This was echoed by all.

A celebratory meal will take place with Cllrs Randall, Wilson, Proctor, and members of the council in place post elections, later in the summer once lockdown restrictions have been lifted.

Being no further business, NB closed the meeting at 9:24pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING