



## Minutes of Landford Parish Council meeting held at the Landford Village Hall (Blue Room) at 7.15pm on 13<sup>th</sup> March 2019

### Present

LA Waltham (Vice Chair)	NJ Bishop	J Bonney
GT Hewson	GL Keirl	KP Parker
MJ Proctor	Cllr L Randell (WC)	E Finlayson (Parish Clerk)
PCSO Nash		
3 members of the public attended the meeting.		

Parish Council Meeting opened at 19:16.

### 224/18 Apologies

Cllrs Wilson and MacLachlan.

### 225/18 Declaration of Interests

None.

### 226/18 Acceptance of minutes of previous meetings

The minutes of the February 2019 Full Council meeting were unanimously agreed and signed.

### 227/18 To receive a report from PCSO Simon Nash

PCSO Nash wished to thank all who attended the Parish Meeting on Monday 11<sup>th</sup> March. There were lots of issues discussed and some good ideas generated at the meeting.

PCSO Nash noted that:

- Crimestoppers could be used to report any issues anonymously.
- PCSO cannot generate an incident report so for any Community intelligence matters it is fine to email directly, but for the information to be reported please also call 101.
- The information provided by the public is helping to identify and track cross Parish incidents e.g. receiving reports of suspicious vehicles in multiple Parishes.
- Nomansland and Hamptworth are covered as part of the Downton team with PCSO Matt Smith who PCSO Simon Nash (who covers Landford as part of the Alderbury team) works closely with.

The Chairman closed the meeting at 19:31 to invite a member of the public to address PCSO Nash and the Parish Council. The meeting was reopened at 19:34.

PCSO Nash left the meeting at 19:35 to attend to an urgent matter.

### 228/18 To discuss and consider the creation of a Parish Council Crime representative

WC Randall noted that historically there was a police based working group and the Parish Council would have a representative as part of that group. The suggestion that having a point person for any groups created and for any Crime related Parish Council issues was discussed positively and both Cllr Bishop and Cllr Bonney volunteered for this role, with Cllr Bishop taking the initial lead.

Cllr Waltham proposed and Cllr Hewson seconded that creation of a Parish Council crime representative: resolved unanimously.

### 229/18 Late Agenda Item: to discuss and consider the proposal for signs in the Parish warning of the presence of Security Cameras

CCTV for the prevention of crime and protection of vulnerable residents was briefly discussed. The Parish Council noted that any signs should be professional and planning consent would be needed. Cllr Bonney suggested that additional property sized signs could be ordered, if there was demand, for the Parishioners to buy, to create a unified Parish look. The Clerk was asked to look into the signs.

Cllr Bonney proposed and Cllr Bishop seconded that the Parish Council would support and research signs for the Parish to warn of the presence of Security cameras: resolved by Majority.

### 230/18 Matters Arising

- **214/18** The Clerk reported that Wiltshire Council are looking into “trombone latches” for the cattle grid gates from Forest Road to North and South lane.
- **216/18** Cllr Parker updated that the New Forest Park Landscape officer has been liaising with Wiltshire Council over the planned roadside verge improvements on Hamptworth Road. The Clerk has an outstanding action to write to Wiltshire Council regarding the Lorry usage of the road.
- **218/18** Cllr Waltham thanked the Council for their review of the Landford Directory entry and noted that the Parish Boundary Map was not included in the end but a map would be placed on the website.
- **223/18** The Clerk reported that the War memorial group volunteer meeting had not yet been set up due to the change in priorities for this month’s work. The plan is to get an email and an initial meeting arranged before the end of March.
- The Chairman thanked Cllr Hewson for his initiative and hard work on refurbishing a number of street name plates in the Parish.

The Chairman closed the meeting at 19:56 to invite a member of the public to address the Parish Council on a matters arising topic. The meeting was reopened at 20:07.

### 231/18 Planning – as per attached schedule

#### 232/18 To approve the overspend for the Nomansland Recreation ground grass maintenance and bin emptying for 2018/19

Cllr Waltham proposed and Cllr Hewson seconded that the small overspend for Nomansland Recreation ground grass maintenance and bin emptying for 2018/19 be approved: resolved unanimously.

### 233/18 Finance

- a. The Clerk presented the Cash Flow Report and cheques numbered 300718 to 300734 for signing.
  - i. cheques numbered 300718 to 300734:
    - E Finlayson for monthly Gross salary (60 hours): £618.00
    - HMRC for 2018-19 Tax and NI due to Clerk Holiday Payment: £172.33
    - E Finlayson for February re-imburement/expenses: £215.30 (£185.47 ex-VAT)
    - Idverde for Feburary bin emptying: £97.15 (£80.96 ex-VAT)
    - Nomansland Community Events reimbursement for 2018/19 for mole and wasp retainer fee for NML rec.: £360.00
    - M C Eastwood for 2018 grass cutting fee at NML rec.: £797.00
    - Nomansland Community Events reimbursement for 2018/19 bin emptying at NML rec.: £731.63
    - G Hewson for Landford Parish Street sign refurbishment expenses: £63.14
    - HR Solutions 4 Business for Standard Operating Procedures review: £144.00 (£120.00 ex-VAT)
    - N Harris for removal of goat willow tree at NML Rec: £120.00
    - SLCC for Clerk iLCA training webinar course: £118.80 (£99.00 ex-VAT)
    - J Wright for October 18 to March 19 Clerk consulting: £123.15 (£122.99 ex-VAT)
    - SLCC for Clerk VAT training webinar: £72.00 (£60.00 ex-VAT)
    - Landford Village Hall for 2018 room rental: £240.00
    - C Johnson for bus shelter refurbishment time and materials: £1209.00
    - N Harris for Maybush Copse Tree works: £380.00
    - WALC for New Councillor training course: £401.04 (£334.20 ex-VAT)
  - ii. direct debits and standing charges:
    - Bournemouth Water Co. Water for Pavilion: £2.00
    - Hills Waste Management for January NML reading room bin collection: £9.66 (£8.05 ex-VAT)
    - Business Stream for Reading Room waste water: £112.34

Cllr Waltham proposed and Cllr Bishop seconded that the Report be approved; also that all cheques be approved and signed: resolved unanimously.

b. The Budget Control Report was received.

### **234/18 Clerk's Report**

The Clerk wished to thank:

- The Parishioners, Visitors, Councillors, Wiltshire South Community Policing Team and Neighbourhood Watch representatives for organising, attending and helping set and tidy up the Parish meeting on 11<sup>th</sup> March 2019.
- The Parish Council Handyman, C. Johnston, for his work to date on the refurbishment of 5 wooden Bus shelters in the Parish.

### **235/18 To discuss and consider 2019-20 budget re-allocation for the renovation of the telephone box at Hamptworth (Comms group)**

Cllr Waltham proposed and Cllr Proctor seconded the proposal to leave the Telephone box in Hamptworth, refurbish it as a classic phone box with a book exchange and a budget re-allocation of £1000: resolved by majority.

A Parish Council Group comprising members of the public with Cllr Hewson as the project lead will be created and the project will be launched at the Annual Parish Meeting.

### **236/18 To discuss the missing Nomansland hamlet sign on Forest Road (NJB)**

Cllr Hewson agreed to speak with Wiltshire Highways to try and progress/resolve this issue. (AI: Cllr Hewson)

### **237/18 To discuss the recent update on the Partridge Hill Speed reduction on A36 (KPP)**

Cllr Parker proposed and Cllr Waltham seconded that a letter be sent to thank 2 parishioners for their hard work and perseverance to achieve the speed reduction agreement with Highways on Partridge Hill: resolved unanimously.

### **238/18 To discuss and consider the request for Maybush Copse entrance information signs (KPP)**

Cllr Parker updated the Council on the request for Maybush copse entrance information signs. The Council discussed short and longer term solutions.

Cllr Parker proposed and Cllr Proctor seconded that laminated signs created by the Maybush Copse group be displayed at the entrances to Maybush Copse and that the wording and design would be submitted to the Parish Council for review prior to display: resolved unanimously.

### **239/18 To update the Council on the application for combined Parish Bus shelter panel upgrade funding**

The Clerk updated the Parish Council on the multi-Parish plan to upgrade the missing Wiltshire Council Bus shelter panels with polycarbonate. This is a multi-Parish collaboration and was for a joint quotation and application for a CATG grant contribution via Southern Wiltshire Area Board (SWAB) for the works.

Cllr Waltham proposed and Cllr Bonney seconded that an application be made to the SWAB May meeting for the costs of the Landford Parish missing bus shelter panels: resolved by Majority.

### **240/18 To discuss and consider the quote for an Insurance valuation for the Parish Buildings**

Cllr Waltham proposed and Cllr Proctor seconded that the Parish Building Assets fire Insurance valuation be carried out as per the quote considered: resolved unanimously.

The Clerk was asked to obtain quote to have the War Memorial reappraised.

### **241/18 To consider the Nomansland Recreation ground toddler climbing frame net and slide swap quote**

The Clerk was asked to obtain an additional quote for this proposed work.

### **242/18 To receive a report from Wiltshire Councillor (WC) Randall**

WC Randall commented that the local Southern Wiltshire Parishes are collaborating and working together on the recent crime increase. WC Randall noted that the crime increase could be addressed at both a Parish and Area Board level and added that this topic would be raised on Thursday 14<sup>th</sup> March 2019 SWAB meeting.

### 243/18 Members' Reports

- a) Cllr MacLachlan updated the Parish Council via an emailed report on the lack of A36 layby ditch and litter clearance. WC Randall noted he had escalated this and made the suggestion that Cllr MacLachlan meet the cleaning team on site on an agreed date and time.
- b) Cllr Hewson updated the Parish Council on the 2 designs of the Beech Grange street name plate "BeechGrange and Beech Grange" and noted that since refurbishing the Beech Grange signs he had found more in the Parish in need of refurbishment.
- c) Cllr Parker noted his plan to attend the Southern Area Wiltshire Board meeting on the 14<sup>th</sup> March 2019.
- d) Cllr Waltham updated the Parish Council that:
  - i. The revised Parish Council Standard Operating Procedures (SOPs) – are due to be issued to the Parish Council on 25<sup>th</sup> March 2019.
  - ii. The Parish Council Website has been reviewed and many parts rewritten but not yet published.
  - iii. The Clerk's annual Appraisal is to be held on Monday 18<sup>th</sup> March 2019.
  - iv. There is an idea for the Communications group to do regular updates based on the positive feedback from the Parish Council Crime actions communication.

### 244/18 Urgent Business

- a) **Keep your distance campaign leaflets focusing on the ponies in the New Forest from the Forestry Commission**  
Cllr Waltham proposed and Cllr Bishop seconded that the Keep your distance campaign leaflet is added to the Parish Council: website, Facebook page and noticeboards: resolved unanimously.
- b) **Forest Fitness banner display in Landford Recreation ground**  
Cllr Waltham proposed and Cllr Bishop seconded that the Forest Fitness banner, as shown in a submitted picture, could be displayed in Landford Recreation Ground: resolved unanimously.

**Date and Location of Next Meeting:** agreed as 19:15 on Wednesday 10th April 2019 in Nomansland Reading Room.

*Meeting closed at 22:07 pm.*