



Landford Parish Council

Minutes of the meeting held on 13 January 2021 at 7:15pm
Held by video conference *(in order to protect the health and safety of councillors and members of the public during the COVID-19 pandemic)*

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP), David Wilson (DW), John Bonney (JB), Geoff Hewson (GH), Glen Keirl (GK), Damien Swancott (DS), and Joy Proctor (JP)

Plus: Melanie Camilleri (MC) – Clerk/RFO and nine members of the public

- 01/21** **Apologies for Absence:** Cllr Rachel Stanton
- 02/21** **Declarations of interest:** None
- 03/21** **Minutes:** the Minutes of the Parish Council's Meeting held on **09 December 2020** were approved and signed
- 04/21** **Planning and Treeworks**
Applications received were considered - see attached Planning Schedule for decisions
- 05/21** **PC Rachel Gunn**
- i) Rachel introduced herself as the parish's new Neighbourhood Police Constable. Three PCSOs cover the area. An article with full details will appear in Horizon Mag.
 - ii) Not aware of any Raves. The PCSOs will start to patrol the area. Any suspicion of gatherings, alcohol, and drug-taking to call 101
 - iii) There has been a no. of non-dwelling thefts in the area e.g. tools from vans, catalytic convertors. A reminder to members of the public to take a note of serial nos, photos and any unique markings. Lighting, alarms, CCTV, and secure gates are all effective deterrents. For further info see Salisbury Police's FB page
 - iv) Rachel or one of her PCSOs will attend LPC meeting every few months.
- 06/21** **NML Rec Grd: transfer of assets from NSA to 360 and Lease of land from LPC**
- i) Transfer of NSA assets to 360 has been approved by Sport England. Lease now to be drawn-up
 - ii) Duration of Lease to be reviewed (two years or more) given information provided by one Solicitor
 - iii) NB proposed, seconded by DW and resolved unanimously to use Trethowens to draw-up the Lease in accordance with their quote, given their specialist expertise. MC to take this forward and consult with Working Group comprising Cllrs NB, GK, and DS.
 - iv) The Chair permitted a member of the public to address the councillors over their concerns that 360 will allow NML FC use of the facility incl Groundsman duties. As this is not a LPC matter, it was recommended that NML FC approach 360 to draw up a written agreement to this effect and request employment of their services.
- 07/21** **NML Reading Room**
- i) The NML RR Management Committee has decided to disband and will be carrying out a full handover to Working Group comprising Cllrs NB, RS, and DS. Immediacy

is for Working Group to confirm Wiltshire Council's booking for election 6 May 2021 and making it a Covid-19 safe environment.

ii) Next steps to be discussed at LPC's February meeting.

08/21 Parish Community Plan Questionnaire

i) KP reported that 800+ Questionnaires issued and 500 responses. Multiple comments per return so Landford Community Partnership are now analysing results.

ii) It was unanimously agreed that LPC's Comms Group communications to members of the public, plus improvements to LPC's website to be reviewed (to make more engaging). Consider and come ready to discuss at LPC's February meeting.

09/21 Installation of two new SIDs (locations New Road and Sherfield English)

i) KP gave an update on the two SIDs to be installed. MC asked to complete and submit the Highways Request Form for next Wiltshire Council's CAT meeting on 17 Feb

10/21 Affordable Housing

GH gave an update – 505 leaflets delivered and another 162 printed with view to issue by end of month. *Important Post Meeting Note: surveys have moved to online completion*

11/21 Maintaining Ditches and Watercourses

i) GH gave an update on clearance to the flooded ditches

ii) GK expressed concern regarding the tone of the standard letter sent from the PC to landowners, citing the recent example where the landowner on Wiltshire/Hampshire boarder regularly clears. It was agreed that the way by which landowners are approached in the future will be reviewed.

12/21 Schepens: Traffic Commissioner's Public Inquiry on HGV Operators License

i) NB invited members of the public to address the councillors.

ii) MC reported that Parish Councils are not statutory consultees for Traffic Commissioners Public Inquiries. MC provided an update on actions agreed by LPC to make contact with NFNPA (alleged breach) as well as Wiltshire Council Rights of Way and Highways (alleged safety concerns).

iii) NB urged Schepens to share the Traffic Commissioner's Report with the community

iv) NB stated that the Parish Council's position is look after residents as well as local businesses. Cllr Leo Randall is meeting Steve Avery (NFNPA Executive Director Strategy and Planning) on Monday 18 January 2021. He will discuss the matter with him.

13/21 Finances and Cheques

i) DW proposed, seconded by GH and resolved unanimously to approve the Cash Flow Report and authorise payments. DW and KP to authorise BACS payments raised online by MC.

Payee	Detail	Amount £ (incl vat)	Method
Pennon Water Services	Water for Pavilion	2.50	DD
SSE	Electricity Landford Rec Grd	32.95	DD
Suez	NML Bin Collection	79.62	DD
Unity Bank	Service Charge	18.00	DD
M Camilleri	Monthly gross salary	1,650.88	S/O
1&1	50Gb email storage	6.00	DD

Bawdens	Grass Cutting	177.16	BACS
Idverde	Landford Rec Grd bin emptying (discounted for 2 weeks non-collection)	48.55	BACS
M Camilleri	Office allowance + stamps	17.80	BACS
Mr G & Mrs M E Everett	Hamptworth bus shelter maintenance + grass cutting (cheque 854 lost by Mr Everett's bank)	245.00	BACS
M Camilleri	Employer NI Conts due to HMRC for previous/current Clerk	773.48	BACS
Total debit		£3,051.94	

Receipts	Detail	Amount £	Deposit Ref.
Unity Bank	Cheque 854 lost by Mr Everett's bank - credit	245.00	
Total credit		£245.00	

- i) DW proposed, seconded by GH and resolved unanimously to approve Idverde's quote for emptying the additional bin at NML Rec Grd (£3.56+VAT per empty per week).
- ii) NB proposed, seconded by DW and resolved unanimously to approve the Mole Pest control quote (£420 12 months retainer)

14/21 To receive Councillors' Reports

JB

New picnic table (previously authorised) to be ordered. DW to forward website to MC to order

Landford Rec Dog-poo bins full. Idverde collection due tomorrow. Will contact MC if non-collection

Others: None

15/21 To receive a report from Councillor Leo Randall (Wiltshire Council)

- Wiltshire Council elections may be postponed from May to October due to Covid-19

16/21 Correspondence, AOB, and any urgent matters

i) Appoint CV19 Emergency Fund co-ordinator: Unanimously agreed by the Councillors that they are happy for Donna Ward to continue with her group of volunteers and she will contact LPC if funds are needed. Until such time, no co-ordinator required.

ii) Appoint NFNPA (incl Consultative Panel) representative: Cllr Ken Parker

iii) Appoint Landford Village Hall representative: Cllr John Bonney

17/21 Date of the next meeting

The date of the next **Landford Parish Council** meeting will be held on **Wednesday 10 February 2021 at 7:15pm by Video Conference**

Being no further business, NB closed the meeting at 9:21pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING