



Landford Parish Council

Minutes of the Meeting held on 10 February 2021 at 7:30pm

Held by video conference (in order to protect the health and safety of councillors and members of the public during the COVID-19 pandemic)

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP), David Wilson (DW), John Bonney (JB), Geoff Hewson (GH), Damien Swancott (DS), Rachael Stanton (RS), Cllr Glen Keirl, and Cllr Joy Proctor
Plus: Melanie Camilleri (MC) – Clerk/RFO, Cllr Leo Randall (Wiltshire Council), and eight members of the public

18/21 Apologies for Absence: None

19/21 Declarations of interest: Cllr NB declared an interest regarding planning application 21/00033 Hawthornes, as she is a direct neighbour. Cllr RS declared an interest in planning application 20/00911 Englewood, for reasons relating to her profession.

20/21 Minutes: the Minutes of the Parish Council's Extraordinary General Meeting held on **25 January 2021** were approved and signed

21/21 Planning and Treeworks

i) Applications received were considered. See Planning Schedule for decisions.

22/21 Elections 06 May 2021

i) MC reported:-

- a. the government still plan for the elections to take place on 06 May 2021, encouraging postal votes.
- b. Publication of notice of election due Mon 29 March
- c. LPC has 9 seats. Nomination papers must be submitted between 29 March and 08 April (any working day 10-4)
- d. IF 9 nominations from eligible candidates, all will be automatically elected.
- e. IF less than 9 nominations from eligible candidates, all will be automatically elected, and vacancies subsequently filled by co-option.
- f. IF more than 9 nominations from eligible candidates, an election will be triggered.

ii) Purdah Period runs 11 March to 06 May. MC will send councillors full details on guidelines over activity during this period

iii) IF all 9 (or at least 2/3rds) members elected, as the Clerk is CiLCA qualified, LPC can declare they have the General Powers of Competence, delivering freedoms over LPC activity. MC will send councillors full details including examples of what other councils have achieved under GPC.

23/21 NML Reading Room

i) Following the NML RR Management Committee disbanding, they have passed over papers to NB, electronic files to MC, and a cheque to NB after closing the NML RR bank account. NB has paid-in to LPC's bank account.

LPC now need to assess status over:-

- Fire Inspection, fire extinguisher checks, and PAT Testing - for insurance purposes
- Hand-over of Utility accounts
- CV19 compliance for the elections 06 May (as the facility is being used for the elections). Wiltshire Council carried out a Risk assessment 09 Feb – awaiting result.

24/21

LPC's Comms

- i) MC requested to produce Comms for the Noticeboards:-
 - a. CV19
 - b. Meet the Council – all to send their photos to MC
 - c. Update the 'Meeting dates' poster.
 - d. Social Media Policy comms
 - e. Elections 06 May 2021
 - f. Census 21 March 2021
- ii) NB proposed, seconded by DS and resolved unanimously to adopt the Social Media Policy circulated by MC. MC to publish on the website
- iii) MC to produce an article for Landford Parish Directory (by end Feb) on Helpful Planning Tips, plus how to contact LPC.

25/21

Rec Grds – maintenance

- i) NML Play Park/Rec Grd condition of concrete path: potential solutions and costs were discussed. It was unanimously agreed that further research and quotes were required given the steepness of the slope
- ii) NML Play Park: it was agreed to consider replacing the Adventure Trail equipment as well as the Toddler Climbing Frame. JB will send MC photos of equipment so that MC can approach Play Equipment suppliers with the view to acquiring ideas and quotes for replacements
- iii) Landford Rec Grd rotten Picnic Table: Cllr Dave Wilson and Cllr John Bonney delivered an update and recommendation for a replacement Picnic Table + fixing kit. It was unanimously agreed that MC should purchase the Clifton Bench (£518.70 excl VAT) + fixing kit (£46.32 excl VAT). MC to organise co-ordination of delivery from the supplier with Cllr JB.

26/21

Vandalism of the Heritage Phone Box at Hamptworth

- i) Public response has been in almost unanimously in favour of 'Save'
- ii) MC has registered the claim with the insurance co – who has confirmed LPC are covered (£250 excess). MC acquiring crime ref no from Salisbury Police
- iii) GH has identified potential replacements. It was agreed that GH should not secure any such replacement until such time the insurance co give the go-ahead to do so. Consideration to amount of deposit required to secure plus duration will hold to be established. MC to progress.
- iv) GH added that Green Hill Farm has offered to LPC their heritage phone box for free. After a short discussion, it was unanimously agreed to accept their kind offer with the view to locate in Landford (where the old BT phone box used to be sited). GH/GK to coordinate transportation and installation.

27/21

National Trust's Rangers are removing some sections of boardwalk (approaching end of their life) allowing access to the wetlands (New Road/Sherfield English Road):

It was unanimously agreed that MC should write to NT on behalf of LPC asking that they replace and maintain the sections which are removed.

28/21

Finance

- i) DW proposed, seconded by KP and resolved unanimously to approve the Cash Flow Report and authorise payments. DW and KP to authorise BACS payments raised online by MC and sign the cheque.

Unity Trust Bank 03 Feb 2021: £62,569.62

Nationwide Business 95 day Saver 01 Nov 2020: £22,000.00

Payee	Detail	Amount £ (incl vat)	Method
Pennon Water Services	Water for Pavilion	2.50	DD
Suez	NML Bin Collection	62.30	DD
M Camilleri	Monthly gross salary	1,650.88	S/O
1&1	50Gb email storage + website name renewal 2 years	6.00	DD
Idverde	Landford Rec Grd bin emptying	113.79	BACS
Chris Penny	Hedge cutting Landford Rec Grd	145.00	BACS
Craig Morris	Mole Man NML Rec Grd	35.00	BACS
M Eastwood	Grass cutting NML	375.00	856
M Camilleri	Office allowance + A4 paper	15.70	BACS
Total debit		£2,406.17	

Receipts	Detail	Amount £	Deposit Ref.
Cheque	NML RR Funds	7,855.63	
Total credit		£7,855.63	

29/21

To receive Councillors' Reports

KP: Attended NFNPA NE Quadrant meeting 28 Jan: output circulated

DS: Progressing Youth Initiative discussions with Helen Robinson (Lead Education and Youth Officer for the NPA) and Karen Linaker (Wiltshire Council Community Engagement Manager) with a focus on supporting deprived families. Discussions exploring the idea for LPC to act as a 'bridge' for the distribution of funding from NPA and Wiltshire Council (SWAB). Further details at the March Meeting.

30/21

To receive a report from Councillor Leo Randall (Wiltshire Council)

Is conducting an orderly retirement. He will bring along his successor to the March meeting and make introductions.

31/21

Correspondence, AOB, and any urgent matters

- i) Parish Steward schedule: 17 Feb, 17 March, 15 April
- ii) Wiltshire Council's Local Plan and Gypsy and Travellers Plan consultations:-
- future development including housing, infrastructure and land for employment may be built in your area in the next 15 years
 - develop planning policies to help tackle climate change
 - allocate land for travellers in sustainable locations to meet their permanent and temporary accommodation needs up until 2036
- iii) Census 2021. Arrangements to promote within the community discussed - agreed by FB (DS) and Noticeboards/website (MC)
- iv) NALC announcement: MC reported that the government have no plans to extend remote meetings regulations beyond 07 May 2021 – meaning physical Parish Council meetings to resume w.e.f 12 May 2021. Considerations to:-
- Potential to hold the April meeting at the end of April

- After 12 May, fewer and shorter meetings. Postpone issues, where possible, for when things are safer to convene F2F
- Schemes of delegation were not favoured.
- Venue to be CV19 compliant
- Renewal of Zoom subscription to be considered at March meeting

It was agreed to reassess at the March meeting when hopefully the situation will be clearer.

- v) Asset (laptop): MC reported that LPC's laptop has stopped operating and that she is now using a laptop supplied by West Tytherley Parish Council. DS to look at the LPC laptop to see if it can be fixed before it is removed from the LPC Asset List.

32/21

Date of the next meeting

The date of the next **Landford Parish Council** meeting will be held on **Wednesday 10 March 2021 at 7:15pm** by **Video Conference**

Being no further business, NB closed the meeting at 9:56pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING