



Landford Parish Council

Minutes of the LANDFORD PARISH COUNCIL

Meeting held on

Wednesday 21 September 2022. Start time 7:15 pm
Landford Village Hall (Blue Room)

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP) – Vice-Chair, Mary Davies (MD), Rob Bird (RB), Geoff Hewson (GH), Glenn Keirl (GK), John Bonney (JB), Nick Hall (NH), and Cllr Zoe Clewer (ZC) (Wiltshire Council)

Plus: Melanie Camilleri (MC) – Clerk/RFO. No members of the public attended.

MINUTES

131/22 **Apologies for Absence:** PC Peter Jung, Cllr Damien Swancott

132/22 **Declarations of interest:** None

133/22 **Minutes:** the Minutes of the Parish Council's:-

- Meeting held on **10 August 2022**
- Extraordinary General Meeting held on **06 September 2022**

were unanimously approved.

Matters arising:-

Cllr Bishop, Chair of Landford Parish Council read out the Proclamation of the Accession of King Charles III in the time honoured and historical manner to decree the new King following the sad passing of Queen Elizabeth II.

Whereas it has pleased Almighty God to call to His Mercy our late Sovereign Lady Queen Elizabeth the Second of Blessed and Glorious Memory, by whose Decease the Crown of the United Kingdom of Great Britain and Northern Ireland is solely and rightfully come to The Prince Charles Philip Arthur George: We, therefore, the Lords Spiritual and Temporal of this Realm and Members of the House of Commons, together with other members of Her late Majesty's Privy Council and representatives of the Realms and Territories, Aldermen and Citizens of London, and others, do now hereby with one voice and Consent of Tongue and Heart publish and proclaim that The Prince Charles Philip Arthur George is now, by the Death of our late Sovereign of Happy Memory, become our only lawful and rightful Liege Lord Charles the Third, by the Grace of God of the United Kingdom of Great Britain and Northern Ireland and of His other Realms and Territories, King, Head of the Commonwealth, Defender of the Faith, to whom we do acknowledge all Faith and Obedience with humble Affection; beseeching God by whom Kings and Queens do reign to bless His Majesty with long and happy Years to reign over us.

GOD SAVE THE KING

134/22

Planning

- i) To consider applications received (see Planning Schedule)

135/22

NML Play Park

- i) LPCP has confirmed a financial contribution of £500 towards the TTT
- ii) Installation of a Noticeboard: MC to contact 360 to discuss.

136/22

Village Matters

- i) Report of a broken pane NML Phonebox: NH to carry out repair
- ii) Report on temporary repair of the vandalised fence at Landford Rec and consideration to replacing the chain link fence (between the play area and the access road approx. 36 feet):
NB expressed her thanks to Cllrs Parker and Bonney
MC to acquire quotes for:-
 - 1) Chain link fence for Landford Rec
 - 2) Replacement fence at Maybush Copse
 Onsite visits by contractor to be carried out with Cllr Hall.
- iii) Consideration to proposal from Member of the Public put to LPCP and LPC to instal an additional four dog poo bins at Landford Wood. LPCP to fund purchase of the bins, LPC to arrange for them to be emptied. Consideration to maintenance and insurance.
Resolved to maintain two additional dog poo bins will be installed at Landford Wood (purchase funded by LPCP and emptying/maintenance the responsibility of LPC). MC to establish the two preferred locations.
- iv) Report on NFNPA installing Dragon’s Teeth at Godshill (to help protect WM and verges). Consideration to asking NFNPA to instal them at Hamptworth Green (by the Cuckoo pub). Further action deferred until NFNPA determine The Cuckoo Inn’s planning application as if granted, The Cuckoo Inn may take on the responsibility of installing the dragon’s teeth.

137/22

Finance

i) **Account Balances**

Unity Trust Bank 20 Sept 2022: £36,609.13

Nationwide Business 95-day Saver 20 Sept 2022: £22,000.00

Payments approved

Payee	Detail	Amount £ (incl vat)	Method
Pennon Water Services	Water for Pavilion	4.50	DD
Suez	Bins NML Rec Grd	115.43	DD
1&1	Email storage	6.00	DD
SSE	Electricity Landford Rec Grd	34.63	DD
M Camilleri	Monthly gross salary	2095.25	S/O
Pennon Water Services	Water for Pavilion	4.50	DD
SSE	Electricity NML RR	274.40	DD
Idverde	Bins Landford Rec Grd & NML Rec Grd (Aug)	123.75	BACS
Hamblin	Grass cutting NML Rec Grd	140.00	BACS
PKF Littlejohn	External Audit	360.00	BACS
M Camilleri	Expenses and reimbursements Employer NI	441.41	BACS
Total debit		£3,599.87	

Receipts

Payee	Detail	Amount £	Method
Member of public	NML RR hire	15.00	BACS
Member of public	NML RR hire	20.00	BACS
Forest Fitness	Use of Landford Rec Grd (monthly payment)	35.00	BACS
Member of public	NML RR hire	15.00	BACS

Member of public	NML RR hire	20.00	BACS
Forest Fitness	Use of Landford Rec Grd (monthly payment)	5.00	BACS
Total credit		£110.00	

- ii) Notice of Conclusion of 2021/22 Audit from PKF Littlejohn: Notice of Conclusion received and published on the Parish Council's website
- iii) Consider and resolve whether to opt-in or opt-out of the external auditor appointed by SAAA (new 5-year contract commencing for the 2022/23 audit). Resolved to continue to opt-in.
- iv) Report and review the mid-year budget 2022/23: deferred to 12 October meeting

138/22

Councillors Reports

GH: Chasing Highways about cutting verges. WC has reduced resource at the moment. Whilst shrubs belonging to the property owner at Glebe Lane have been cut back (following a communication from both LPC and WC Highways), it's not enough as they're still causing a hazard. MC to write again and offer an onsite visit with Cllrs Bishop and Keirl to discuss.

139/22

To receive a report from Councillor Zoe Clewer (Wiltshire Council)

- 12Sep22 [Surviving Winter | Wiltshire Community Foundation \(wiltshirecf.org.uk\)](https://www.wiltshirecf.org.uk) Wiltshire Community Foundation coordination of Warm Spaces. More information to come from Wiltshire Council on Warm Spaces and more expected on other sources of help and advice.
- 12Sep22 emailed both Parish Council re opportunity to meet Chief Constable and PCC online or in person in Devizes - NHW Association AGM - Sat 8 Oct 2022 (10am).
- Licensing enforcement notice received from Wiltshire Council re The Cuckoo (see 140/22 ii).
- Enforcement notice for Carron Campsite, NFNPA.
- Brambly Hedge case officer awaiting responses from applicant, this application is unlikely to come before committee before Nov22.
- 13Sep22 forwarded outbuilding break in information from FB to PC Pete Jung and others, indicated he would visit victims, once second break in reported.
- Correction from Housing EGM. Largest settlements: Salisbury, Trowbridge, Melksham, Royal Wootton Bassett, Devizes and Chippenham. 51 properties for rent at time of the EGM.

140/22

Correspondence, AOB, urgent matters

- i) Update on future of Landford Village Shop & Post Office: encourage all residents to use the store and Post Office to protect this valuable community facility.
- ii) The Cuckoo Inn: communication received from Environmental Health Officer Wiltshire Council stating they're reviewing the licence due to 'the prevention of public nuisance'. Representation deadline 12 Oct 2022. After a short conversation on the reported issues, and the fact Wiltshire Council approved the Parish Council's ACV application on the premises in 2020 (following the strength of community representation), it was unanimously agreed that MC would write to the Environmental Health Officer to seek agreement the Parish Council may attempt mediation between all parties before their formal review and determination on the licence takes place.
- iii) Teams virtual meeting to take place between Wiltshire Council, LPCP, and Cllr Z Clewer on 19 Oct 12pm. Representation from LPC required. GH and MC to attend.

141/22 Unanimously resolved that Agenda item 142/22 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed

142/22 **Housing Needs Survey & Affordable Housing**

- i) the draft Terms of Reference produced by MC (under which the 'Affordable Housing' Project Working Group will operate) was reviewed. Agreed that MC will send that draft to NFNPA and WC Housing for review and comment.
- ii) Appointment of four Councillors as Members to the Project Working Group: Agreed unanimously this will be Cllrs Mary Davies (Chair), Nick Hall (Vice-Chair), Geoff Hewson, and Ken Parker. The Terms of Ref to be finalised and approved before non-councillor membership of the Working Group is sought.

143/22 **Date of next meeting**

The date of the next Meetings for **Landford Parish Council** will be held on **Wednesday 12 October** at **7:15pm** in the **Nomansland Reading Room**.

Being no further business, NB closed the meeting at 8:54pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING