



# Landford Parish Council

Minutes of the Meeting held on  
Wednesday 09 February 2022 at 7:15pm  
in the Nomansland Reading Room

Councillors present: Nik Bishop (NB) - Chair, Glen Keirl (GK), Ken Parker (KP), Damien Swancott (DS), Rob Bird (RB), Mary Davies (MD), John Bonney (JB), and Cllr Zoe Clewer (ZC) – Wiltshire Council.

Plus: Melanie Camilleri (MC) – Clerk/RFO, PC Peter Yung, and 4 members of the public.

## MINUTES

- 13/22**      **Apologies for Absence:** Cllr Geoff Hewson (GH)
- 14/22**      **Declarations of interest:** KP declared a non-pecuniary interest Agenda 23/22 (as he is a member of CSW Team). MD declared a non-pecuniary interest Agenda 17/22 (as she is a member of the Landford Community Partnerships)
- 15/22**      **Minutes:** the Minutes of the Parish Council's Meeting held on **12 January 2022** were unanimously approved.
- i) Matters arising: Agenda 09/22 whereby MC reported that Highways had confirmed they'd replaced the Sherfield English Post with a 89mm. John Fairhurst of CSW said Highways have in fact installed a 76mm post and that he'd reported this mistake to Highways. It was agreed that MC should officially report this error too, on behalf of the Parish Council.
- 16/22**      **Planning and Treeworks**
- i) The applications received were considered as per the attached Planning Schedule
- 17/22**      **Landford Parish Community Plan**
- i) Geoff Chase, on behalf of Landford Parish Community Partnerships attended. Cllr Mary Davies expressed her thanks to the Landford Parish Community Partnerships for pulling together this plan on behalf of the community. This was echoed by all. Councillors will now consider all actions assigned to LPC and will fully respond in that regard in time for the 16 March 2022 meeting.
- 18/22**      **NFNPA**
- i) Local List Project: Cllr Ken Parker reported that the process of identifying assets in the parish which make a positive contribution to the character of the New Forest has already begun by way of an Appendix in LPC's Village Design Statement. A couple of additions for assets which fall under Nomansland and Hamptworth regions (which were brought under LPC from Redlynch PC following Wiltshire Council's community governance review). Cllr Parker to take the lead in this respect.
- ii) LPC Councillor representative for the Consultative Panel: it was agreed that Cllr Rob Bird will be LPC's representative, and that Cllr Mary Davies will attend instead of Cllr Bird in the event the topic under discussion relates to Housing.
- 19/22**      **HNS**
- i) It was unanimously agreed that Cllr Mary Davies will take the lead on this subject on behalf of LPC. Cllr Davies will liaise with Cllr Richard Clewer and Wiltshire Council's HNS Team in this respect and report back at the 16 March 2022 meeting.

**20/22**

**NML RR**

- ii) Cllr Bonney reported that after a couple of electrical issues, 5 heaters were now fully operational (one being removed) which give out adequate heating for the size room. Cllr Bonney will continue to investigate the electrical issue.
- iii) Cllr Bonney reported that given the degree of damp/condensation in the hallway by the toilets, he has installed a convector heater on a timer switch (for safety reasons). He will explore installing frost heater(s) to remedy.
- iv) It was agreed by a majority decision that as from 01 March 2022 onwards the fee to hire will be £5/hour. Kaz Bird has volunteered to take on management of the booking system. MC to liaise regarding a handover.
- v) After considering a complaint from resident about 'inconsiderate parking' in North Lane by people hiring the NML RR it was agreed to put up a polite notice to park considerately.
- vi) For information: the fence at rear has fallen down so residents of Rainbows End (property at the rear) have replaced the fence with one of the same style (wooden with concrete posts and kick boards) at their expense

