



Landford Parish Council

By Order of Melanie Camilleri, Clerk & RFO

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07 October 2022

Dear Councillor,
You are hereby summoned to attend the meeting of
LANDFORD PARISH COUNCIL
on **Wednesday 12 October 2022 at 7:15pm**
in the **Nomansland Reading Room**
To transact the following business.

The public and press are welcome to attend.

AGENDA

- 144/22 Apologies for Absence**
- 145/22 Declarations of interest**
- 146/22 To receive a report from Councillor Zoe Clewer (Wiltshire Council)**
- 147/22 Minutes:** to consider approval of the Minutes of the Parish Council's Meeting held on **21 September 2022**
- 148/22 Planning**
- i) To consider applications received (see Planning Schedule)
- 149/22 To consider resolving that Agenda item 150/22 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed**
- 150/22 Housing Needs Survey & Affordable Housing**
- i) Consider and approve the updated Terms of Reference under which the 'Affordable Housing' Project Working Group will operate
- ii) Agree next steps to set-up the Project Working Group
- 151/22 Memorial benches**
- i) To consider a proposal from LPCP (arising from the Parish Plan Questionnaire) relating to members of the community purchasing a memorial bench to be sited in the Parish

- 152/22 NML Reading Room**
- i) Report from Cllr Bonney on adequacy of heating on the premises throughout the autumn/winter months and consider recommendations for remedy
 - ii) To consider Cllr Bonney's other maintenance requirements for the premises
 - iii) To consider SSE's request to instal a 'smart meter' (currently meter readings are taken and submitted manually)
- 153/22 To consider resolving that Agenda item 154/22 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed**
- 154/22 HR Committee**
- i) To receive a report and recommendations from the HR Committee following its meeting on 05 October 2022 on:-
 - the no. of contracted hours required of the Clerk/RFO per week in recognition the demands of the role have changed
 - a pay review for the Clerk/RFO wef 01 April 2023And resolve accordingly.
- 155/22 Finance**
- i) To approve the Cash Flow Report and payments
 - ii) To review the mid-year budget 2022/23
 - iii) To consider the 1st draft budget/Precept 2023/24
- 156/22 Councillors Reports**
- 157/22 Correspondence, AOB, urgent matters**
- i) To consider increasing frequency of Blue Bin collection at NML Rec Grd
 - ii) To consider an article and content for Horizon magazine (deadline 17 Oct)
 - iii) Response from 360 regarding installation of a joint Noticeboard at NML Rec Grd
- 158/22 Date of next meeting**
- If agreed, the date of the next Meetings for **Landford Parish Council** will be on **Wednesday 16 November at 7:15pm** in the **Landford Village Hall (Blue Room)**.