



# Landford Parish Council

Melanie Camilleri Parish Clerk & RFO  
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Dear Councillor,  
You are hereby summoned to attend the next meeting of  
**Landford Parish Council**  
On **Wednesday 11 November 2020 at 7:15pm by Video Conference**

*Given the government's advice on COVID-19 and the need to safeguard councillors and members of the public, this meeting will be carried out by video conference (joining instructions will be provided by the Parish Clerk).*

*If a member of the public wishes to attend, present a written statement or question for the Councillors' consideration, they must do so in writing to the Parish Clerk by 09 November 2020.*

*Due to the technical challenges of the Parish Council convening by video conference and the need to comply with the Parish Council's Standing Orders, attendance will be at the Chairman's discretion; priority given to Planning Applicants. In this matter, the Chairman's decision is final.*

## AGENDA

- 143/20 Apologies for Absence**
- 144/20 Co-option of new Councillor**  
i) Ratify co-option with completion of paperwork  
ii) Allocation of areas of responsibility to the new councillors
- 145/20 Declarations of interest**
- 146/20 Minutes:** to consider approval of the Minutes of the Parish Council's Meeting held on **14 October 2020**
- 147/20 Planning and Treeworks**  
To consider applications received as per the attached Planning Schedule
- 148/20 Finances and Cheques**  
i) To approve the Cash Flow Report and approve payments  
ii) To further consider draft budget 2021/22
- 149/20 Affordable Housing**  
i) Update on registering request for a Housing Needs Survey with Wiltshire Council  
ii) Agree timescale for publicising in the community

- 150/20**      **RoSPA Reports: Lanford Rec Ground and NML Play Park**  
i) To consider findings of the two reports and taking a risk-based approach, identify (and prioritise) maintenance
- 151/20**      **Landford Rec Grd Disabled Toilet**  
i) To source cleaner if open during the 2-week Xmas holidays (the contract cleaner Julie King is unavailable)
- 152/20**      **Youth Steering Group – Development & Involvement**  
i) Councillor Damien Swancott to address the councillors on proposals for the Parish Council to establish a Youth Steering Group
- 153/20**      **Christmas Trees 2020**  
i) To consider arrangements for Christmas Tree donations/locations
- 154/20**      **To receive Councillors' Reports**
- 155/20**      **To receive a report from Councillor Leo Randall (Wiltshire Council)**
- 156/20**      **Correspondence and any urgent matters**  
i) Bus Shelter on Beech Grange damaged by Sainsburys delivery van – update
- 157/20**      **Date of the next meeting**  
If agreed, the date of the next **Landford Parish Council** meeting will be held on **Wednesday 09 December 2020 at 7:15pm** by **Video Conference**