**21/22**

**Landford Rec Ground**

- i) Given the increase in human faeces accumulating on the ground outside the toilets, it was agreed that a responsible member of the public (a parent) may have a key to access the disabled toilet every Wed for the children using the field for after school activity. That parent has committed to clean the toilet after use. MC reported that Julie King has agreed to check and replenish supplies on a monthly basis on a voluntary basis. MC to produce a keyholder written agreement.
- ii) Forest Fitness has requested a copy key to the disabled toilet as from 01 April 2022 when they start paying for use of the Rec Grd. MC to produce a keyholder written agreement.
- iii) Cllr Bonney reported that all 3 toilets were damp and mouldy. As a result, with approval from Cllr Bishop, he's installed frost heaters in the Disabled and Ladies toilets. A third heater to be sourced and installed in the Gents toilets. Cllr Bonney presented a quote £600 for all three toilets to be cleaned and painted with damp protection paint. Target completion date for Disabled toilet by 21 Feb (in readiness for half-term). This work was unanimously approved.
- iv) Cllr Bonney report on repair of the vandalised Noticeboard. Polycarb materials to be ordered to replace the glass (same material used to replace broken glass in the phone boxes)
- v) Request from AFC Totton youth team manager to use the field to play football next season: MC to request their attendance at the 16 March 2022 meeting to discuss further.
- vi) MC presented electrician's quote for PAT testing 8 appliances = £59. This was unanimously agreed. This electrician will be quoting for an EICR for the Defib.

**22/22**

**NML Rec Ground**

- i) The contractor M.Eastwood has withdrawn grass cutting services. MC to acquire quotes for consideration at the 19 March 2022 meeting.
- ii) Consideration to renewal of 12-month Mole Control contract (expired January 2022): unanimously agreed that LPC will no longer fund this activity. 360 can pick pay for this service if they so choose.

**23/22**

**SID/Solar Panels**

- i) Councillors ratified the order placed with Elan City for the additional SID/Solar Panel for New Road as per the quote obtained by John Fairhust (CSW) (price held until 31 Jan 2022)
- ii) Vandalised Solar Panel – confirmed order for replacement has been placed with Elan City

- iii) Signpost improvements at Pound Hill and New Road: Highways will be carrying out during the third week of Feb 2022.
- iv) Consideration to additional locations to enable the deployment of a SID. It was agreed that the CSW Team take the lead and make proposals to LPC for approval based upon their knowledge and data regarding hot-spots in the parish in conjunction with Bramshaw's CSW Team.
- v) Police and Crime Commissioner Philip Wilkinson is ascertaining SID information operated and maintained by town and parish councils across WC and is requesting that CSW Team's complete a SID survey: John Fairhurst CSW has kindly agreed to complete this survey.
- vi) John Fairhurst requested LPC order 2 additional batteries for the SID. This was approved and MC to action.
- vii) John Fairhurst reminded that CSW were awaiting a response to his formal communication Ref 30433-22-006. This matter will be covered at the 16 March 2022 meeting.

**24/22**

**Finance**

Unity Trust Bank 09 February 2022: £43,590.42

Nationwide Business 95-day Saver 09 February 2022: £22,000.00

i) **Payments**

Payee	Detail	Amount £ (incl vat)	Method
Suez	Bins NML Rec Grd	65.42	DD
M Camilleri	Monthly gross salary	2009.25	S/O
1&1	Email storage	6.00	DD
Ideverde	Bins Landford Rec Grd & NML Rec Grd	123.75	BACS
Michael Eastwood	Grass Cutting NML Rec Grd	490.00	859
DPP	PAT Test NML RR	84.00	BACS
John Bonney	Frost Heaters x 2 Landford Rec Grd Toilets	53.98	BACS
Geoff Hewson	Wood to repair Landford Rec field gate	273.46	BACS
M Camilleri	Expenses & Employer NI conts Month 09	208.97	BACS
Total debit		<b>£3,314.83</b>	

**Receipts**

Payee	Detail	Amount £	Method
BCC	Use of Landford Rec	420.00	BACS
Member of public	Hire of NML RR	20.00	BACS
Member of public	Hire of NML RR	20.00	BACS
Member of public	Hire of NML RR	8.00	BACS
Total credit		<b>£468.00</b>	

- ii) Hamptworth Croquet Club's request for LPC to contribution £275 towards purchase of 20 professional croquet mallets (Minute 150/21 ii): It was agreed that the Croquet Club should approach Landford Community Partnerships for such funding as it is in keeping with their ethos of supporting community projects.

**25/22**

**LPC and Village Events 2022**

- i) Great British Spring Clean (25 March – 10 April): no specific action required by LPC as there is a team of litter pickers who operate in the community.
- ii) Annual Parish Meeting: Conduct immediately before the Annual Parish Council Meeting on Wed 11 May 2022 (Landford Village Hall Blue Room)
- iii) Queen's Platinum Jubilee (03 June – 06 June): NB to approach the landlord of The Cuckoo pub to explore holding an event on their premises (and the field at the back of the pub)

26/22

### To receive Councillors' Reports

#### JB

- Will be attending the Landford Village Hall committee on 23 Feb

#### KP

- He attended the NE Quadrant meeting and circulated the output.
- Will be attending SWAB on 10 Feb

#### PC Peter Yung report

- Delivered a report on recent activity including thefts of catalytic converters, a cultivator, valuables (on display) from cars parked at The Lamb, gardening tools from a parked van.
- There is a rising no. of members of the public falling victim to fraud crime. The Fraud Officer (based in Devizes) offers free 45min sessions to communities delivering guidance on how individuals can protect themselves from fraud.

27/22

### Councillor Zoe Clewer (Wiltshire Council)

- i) To receive a report:-

#### General

- NFNPA meeting recently – Design Guide adopted 27Jan22
- PCC consultations Guild Hall last month & Police and PCC 7th with several officers & Fri 11<sup>th</sup> Co-op, more dates to follow
- CATG to Highways and Footpaths increasing budget by 400k if Budget approved next week at Full Council. New name LHFIG. Detail tba.

#### Landford specific

- Road roundels – in queue to be done – review all and refresh.
- SWAB coming up 10 Feb 22.
- CATG - Footway slurry seal currently planned for, School Road Nomansland 28th February to 11th March
- LPCP – area rep please email me on each relevant section.
- Weatherproof New Forest Code boards and literature given.

- ii) To present a SWAB initiative calling for a group of parishes to trial a Microsoft SharePoint collaboration through which they may share ideas and results of research. Consideration to LPC participating in the trial:-

#### Background

Area Board members and Parish Council reps met towards the end of last year online to see how the Area Board could better help them and what they wanted from us. Following on from that, a Communications Group was formed as a result of ideas which came up at that meeting about not reinventing the wheel or repeating research work. That group has been tasked with trialling one idea, with the permission of the Parish Council concerned.

We know that Clerks are hard pressed for time and one idea was to enable other members of Southern Area Board PCs, WC and CEMs to have all the recent years minutes from all the PCs in one electronic 'folder' as read only but searchable. Dropbox folder based probably, still working out the best way of achieving this.

So, if one PC were researching e.g. Play Equipment inspection training or defibs they could have a quick search of the database and it may save them some research work or enable someone else on the PC to carry out research and further their own work for their own PC. Crucially it would be 'searchable' via the search box even as pdfs for everyone, allowing delegation of some tasks and independent research and collaboration; not reinventing the wheel.

### Trial Project

What you are being asked for is if you are willing to agree to allow the use of minutes from the website in the trial? This would involve no work from Clerk or PC. If successful as a trial test of the technology and search box functions, we would then look to offer the idea out more widely.

If, and only if, the trial worked and it was eventually put into action, it would involve one extra action for the Clerk: putting the latest minutes in to the electronic folder, probably at the same time as the approved minutes go on to the PC website. Our CEM KL also keen to offer training on the Our Community Matters website, in order to have more local news and positive content.

Councillors approved LPC's Minutes may be uploaded.

Cllr Damien Swancott volunteered to be involved in the Our Community Matters initiative.

**28/22**

### **Correspondence, AOB, and any urgent matters**

- i) 'Noise nuisance' complaint from parishioner relating to a neighbouring farmer using a bird scarer. This matter is now closed – MC sent the member of the public NFU's Code of Practice on bird scarers.
- ii) Landford Parish Directory: MC to produce an article by the end of the month
- iii) Postponed leaving meal for Leo Randall: Proposed date first week of April
- iv) MC reported that 4 expressions of interest for the Councillor vacancy had been received and that 3 of these had submitted an application. Cllrs Bishop and Davies (and potentially others) will meet the candidates informally at the NML RR as part of the 'get to know you' element of the selection process. Co-option selection to take place at the 16 March 2022 meeting.

**29/22**

### **Date of the next meeting**

The date of the next **Landford Parish Council** meeting will be held on **Wednesday 16 March 2022 at 7:15pm** in the **Landford Village Hall (Blue Room)**

Being no further business, NB closed the meeting at 9.30pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING**