



Landford Parish Council

Minutes of the Meeting held on 10 March 2021 at 7:15pm
Held by video conference *(in order to protect the health and safety of councillors and members of the public during the COVID-19 pandemic)*

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP), David Wilson (DW), John Bonney (JB), Geoff Hewson (GH), Damien Swancott (DS), Rachael Stanton (RS), Cllr Glen Keirl, and Cllr Joy Proctor
Plus: Melanie Camilleri (MC) – Clerk/RFO, Cllr Leo Randall (Wiltshire Council), and eight members of the public

33/21 Apologies for Absence: None

34/21 Declarations of interest: Cllr Hewson declared a non-pecuniary interest in Agenda item 38/21 and Cllr Rachel Stanton declared a non-pecuniary interest in planning application 21/00108 Rookery Nook.

35/21 Minutes: the Minutes of the Parish Council's Meeting held on **10 February 2021** were approved.

36/21 Planning and Treeworks

i) Applications received were considered. See Planning Schedule for decisions.

37/21 Schepens

- i) Wiltshire Council Planning Enforcement: responded on 17 Feb stating 'no breach of planning control' and 'whether the access track is private or public highway is not a matter for the consideration as to this element of Class R of the Order'
- ii) Wiltshire Council Highways: MC reported no response received so has now raised the matter with Christopher Manns Wiltshire Highways who responded for planning application 21/01062/PNCOU
- iii) Consideration to LPC supporting the community and writing to the Traffic Commissioner: Schepens has withdrawn their application and so can no longer operate from the site.

38/21 Green Hill Farm Caravan & Campsite

- i) Application for a full variation of a premises licence. Consultation ends 12 March 2021. Resolved unanimously that:-
 - 1. Extend the alcohol trading hours: NO OBJECTION
 - 2. Exhibition of films 9am to 10pm 7 days a week indoors/outdoors: OBJECT as the proposal to exhibit films outdoors with such frequency is not in keeping with the Environment Act 1995, first statutory purpose being: To conserve and enhance the natural beauty, wildlife, and cultural heritage of the area. Plus the need to protect dark night skies
The Parish Council would therefore wish to see much tighter restrictions on the frequency to exhibit films outdoors.

MC to reply and cc NFNPA so that they may consider if there are any planning requirements on plans to exhibit outdoor films.

39/21

NML Reading Room

- ii) Now that the building has returned under the control of the Parish Council, its management, maintenance, and the refurb project was discussed with reference to MC's NML RR Briefing Note. It was resolved unanimously to first carry out a structural survey to assess condition of the fabric of the building, an Electrical Safety Inspection, and Electrical Safety Inspection for insurance purposes. KP to source a Surveyor. MC to source Electrical Safety Inspection and Electrical Safety Inspection.

40/21

NML Rec Grd

- i) The NML Rec Grd Working Group reported that the Lease has been prepared by LPC's solicitor Trethewens. An initial draft was reviewed by the Working Group, leading to revisions. The proposed Lease has been sent to 360's Solicitor for consideration. It will go to Sport England afterwards. Target signature date is 31 March 2021.

MC reported that she will contact LPC's insurers to add the NML Rec Grd buildings/structures onto the insurance policy, as per recommendation of Trethewens. 360 will also hold Buildings and Public Liability insurance cover.

41/21

NML Play Park – equipment Rec Grds – maintenance

- i) MC reported that she has received ideas and quotes from Vitaplay to replace the Agility Trail, Multiplay Toddler Tower, and surface covering.
- ii) It was unanimously agreed that MC:-
 - a. acquires ideas and quotes from further suppliers Wicksteed, Proludic, and Playdale
 - b. bring the Tyre Swing into scope for replacement.

42/21

Phone Boxes

- i) MC reported that the insurers have authorised the insurance claim for the Hamptworth phone box (K6) so steps may now be taken for a replacement. Invoices to be sent to the insurers for settlement.
- ii) GH has the gifted Heritage phone box on his property and has made a start on refurbishing. Location to site agreed as Lyndhurst Road (where the old phone box used to be). GH to contact Graham Axtel to establish Highways and planning requirements (before residents are contacted).
- iii) GH has purchased materials to refurbish all phone boxes. Materials also sourced from personal stock. Replacement overalls and Sapele timber to remake door frame will also be needed (yet to cost).
- iv) Use of phone boxes to be considered involving public consultation.

43/21

SID

- i) the CATG Meeting on 17 Feb approved installation of an 89mm NAL socket and 4m post for New Road, plus 89mm replacement post and larger foundations on Pound Hill. Outcome: Cost £950 (£712.50 by CATG and £237.50 by LPC). This will automatically be referred to SWAB for approval.
- ii) GH pointed out that the CATG Meeting did not cover Sherfield English Road (replace exiting repeater post with a longer post on which to mount the SID) as per the application form submitted by LPC. GH to liaise with CATG team so as to bring Sherfield English within scope to avoid two separate visits by the Highways Engineers for groundworks.

44/21

Contracts – consideration to renewal of the following:-

- i) Julie King: has been approached and agreed to renew Landford Rec Toilets cleaning contract wef 1 April. It was agreed the basis of the contract covers:-
 - i. Open/close daily for the Easter holidays and every weekend thereafter
 - ii. Initially only the Disabled Toilet (which has been made CV19 complaint).
 - iii. Cleaning to be carried out every day the toilet is open.
 - iv. Consideration to opening the other toilets (and making them CV19 compliant) in line with the government’s roadmap. MC to add this to the June Agenda.
- ii) Bramshaw Cricket Club: As payment was made Dec 2019 for 2020, but BCC had negligible use due to CV19, it was unanimously agreed that this fee may be rolled-over for BCC’s use in 2021. Next payment Dec 2021 for use in 2022.
- iii) M Eastwood’s tender for grass cutting 2021 was unanimously agreed.

45/21

Finance

- i) NB proposed, seconded by DW and resolved unanimously to approve the Cash Flow Report and authorise payments. DW and KP to authorise BACS payments raised online by MC.

Unity Trust Bank 04 March 2021: £63,099.34

Nationwide Business 95-day Saver 01 Nov 2020: £22,000.00

Payee	Detail	Amount £ (incl vat)	Method
Pennon Water Services	Water for Pavilion	2.50	DD
Suez	NML Bin Collection	65.11	DD
M Camilleri	Monthly gross salary	1,650.88	S/O
1&1	50Gb email storage	6.00	DD
Idverde	Landford Rec Grd bin emptying	123.75	BACS
Craig Morris	Mole Man NML Rec Grd	35.00	BACS
Geoff Hewson	Phone box refurb	216.95	BACS
M Camilleri	Office allowance + stationery + Er NI Conts	194.98	BACS
SSE	Electricity Landford Red	31.72	BACS
Suez	Bins NML Rec Grd	68.86	BACS
PWLB	Laon half-yearly repayment	1,186.70	BACS
	Total debit	£2,406.17	

Receipts	Detail	Amount £	Deposit Ref.
HMRC	VAT reclaim	2,563.70	
	Total credit	£2,563.70	

- ii) The forecast end of year budget 2020/21 was reviewed with now comment. Final end of year accounts will be presented at the April meeting for approval.

46/21

To receive Councillors’ Reports

GH

Highways- requests to Parish Steward

- pay particular attention to the verges as they were effecting the removal of rain water from the roads.
- Pothole repairs to be resumed as soon as possible, mainly New Road from Green Hill Farm to crossroads, Glebe Lane and Stock Lane. Unfortunately, Stock Lane (next to Stock Lane Farm) had to be aborted due to a burst water main.

Trees

Contractor pollarded the Oak tree opposite the Chapel in Lyndhurst Road but on later inspection in GH’s view they hadn’t taken enough. This tree has been a problem for some years it had emergency work about 7 years ago.

DW

Reinstalled the Zip Wire at Landford Rec

JB

- Will supply MC with address and phone no. to coordinate purchase and delivery of the picnic table for Landford Rec
- Requested MC supply a replacement poster for both Rec Grds 'what 3 word' etc

47/21

To receive a report from Councillor Leo Randall (Wiltshire Council)

In anticipation of his retirement, Cllr Randall is arranging for a successor as Chair of the Wiltshire's Southern Area Planning Committee.

48/21

Correspondence, AOB, and any urgent matters

- i) Cuckoo Inn Survey: it was unanimously agreed to publish the questionnaire on LPC's website and LPC Social Media.
- ii) It was unanimously agreed that LPC will not hold a remote Annual Parish Meeting before 07 May 2021 due to the Purdah Period as well as the barriers to holding what is meant to be an interactive meeting between councillors and members of the public via video conference.

49/21

Elections 06 May

- i) Councillors to observe Purdah 11 March – 6 May
- ii) Reminder that nomination papers must be submitted between 29 March and 08 April (any working day 10-4). Essential to book an appointment to deliver the papers by hand due to CV19.

50/21

Date of the next meeting

It was agreed that the date of the next **Landford Parish Council** meeting will be held on **Wednesday 14 April 2021 at 7:15pm** by **Video Conference**

Being no further business, NB closed the meeting at 9:35pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING