



LANDFORD PARISH COUNCIL

By order of Mary Davies, Chairman.

Agenda queries to Estelle Sherry, Parish Clerk (clerk@landford.org.uk)

3rd July 2024

Councillors are hereby summoned to attend the **PARISH COUNCIL MEETING** of Landford Parish Council on **Wednesday 10th July 2024 at 7.00pm in the Blue Room, Landford Village Hall** to transact the following business.
The public and press are welcome to attend.

7.00pm

PUBLIC QUESTION TIME

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comments to the Council. Members of the public are asked to restrict their questions and/or comments to three minutes. **All questions and statements should be submitted in advance of the meeting to the clerk@landford.org.uk by 12 noon on the prior Tuesday.** Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item at the next appropriate Parish Council meeting. This section is not part of the formal meeting of the Council.

AGENDA

062/24 Apologies for absence

Schedule 12 of the Local Government Act 1972 (LGA) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend should tender their apologies to the Parish Clerk so the grounds upon which apologies are tendered may also be recorded. Section 85(1) of the LGA requires members present to decide whether the reason(s) for the absence are accepted.

063/24 Declarations of interest

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S1 2012/1464) requires members to declare any interest they may have in agenda items in accordance with the Localism Act 2011 section 30(3).

064/24 Minutes; to consider approval of the Minutes of the meeting held on 12th June 2024

065/24 PC Evans / PC Ramsey Report

066/24 Cllr. Z. Clewer Report (Wiltshire Council / NFNPA member)

067/24 Planning; to consider applications received (see Planning Schedule)

068/24 Clerk / RFO Reports

- i) General Update – to receive any updates.
- ii) Receipts and Payments Report – to consider the report and approve invoices itemised for payment.

- iii) Budget Monitoring Report – to receive the budget monitoring report for the first quarter for the period 01.04.24 to 30.06.24.
- iv) Bank Reconciliation – to receive the bank reconciliation as at 30.06.24.
- v) Electricity Contract Renewal – to receive electricity contract renewal offers for Landford Recreation Ground for the period from 01.08.24, and approve as appropriate.
- vi) Standard Operating Procedures – to consider the Admin, HR and Finance SOPs for approval and adoption.

069/24 Councillor Reports – For Discussion and Decision

- i) Nomansland Reading Room (**RB**) – to receive an update on repairs and maintenance of the Reading Room, and to approve actions going forward.
- ii) Annual EICR and PAT Testing (**RB**) – to approve the quotation for the annual testing and inspection of electrical installations and equipment at Nomansland Reading Room and Landford Recreation Ground Pavilion.
- iii) Landford Recreation Ground Play Equipment (**JB**) – to approve the quotation for the zip wire repair and inspection of the hip hop swing.
- iv) Lyndhurst Road Sign (**JB**) – to approve preferred option for replacement of missing sign.

070/24 Councillor Reports – For Information and Discussion

- i) Chair’s Report (**MD**) - to receive the report for information.
- ii) Affordable Housing Working Group (**MD**) – to receive a general update.
- iii) Landford Recreation Ground (**MD/NH**) – to receive any updates on the Pavilion and Pathway.
- iv) Defibrillator (**AH/NH**) – to receive an update on the installation of the defibrillator at the Mission Hall.

Matters for Future Consideration - Items to be brought to the next meeting of the Council.

- Financial Regulations – in response to NALC’s publication of updated Model Financial Regulations (May 2024)

If agreed the date of the next meeting for **Landford Parish Council** will be on **Wednesday 14th August 2024 at 7.00pm in Nomansland Reading Room.**