



Landford Parish Council

Minutes of the LANDFORD PARISH COUNCIL

Meeting held on

Wednesday 12 October 2022. Start time 7:15 pm

Nomansland Reading Room

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP) – Vice-Chair, Mary Davies (MD), Rob Bird (RB), Geoff Hewson (GH), Glenn Keirl (GK), John Bonney (JB), Nick Hall (NH), Damian Swancott (DS), and Cllr Zoe Clewer (ZC) (Wiltshire Council)

Plus: Melanie Camilleri (MC) – Clerk/RFO. PC Peter Jung, PCSO John Taylor, and fourteen members of the public attended.

MINUTES

144/22 **Apologies for Absence:** None

145/22 **Declarations of interest:**

RB: Planning Application 22/00660 The Roost

MD: Planning application PL/2022/06793 Nelson Farm

146/22 **To receive a report from Councillor Zoe Clewer (Wiltshire Council)**

1. Pleased to report several more prosecutions on fly tipping, including 06Oct22. On Facebook.
2. School Places: Applications can now be submitted online at www.wiltshire.gov.uk until the national deadline dates of 31 October 2022 for secondary schools and 15 January 2023 for primary schools and infant to junior transfer.
3. Cost of Living & Wessex Community Action. Lots of help and advice pages:
<https://mailchi.mp/6675e50d0057/welcome-to-wessex-community-actions-newsletter-26th-january-14215703?e=3b1cea7363>
<https://www.facebook.com/WessexCommAction/>
<https://www.wessexcommunityaction.org.uk/information-advice/>
<https://www.wiltshirecf.org.uk/about/surviving-winter/>
4. Wiltshire Council is building on its very successful Parish Stewards scheme by investing £233,000 each year for the next three years into a new two-person team with improved equipment.

Wiltshire Council post Cabinet briefings:

Wiltshire Council Supports Residents with Cost of Living

Today's Wiltshire Council's Cabinet meeting heard a comprehensive update on the steps that the Council is taking to support people across Wiltshire with cost-of-living issues over the next few months. Assistance has already been provided to residents through schemes such as the Household Support Fund (£2.7m to vulnerable households), the Energy Rebate to residents in Council Tax bands A-D and the School Holidays Activity and Food programme.

The Council is focused on supporting residents, businesses (including schools) and Wiltshire Council staff. Area Boards are being asked to work with their communities

to ensure that local support is in place for the most vulnerable, including food banks. Meanwhile the Wiltshire Wellbeing Hub will support residents with financial wellbeing concerns. The 09:30hrs restriction on concessionary fare bus passes has been lifted, so that they can be used at any time, thus supporting the elderly and vulnerable to access essential services, and Warm and Safe Wiltshire will continue to offer free and impartial energy advice to reduce fuel poverty.

New Strategy for Helping People with Mental Disabilities Enjoy Fulfilled Lives, as independently as possible.

Cllr Jane Davies, Cabinet Member for Adult Social Care, SEND and Transition and Inclusion, presented the Wiltshire Independent Living Strategy which maximises the independence, choice and control for people with a mental health condition, learning disability and/or autism spectrum condition by providing the right accommodation and support in the right place at the right time. The strategy will reduce dependence on residential care and ensure that people are supported to live independently, with their own tenancy wherever this is possible. This means developing new supported accommodation and providing innovative, flexible care to enable people to live in the community.

£1.3m Extra Funding to tackle substance misuse

Wiltshire Council has secured additional funding from the Home Office to tackle illicit drug use, including enforcement, diversion, and treatment and recovery. This funding is in addition to the core substance misuse services already delivered in Wiltshire. The additional £1.3m will ensure enhanced focus on improved outcomes across both young people and adults substance misuse services - with a particular focus on the transition period to adulthood and criminal justice.

Wiltshire Council continues to lead from the front on climate change

Wiltshire Council's Cabinet received an update on its efforts to tackle the climate emergency locally, with a vast range of projects in place. The Wiltshire Climate Strategy was approved in February 2022 and since then the council has published its delivery plans, which set out how it will become carbon neutral by 2030, and the actions it can take either on its own or in partnership with others, to lead the transition to a carbon neutral county.

The highlights from the detailed report include:

- 10,000 registrations across Wiltshire and Swindon for solar group buying scheme Solar Together Wiltshire with 1,000 of those (from Wiltshire) paying a deposit to confirm installation for solar pv and/or battery storage
- The council has carried out a tender process for provision and replacement of electric vehicle charging points at towns with a population of 10,000 or more.
- It will also be rolling out a grant to support town and parish councils to install electric vehicle charging points in their local area. A well-attended webinar was recently held to provide town and parishes more information.
- To encourage active travel, Local Cycling and Walking Infrastructure Plans (LCWIPs) are being developed to improve cycling and walking opportunities throughout the county – working closely with town councils.
- The council's Housing Energy Efficiency Programme will retrofit 5,000 council homes by 2030, with assessment carried out on the first 800. The aim is to reduce the amount of CO2 by 15,000 tonnes which in the process will make the properties more energy efficient and help save residents money.
- The £27m Salisbury River Park transformational scheme aims to reduce flood risk to over 350 homes and businesses in Salisbury. It will also create 2 hectares of

enhanced riverside habitat for the benefit of wildlife and more than 600 trees will be planted.

- The council diverted 80.9% of the waste it managed from landfill (2021/22).
Cllr Richard Clewer said: “Our update report, summarises just some of the activities and progress of our recent carbon work - this demonstrates the breadth of what we’re doing and trying to achieve as a council. There’s much more work and no doubt some further challenges ahead, but we’re determined to lead from the front, and we hope this will help further galvanise people, communities, partners and organisations to do as much as they can to tackle this issue.

Further Funding and Support for Victims of Domestic Abuse

Wiltshire Council’s Cabinet has approved plans for allocating £832,000 to support victims of domestic abuse. This government funding is the second of a three-year programme and Wiltshire’s delivery plans will build on the learnings and successes of the last year. Domestic abuse is a key public health priority, which creates a substantial burden of harm that significantly impacts on health and wellbeing. Still referred to as a ‘hidden crime’, it has one of the highest under-reporting rates; using the crime survey for England and Wales – it is projected that over 19,000 Wiltshire residents will be living with the effects of domestic abuse.

The plans include the provision of additional safe accommodation for victims, and programmes working with organisations such as Splitz, Turning Point, The Wiltshire Bobby Van Trust and the Wiltshire Centre for Independent Living.

Wiltshire Council commits to more Parish Stewards for Local Highways and Footpaths Maintenance

£700,000 additional funding will ensure that there are more Parish Stewards in the county over the next three years. This is in addition to the £2m funding package previously agreed for extra white lining, fly tipping enforcement and flood prevention.

Currently there are 18 Parish Stewards, one for each community area, and they focus on delivering on the highways priorities of their local town or parish council. This includes jobs such as fixing minor road defects and filling potholes, to trimming bushes and hedges. The new two-person support team will be able to build on the success of the Parish Stewards, improving safety and the visual impact of local highways, and providing a better service for local communities.

- 147/22** **Minutes:** the Minutes of the Parish Council’s Meeting held on **21 September 2022** were approved.
- 148/22** **Planning**
i) To consider applications received (see Planning Schedule)
- 149/22** **RESOLVED** Agenda item **150/22** was closed to members of the public and press under the **Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)** by reason of the **personal nature of the business to be discussed**
- 150/22** **Housing Needs Survey & Affordable Housing**
i) RESOLVED the Terms of Reference under which the ‘Affordable Housing’ Project Working Group will operate were adopted
ii) Next steps: MD to produce comms inviting members of the public to attend a launch event at the NML RR Wed 26th Oct 22 (eve).

151/22

Memorial benches

i) Keith Cameron (LPCP) addressed the councillors on a proposal for members of the community purchasing a memorial bench to be sited in the Parish (arising from the Parish Plan Questionnaire). Considerations were discussed e.g. location (permissions), standards of design, installation, maintenance, insurance, approval to plaques + wording, potential removal.

This proposal was agreed in principle. Geoff Chase is awaiting guidance from TVBC on a similar scheme and will also consult with WC Highways regarding locations. Cllr Zoe Clewer will send MC a copy of a Memorial Bench Agreement PCC has adopted for LPC to consider/adapt.

152/22

NML Reading Room

i) Cllr Bonney delivered an update on adequacy of heating on the premises. RESOLVED: JB to purchase 2x portable convector heaters £23 each (for back wall and outside toilets).

ii) JB reported light in toilet not working. He will purchase replacement under powers of Emergency Spend - authorised by NB and MC.

iii) JB proposed the florescent strip lights are replaced with LED strip lights.

iv) SSE's request to instal a 'smart meter' was declined.

153/22

RESOLVED Agenda item 154/22 was closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed

154/22

HR Committee

i) HR Committee delivered their recommendations following their meeting on 05 October 2022:-

- RESOLVED: the Clerk/RFO's contracted hours will increase to 30hrs/week with effect from 01 October 2022 in recognition the demands of the role have changed, and the workload increased.
- RESOLVED: a pay review for the Clerk/RFO will take place on 01 April 2023

155/22

Finance

i) The Cash Flow Report and payments were unanimously approved.

Account Balances

Unity Trust Bank 03 October 2022: £54,361.81

Nationwide Business 95-day Saver 03 October 2022: £22,000.00

Payments approved

Payee	Detail	Amount £ (incl vat)	Method
PWLB	Loan repayment	1,186.70	DD
Suez	Bins NML Rec Grd	134.96	DD
Unity Trust	Service Charge	18.00	DD
M Camilleri	Monthly gross salary	2095.25	S/O
Landford Village Hall	21 Sept Blue Room Hire 2 hrs	16.00	DD
Idverde	Bins Landford Rec Grd & NML Rec Grd (Sept)	123.75	BACS
Hamblin	Grass cutting NML Rec Grd	280.00	BACS
Bawdens	Grass cutting Landford Rec Grd	163.43	BACS
M Camilleri	Expenses and reimbursements Employer NI	234.66	BACS
Total debit		£4,252.75	

Receipts

Payee	Detail	Amount £	Method
Member of public	NML RR hire	7.50	BACS
WC	Precept – 2 nd instalment	20,000.00	BACS
Member of public	NML RR hire	50.00	BACS
Member of public	NML RR hire	7.50	BACS

Member of public	NML RR hire	20.00	BACS
Member of public	NML RR hire	20.00	BACS
Member of public	NML RR hire	52.50	BACS
Forest Fitness	Use of Landford Rec Grd (monthly payment)	35.00	BACS
Total credit		£20,192.50	

- ii) The mid-year budget 2022/23 was reviewed and adjustments made.
- iii) The 1st draft budget/Precept 2023/24 was reviewed and adjustments made.
The Finance Group will hold a meeting to further discuss ii) and iii) before presenting to full council for approval at the 16 Nov meeting.

156/22

Councillors Reports

MD: Will attend the NFALC meeting on 20 Oct

NB: Will lay Remembrance Wreath on behalf of the Parish Council on 13 Nov

JB: Brought to Cllrs attention all toilets at Landford Rec are being accessed, are dirty, and continually left unlocked. MC and NB will contact all known key-holders to find out more. Locks may need to be changed. MC to contact Julie King and request they are cleaned.

DS: will fully report on a proposed Youth Project with funding requested of £3,000 in 2022/23. To be considered further at the 16 Nov Meeting

NH: Broken pane phone box replaced. He met the fencer onsite at Landford Rec Grd and Maybush Copse. Quotes to follow (which will include a quote to replace a rotten gate at Maybush Copse).

PC Peter Jung delivered a report:-

Parish Mag was a 'nil' report, however, overnight vintage tractors were stolen from Hamptworth.

It was also reported that the Veg Barn had been broken in to.

157/22

Correspondence, AOB, urgent matters

- i) Agreed MC to contact Suez requesting Blue Bin collection at NML Rec Grd on a weekly basis until 31 March 2023.
- ii) MC to draft an article for Horizon magazine (deadline 17 Oct)
- iii) 360 has agreed in principle to share cost to instal a joint Noticeboard at NML Rec Grd. MC to get quotes.

158/22

Date of next meeting

The date of the next Meetings for **Landford Parish Council** will be on **Wednesday 16 November at 7:15pm** in the **Landford Village Hall (Blue Room)**.

Being no further business, NB closed the meeting at 9:30pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING