



Minutes of Landford Parish Council meeting held at the Nomansland Reading Room at 7.15pm on 13th February 2019

Present

LA Waltham (Vice Chair)	NJ Bishop	J Bonney
GL Keirl	AM MacLachlan	KP Parker
Cllr L Randell (WC)	E Finlayson (Parish Clerk)	
10 members of the public attended the meeting.		

Parish Council Meeting opened at 19:25.

205/18 Apologies

Cllrs Hewson, Proctor and Wilson.

206/18 Declaration of Interests

Cllr MacLachlan declared a non-pecuniary interest in the 71 Beech Grange Planning application.

207/18 Acceptance of minutes of previous meetings

The minutes of the January 2019 Full Council meeting were unanimously agreed and signed.
The minutes of the 2018 Annual Parish Meeting were agreed by a majority and signed.

208/18 Matters Arising

- **179/18** Cllr Waltham updated the Parish Council that the two grant applications made to the Southern Area Board for fence and gate works contributions for Nomansland and Landford Recreation Ground play areas were both successful.
- **196/18** Cllr Waltham updated the Council that there had been a positive response to the call for volunteers for a War Memorial refurbishment group.
- **198/18** Cllr Parker updated the Council that the additional diversion signs for the duration of the Moor Lane closure to divert traffic away from Glebe Lane are now in place.

209/18 Planning – as per attached schedule

During the consideration of Forest Way planning application the Chairman closed the meeting at 19:36 to invite members of the public to address the Parish Council on this topic. The meeting was reopened at 19:48.

During the consideration of Woodpeckers planning application the Chairman closed the meeting at 20:01 to invite members of the public to address the Parish Council on this topic. The meeting was reopened at 20:02.

During the consideration of 71 Beech Grange planning application the Chairman closed the meeting at 20:04 to invite members of the public to address the Parish Council on this topic. The meeting was reopened at 20:06.

210/18 Finance

- a. The Clerk presented the Cash Flow Report and cheques numbered 300713 to 300717 for signing.
 - i. cheques numbered 300713 to 300717:
 - E Finlayson for monthly Gross salary (60 hours): £618.00
 - E Finlayson for January re-imbusement/expenses: £152.64 (£134.36 ex-VAT)
 - Glasdon for 3 Dual use litter bin stickers: £12.60 (£10.50 ex-VAT)
 - Community Heart Beat for CPR training course fees : £210.00 (£175.00 ex-VAT)
 - Idverde for December bin emptying: £97.15 (£80.96 ex-VAT)
 - ii. direct debits and standing charges:
 - Bournemouth Water Co. Water for Pavilion: £2.00
 - Hills Waste Management for December NML reading room bin collection: £9.66 (£8.05 ex-VAT)

- Unity Trust Bank quarterly service charge: £18.00

Cllr Waltham proposed and Cllr Bishop seconded that the Report be approved; also that all cheques be approved and signed: resolved unanimously.

- b. The Budget Control Report was received.

211/18 Clerk's Report

The Clerk updated the Council that Bramshaw Parish Council had thanked the Council for informing them of the planned refurbishment of the Well of Sacrifice (War Memorial) and asked to be kept informed.

212/18 To discuss and approve the spend for and attendance of the Clerk to a VAT training course

Cllr Waltham proposed and Cllr Keirl seconded the additional £30 spend for the Clerk to attend a VAT training course: resolved unanimously.

213/18 To discuss and consider the Nomansland play park fencing quotes

The latest information gathered, as requested by the Parish Council in item 199/18, was presented to the Parish Council. The quotes were considered and unanimous decision on the contractor was reached due to the cost effective quote and professional support received.

214/18 To discuss and consider the latch on the Nomansland Cattle grid field gates being replaced with a disabled access latch

The Clerk confirmed that the ownership enquires made regarding the Forest Road cattle grid 5 bar gates that lead to North Lane and South Lane are not concluded/resolved.

Cllr Waltham proposed and Cllr Bishop seconded that this agenda item be postponed until the information is received: resolved unanimously.

215/18 To update the Parish Council on the Emergency Plan progress (AMM)

Cllr MacLachlan updated the Council on the emergency plan progress with Cllr Bonney and Wiltshire Council. They have identified flooding as the biggest risk to the Parish and suggested this should be the initial Emergency Plan focus. The next steps suggested were for a flooding risk assessment of the Parish is to be carried out **(AI: Cllr MacLachlan)** followed by identifying what is currently available for stranded Parishioners cut off from travel by flooding.

Cllr MacLachlan proposed and Cllr Waltham seconded that the Parish Emergency Plan priority focus should be flooding for the Parish: resolved unanimously.

216/18 To discuss the planned Wiltshire Council works to stabilise and improve roadside verges on Hamptworth Road (KPP)

Cllr Parker explained his concerns to the Council regarding the stabilisation work and had contacted and received similar concerns from the New Forest National Park landscape officer regarding environmental impact of the use of concrete based materials for the stabilisation.

Cllr Waltham proposed and Cllr Parker seconded that a letter be drafted by the Clerk and sent to Wiltshire Highways highlighting the Parish Council concerns over materials, environmental impact and the underlying traffic (lorries) issues: resolved unanimously.

217/18 To discuss and consider unified Parish signs

It was noted that the New Forest call for evidence review had not concluded, where an outcome may be a National Park Boundary review. The Village nameplates for Landford were organised by the Landford Community Partnership (LCP). The funding was obtained from the National Park and the LCP. Cllr Parker was to contact LCP for further details. The Clerk was asked to identify all the Parish Areas that currently have a nameplate sign.

Cllr Waltham proposed and Cllr Keirl seconded that this agenda item be postponed until June when the current Recreation ground projects are completed: resolved unanimously.

218/18 To discuss and agree an entry from the Parish Council to the Landford Directory

The achievements and responsibilities of the Parish Council were discussed and the Clerk was to enquire if a boundary map could be included in the Parish Council entry. **(AI: Communications Group)**

CLr Bishop proposed and CLr Waltham seconded that the entry for the Landford Directory drafted by the Communications group and circulated to the Parish Council for comments before submitting: resolved unanimously.

219/18 To discuss and consider a response to the draft recommendations for division boundaries in Wiltshire

CLr Waltham proposed and CLr Keirl seconded that a response be drafted by the Clerk and sent to the Local Government Boundaries Commission highlighting the Southern Wiltshire impact with the current proposal: resolved unanimously.

220/18 To discuss the topics and agree a date for the Annual Parish Meeting

The Council discussed a few ideas on topics for the Annual Parish Meeting and suggested the meeting should be held in mid to late May. The Clerk provided the available dates for Landford Village Hall.

CLr Bishop proposed and CLr Keirl seconded that Annual Parish Meeting would be held on Monday 20th May 2019: resolved unanimously.

221/18 To receive a report from Wiltshire Councillor (WC) Randall

CLr Randall reported on his recent meetings and commented on the unique position of his ward, Redlynch and Landford, due to their contact with both the New Forest National Park planning authority and Wiltshire Council planning authority in both Parishes. CLr Randall confirmed that Public Health England (PHE) guidelines were still in place:

“As a precaution, PHE's advice to everyone in the Salisbury and Amesbury area is that nobody should pick up any foreign object that does not belong to them.

These could contain (or could have previously contained) liquid or gel.

This means people should not pick up:

- Containers
- Lids
- Syringes
- Needles
- Cosmetics
- Or similar objects, made of materials such as metal, plastic or glass.

The message is: if you didn't drop it, don't pick it up.”

222/18 Members' Reports

- a) CLr Hewson updated the Parish Council via an emailed report on the Parish Steward work: He noted that we are only into our second month and already our Parish Steward has put in 4 man days' work. CLr Hewson has asked him to concentrate on potholes and cutting back encroaching vegetation on footpaths, along with carrying out an inspection on other reported road damage. CLr Hewson requested that with spring on its way, weeds will be pushing up through cracks in pavements; it would be most helpful if anyone notices a high build-up of growth, to let him know.
- b) CLr MacLachlan:
 - i. Plans to attend the Landford Village Hall meeting on Monday 25th February 2019 and will give an update to the Council in the March Parish Council meeting.
 - ii. Noted that he had requests to position a dog waste bin at the entrance to Beech Grange.
 - iii. Raised that there is a plan to move Salisbury Library from its current central location and he had received Parishioner concern over this move.
- c) CLr Parker attended the North East (NE) Quadrant meeting on 23rd January 2019 which covered:
 - i. An update on the local plan that forms part of the core strategy and that planning inspectors should be following.
 - ii. A reminder that all Planning applications can be found online and no paper copies will be sent to Parish Councils.
 - iii. A note that for the 70th anniversary of the national park the website was detailing free tree planting events.
 - iv. A comment that Fawley Power station is not currently part of the New Forest National Park (but is surrounded by land that is). There is a New Forest District Council planning application for 1500 houses on the site which was causing concern for the impact on the surrounding environment and significant local traffic increase .

CLr Parker commented that the NE Quadrant meeting comprised of mostly Hampshire and New Forest Parish Councils whereas the North West (NW) Quadrant meeting has Wiltshire Parish Councils (Whiteparish and Redlynch) – it was suggested that it should be explored if Landford could move to the NW Quadrant meeting. Wiltshire Councillor Randall agreed to raise this issue with Steve Avery.

d) Cllr Waltham updated the Parish Council that:

- i. Cllrs Bishop, Proctor and Waltham met with the Clerk to review the Parish Council Standing Operating Procedures (SOPs) - minor changes will be circulated to the PC for review before sending to the HR Consultant particularly for input on GDPR and any changes to English Employment Law.
- ii. The Parish Council Standing Orders were last updated in 2012 and they are planned to be updated based on the latest NALC guidelines.
- iii. A "New Councillor Checklist" will be created as a new SOP.

223/18 Urgent Business

- a) Creation of a Parish Council group with public members for the War Memorial refurbishment project:
Cllr Waltham proposed and Cllr Bishop seconded that a Parish Council War Memorial refurbishment group be created: resolved unanimously. The Clerk was asked to contact all the volunteers and set up an initial meeting.

Date and Location of Next Meeting: agreed as 19:15 on Wednesday 13th March 2019 in Landford Village Hall (Blue Room).

Meeting closed at 22:05 pm.