



Landford Parish Council

Melanie Camilleri Parish Clerk & RFO
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Dear Councillor,
You are hereby summoned to attend
An **Extraordinary General Meeting** of
Landford Parish Council
On **Thursday 06 May 2021 at 7:15pm by Video Conference**

Given the government's advice on COVID-19 and the need to safeguard councillors and members of the public, this meeting will be carried out by video conference. Joining instructions will be provided by the Parish Clerk.

If a member of the public wishes to attend, present a written statement or question for the Councillors' consideration, they must do so in writing to the Parish Clerk by 05 May 2021.

For security reasons, joining instructions must not be published or distributed to any other party without the express permission of the Parish Council.

AGENDA

- 75/21** **Apologies for Absence**
- 76/21** **Declarations of interest**
- 77/21** **Minutes:** to consider approval of the Minutes of the Parish Council's Extraordinary General Meeting on **26 April 2021**
- 78/21** **Scheme of Delegation Policy**
- i) To consider and adopt the Scheme of Delegation Policy which sets out the Terms of Reference by which the discharge of Council functions (under Section 101 of the Local Government Act 1972) to the Clerk (who is the Proper Officer and Responsible Financial Officer) will operate
 - ii) To consider Activation of the Policy
- 79/21** **Annual Parish Council Meeting**
- If agreed, the date of the **Landford Annual Parish Council Meeting** will be held on **Wednesday 19 May 2021 at 7:15pm**.
- Notwithstanding the court ruling that Local Council meetings may not be held virtually after 06 May, as physical meetings will result in both a health risk (given the current pandemic) and significant additional costs in securing suitable venues which allow social distancing and other safety measures, this meeting will take place by video conference.*
- NALC's website states: Each council will have to decide which course of action will best fit their needs and manage risks.*