



Landford Parish Council

Minutes of the LANDFORD PARISH COUNCIL
Meeting held on
Wednesday 14 December 2022. Start time 7:15 pm
Nomansland Reading Room

Councillors present: Ken Parker (KP) – Vice-Chair, Mary Davies (MD), Rob Bird (RB), Glenn Keirl (GK), Nick Hall (NH), Damian Swancott (DS), and Cllr Zoe Clewer (ZC) (Wiltshire Council)

Plus: Melanie Camilleri (MC) – Clerk/RFO and 4 members of the public attended.

MINUTES

173/22 **Apologies for Absence:** Cllrs Nik Bishop, Geoff Hewson, and John Bonney. PC Peter Jung. In the absence of the Chair (Cllr Bishop), Cllr Parker, Vice-Chair, chaired the meeting.

174/22 **Declarations of interest:** None

175/22 **Minutes**

The Minutes of the Parish Council's Meeting held on **16 November 2022** were approved.

176/22 **Planning**

- i) Applications received were considered (see Planning Schedule)
- ii) The Green Hill Farm Decision Notice (incl conditions) was noted

177/22 **Finance**

- i) The Cash Flow Report and payments were unanimously approved.

Account Balances

Unity Trust Bank 06 December 2022: £43,845.75

Nationwide Business 95-day Saver 06 December 2022: £22,000.00

Payments approved

Payee	Detail	Amount £ (incl vat)	Method
Vitaplay	Table Tennis Table (now authorised)	6,240.00	BACS
ICO	Annual Subscription	35.00	DD
1&1	Email Storage	6.00	DD
Suez	Bins NML Rec Grd	103.08	DD
M Camilleri	Monthly gross salary	2668.00	S/O
1&1	Email Storage	6.00	DD
SSE	Electricity Landford Rec Grd	45.90	DD
SSE	Electricity NML RR	65.54	DD
Julie King	Cleaning Landford Toilets	341.00	BACS
RBL	Remembrance Sunday Wreath	20.00	BACS
Garth Everett	Hamptworth Bus Shelter & Green	245.00	BACS
Idverde	Bins Landford Rec Grd & NML Rec Grd (Nov)	123.76	BACS
Chris Penny	Hedge Cutting	165.00	BACS
Landford Village Hall	16 Nov Blue Room 2.5hrs@ £8/hr	20.00	BACS
Buzz Action Foundation	Youth Club 2022-23	3,000.00	BACS
M Camilleri	Expenses and reimbursements Employer NI	298.79	BACS
Total debit		£13,383.07	

Receipts

Payee	Detail	Amount £	Method
LPCP	Contribution towards Table Tennis Table	500.00	
Member of public	NML RR hire	12.50	BACS
Member of public	NML RR hire	12.50	BACS
Forest Fitness	Use of Landford Rec Grd (monthly payment)	35.00	BACS
Total credit		£560.00	

ii) RESOLVED: the 2023/24 Precept was set as **£65,000**

178/22

Councillors Reports

MD

Attended the LPCP meeting. Memorial Benches discussed. LPC to create a Memorial Bench Policy and identify locations.

MD and RB

- Expressed thanks to LPCP for the £500 donation towards the Table Tennis Table
- Expressed thanks to Carole Scarterfield and David Judd for the £1,000 donation in memory of Hilda Maud Judd (b: 25/12/1931-d: 06/11/2021) for Nomansland Reading Room internal decoration works.

179/22

To receive a report from Councillor Zoe Clewer (Wiltshire Council)

1. 25Nov22 Kerbside battery recycling from 04Dec22
2. 22Nov22 'We're Targeting Fly-tippers' campaign launched by Wiltshire Council
3. 9Nov22 Fly tippers vehicle crushed - WC
 - We've had lots of great coverage for the We're Targeting Fly-tippers campaign this week. On Tuesday, we took the media to see some fly-tips and watch a convicted fly-tipper's vehicle being crushed, and they also mentioned the recent success we've had with covert cameras at Lode Hill.
 - The campaign was covered widely on TV, radio and online as follows:
 - ITV West Country and ITV Meridian evening news: [ITV West Country and Meridian fly-tipping.MP4](#)
 - ITV online story: [Undercover camera operation leads to conviction of an organised fly-tipping gang in Wiltshire | ITV News West Country](#)
 - BBC Points West and BBC South lunchtime news: [BBC lunchtime news - fly-tipping.mov](#)
 - BBC Points West and BBC South evening news: [BBC evening news - fly-tipping.mov](#)
 - BBC Wiltshire: [Ben Prater - 01/12/2022 - BBC Sounds](#) (starts at 1:55:20)
This link will be live until 30 December.
 - BBC online: [Wiltshire to crack down on fly-tipping amid hundreds of cases - BBC News](#)
4. 07Dec22 RWB 6 carrier bags dumped, caught and fined £400
5. Digital poverty/recycling of no longer needed tech – post with more details on my Facebook page 'Cllr Zoë Clewer for Redlynch and Landford'
6. 12Dec22 Please note that the final deadline for funding applications to the Area Board in 2022/23 is the 20th January.
7. 07Dec22 My Wilts App(/WC reporting website) improvements ongoing e.g. Following improvements have been made for Streetscene reports:

- The subject line of all emails will now include the reference number and case type. This will mean as a resident can see which of my cases it relates to without needing to open the email.
 - We are working with the streetscene system supplier to allow the photographs residents share to be able to be viewed by the contractor. This is not live currently but will be in the new year. I will provide a further update as soon as the work has been completed.
 - The subject line has been amended on the emails residents receive. You will receive a separate email advising your case has been passed to a contractor. If this is within Wiltshire Council, you will also receive a separate closed email when the work has been carried out.
 - A free text box has been added to our closed emails to allow the technician to update the resident more accurately on the reason for closure. If the case is not Wiltshire Council responsibility the resident will be advised either the contact details of where the case needs to be reported to or the member of staff will forward on for the resident.
 - Residents receiving case closed emails when the technician is asking for further information should not happen. This is the incorrect process being followed, refresher training to be provided. The technician can contact the resident from within the open case and ask for further information.
 - The resident will receive an email advising them information has been added to their case. This will allow the opportunity to submit the further information requested in the original case and not need to raise a new case.
8. 10Dec22 Our Wiltshire Wellbeing Hub is there for anyone who requires some cost-of-living information, advice and signposting. Call our friendly team Mon to Thurs 9am to 5pm and Fri from 9am to 4pm on 0300 003 4576 or email wellbeinghub@wiltshire.gov.uk
9. 29Nov22 Working with Partners
- As part of our continuing work with our Voluntary, Community and Social Enterprise partners, Wiltshire Council is helping to promote the Wiltshire Community Foundation's Cost of Living Appeal through our networks.
 - Building on the work of previous appeals where people who can afford to are encouraged to donate any surplus winter fuel allowances, the wider community is being asked to help generate vital funds to help grassroots voluntary groups and charities in Swindon and Wiltshire who are supporting families and individuals in the face of escalating rent, food and energy prices.
 - The money raised through this joint appeal will fund a new grants programme to support projects which are keeping people fed and warm and provide additional practical support and advice to help people cope throughout this period of great hardship
 - You can donate to the appeal [here](#) or call the donation line on 01380 738989 from 9am to 5pm, Monday to Friday.
 - This opportunity came out of dialogue with leaders in the sector, and we will continue to meet with our partners, including through the Wiltshire Public Service Board and the Military Civil Integration Board, to share information with the aim of coordinating our efforts.

180/22

Correspondence, AOB, urgent matters

- i) Written report received from PC Jung:-
- Overnight 16/11 – 17/11 Two or three unknown suspects have come across the field at the back of the property on Lyndhurst Rd and broken into the agricultural/equestrian barn. Nothing appears to have been stolen.

- At 0012hrs on 17/11 again on Lyndhurst Rd, two unknown suspects have been seen on CCTV to approach the gate to the field behind owners address, lift the gate up and lay it flat on the floor. The suspects have gone into the field shining torches before leaving the area a few minutes later. There is no obvious signs of damage to the gate or nothing having been stolen, however the reporting person is concerned the suspects may return and steal at a later date.

181/22

Clerk/RFO Resignation

- i) A hand-over needs to take place before the Clerk/RFO's last working day 31 December 2022. A Councillor will be in touch to arrange for a meeting at a mutually agreeable time.

MC confirmed the approved job vacancy has been advertised on the WALC website. No applicants to date.

MD raised how the PC could explore appointing the services of a Locum Clerk. Recruitment talks place through SLCC. MC will send MD details.

182/22

Date of next meeting

The date of the next Meeting for **Landford Parish Council** will be on **Wednesday 11 January 2023 at 7:15pm** in the **Landford Village Hall (Blue Room)**.

Being no further business, KP closed the meeting at 9:10pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING