



LANDFORD PARISH COUNCIL

By order of Mary Davies, Chairman.

Agenda queries to Estelle Sherry, Parish Clerk (clerk@landford.org.uk)

6th March 2024

Councillors are hereby summoned to attend the **PARISH COUNCIL MEETING** of Landford Parish Council on **Wednesday 13th March 2024** at **7.00pm** in the **Blue Room, Landford Village Hall** to transact the following business.
The public and press are welcome to attend.

7.00pm

PUBLIC QUESTION TIME

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comments to the Council. Members of the public are asked to restrict their questions and/or comments to three minutes. **All questions and statements should be submitted in advance of the meeting to the clerk@landford.org.uk by 12 noon on the prior Tuesday.** Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item at the next appropriate Parish Council meeting. This section is not part of the formal meeting of the Council.

AGENDA

019/24 Apologies for absence

Schedule 12 of the Local Government Act 1972 (LGA) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend should tender their apologies to the Parish Clerk so the grounds upon which apologies are tendered may also be recorded. Section 85(1) of the LGA requires members present to decide whether the reason(s) for the absence are accepted.

020/24 Declarations of interest

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S1 2012/1464) requires members to declare any interest they may have in agenda items in accordance with the Localism Act 2011 section 30(3).

021/24 Minutes; to consider approval of the Minutes of the meeting on **14th February 2024**

022/24 PC H. Murphy Report

023/24 Cllr. Z. Clewer Report (Wiltshire Council / NFNPA member)

024/24 Planning; to consider applications received (see Planning Schedule)

025/24 Clerk / RFO Reports

- i) General Update – to receive any updates
- ii) Receipts and Payments Report – to consider the report and approve invoices itemised for payment

026/24

Councillor Reports – For Discussion and Decision

- i) Quarterly Planning Meeting **(RB)** – to receive feedback on the meeting held on 28.02.24 and to approve the proposals.
- ii) Highways Improvement Request Forms **(ALL)** – to approve the proposed comments for submission of HIRFs to the Traffic Engineering Team for appraisal and costing, ahead of submission to the Local Highway and Footway Improvement Group.
- iii) Affordable Housing Group **(AHG/MD)** – to receive feedback on the open meeting held on 21.02.24, and to agree further communications and a date for the presentation of the results of the AHG Affordable Housing Needs questionnaire at an open meeting.
- iv) Landford Village Design Statement **(MD)** – to decide whether, following adoption of the NFNPA Local Plan 2019, to:
 - Review and update the 2011 Landford VDS, including a period of public consultation;
 - Then look to extending the VDS to the geographical area of the Parish.
- v) Landford Community Cycling Group **(NH)** – to note the event planned for the summer and to consider use of Landford Recreation Ground Pavilion.

027/24

Councillor Reports – For Information and Discussion

- i) Chair's Report **(MD)** - to receive the report for information.
- ii) Parish Tree Inspection **(JB)** – to receive the Tree Survey report and note actions being undertaken.
- iii) Use of Landford Recreation Ground Facilities **(JB)** – to note recent uses of the facilities.
- iv) Annual Parish Meeting **(ALL)** – to receive comments on a website notice for invitations to local groups who may wish to provide presentations.
- v) Brookside **(KP)** – to receive suggestions for potential uses for the vacant area at the front of Brookside for feeding back to Cllr Clewer.

Matters for Future Consideration - Items to be brought to the next meeting of the Council.

- Transparency Code **(Clerk/RFO)**
- AHG Affordable Housing Needs questionnaire outcomes **(AHG / MD)**
- Landford Recreation Ground Pavilion and Conveniences **(JB / MD)**

If agreed the date of the next meeting for **Landford Parish Council** will be on **Wednesday 10th April 2024 at 7.00pm Nomansland Reading Room.**