



LANDFORD PARISH COUNCIL

Minutes of the LANDFORD PARISH COUNCIL
Meeting held on 13th March 2024 Start time 7.00pm
Blue Room, Landford Village Hall

Councillors present - Mary Davies **MD** (Chair), Ken Parker **KP** (Vice Chair), Nick Hall **NH**, John Bonney **JB**, Cllr Rob Bird **RB**, Cllr Glen Keirl **GK** and Cllr Damien Swancott **DS**.

Also in attendance: Cllr Zoe Clewer **ZC** (Wiltshire Council/ NFNPA member), Estelle Sherry (Parish Clerk), 3 members of the public

Public Question Time: MD read a parishioner statement supporting the Landford VDS and noting the NFNPA planning application 23/01397FULL. There were no further public questions or comments.

MINUTES

019/24 Apologies for absence

Apologies received from Cllr Adam Hill and Cllr Geoff Hewson.

020/24 Declarations of interest

None received.

021/24 Minutes

The minutes of the Parish Council's Meeting held on 14th February were approved and signed by the Chair.

022/24 PC Murphy Report

{PC Murphy was unable to attend; it was however noted that parishioners are encouraged to continue to report any incidents}.

023/24 Report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)

Cllr Clewer informed the meeting of:

- Community Area Joint Strategic Needs Assessment (CAJSNA) covering 140 indicators across 10 themes including children and young people, health, housing, safety and the environment. People can access the short survey until 5 May 2024 at: <https://surveys.wiltshire.gov.uk/s/ad7x4r>.

- Cultural Strategy survey link available on OurWilts Facebook page.
- Highways Matters meeting on 22.02.24 and information from the Area Board.
- Operational Flood Working Group meeting 21.02.24 and parish reports made, including Pound Hill, Glebe Lane and Lyburn Road.
- Pothole and drainage issue reports for New Road; and works scheduled for Sherfield English Road, Stock Lane, Glebe Lane and Hamptworth scheduled for w/c 11th March.
- Reporting of fly tipping, litter and dog waste.
- WC's Discretionary gully service and new machinery helping to address drainage issues.
- Reporting of standing water near the In Excess layby to National Highways.
- Town and Parish Councils Annual Report issued on 23.02.24.
- Formal adoption of the WC Design Guide.
- NFNPA's response to the government's Permitted Development Consultation.
- The Emergency Community Hub Scheme to help communities during an emergency.
- Local Resilience Forum (Wiltshire and Swindon Prepared) Scheme on response and recovery during emergencies and major incidents.

024/24 Planning

Councillors considered the following planning application:

23/01246FULL (NFNPA) – Waysend, School Road, Nomansland, Salisbury, SP5 2BY

Application for replacement dwelling with solar panels, detached garage and demolition of existing dwelling.

The full response for this application is detailed in the Planning Schedule Recommendations document which is published on the council's website.

025/24 Clerk / RFO Reports

- i) **General Update** - The Clerk updated Councillors on:
 - Actions to be taken as RFO after year end for the preparation and submission of the Annual Governance and Accountability Return, and the Internal Audit scheduled for 17.04.24.
 - The success for attending councillors of the quarterly planning meeting. It was **RESOLVED** to set up the next meeting in late May.
 - Complaints received in respect of a Councillor's use of social media and actions taken in compliance with Governance.
- ii) **Receipts and Payments Report** - The Clerk presented the Report for the period 13 February to 11 March 2024. It was **RESOLVED** to approve payments for authorisation totalling £1,352.37. Payments authorised under separate cover totalling £3,092.94, Corporate Card purchases of £376.24 and income received of £285.00 were noted.

026/24 Councillor Reports – For Discussion and Decision

- i) **Quarterly Planning Meeting** – RB provided feedback on the meeting held on 28.02.24 which considered budgets and activity in respect of highways, defibrillators, tree inspections and surgery, bus shelters, Landford Recreation Ground, the play parks at Landford and Nomansland, and the Landford Pavilion and Public Conveniences. It was

noted that the defibrillator for installation at The Mission Hall has been located temporarily at the Pavilion, and that quotations for bus shelter maintenance and repairs to the conveniences had been sought. It was **RESOLVED** to accept quotations received for non-toxic, non-flammable and non-corrosive weed control / granular fertilisation at the play parks and Landford Recreation Ground.

ii) **Highways Improvement Request Forms** – Councillors **RESOLVED** to approve the draft email comments for submission of the HIRFs (presented at 14.02.24 meeting) to the Traffic Engineering Team at WC for appraisal and costing.

iii) **Affordable Housing Group** – MD provided feedback on the AHG Open Meeting held on 21.02.24 in the Main Hall at Landford Village Hall, which noted:

- Attendance by 5 guest speakers and approximately 60 members of the public.
- Introduction by MD of the main aims of the AHG and its members.
- A summary of the guest speakers' presentations: David Illsley (NFNPA Policy and Conservation Officer), Andrew Mead (WC Residential and Development Manager), Trevor Cherrett (Chair of Wiltshire Community Land Trust), Richard Kitson (member of Wiltshire CLT) and Steven Vaux (Chair of Seend Community Land Trust CIC).
- Public Questions received which covered infrastructure, CLT ownership, leading of projects by parishioners, identifying affordable housing need, previous affordable housing surveys, affordable housing in perpetuity and exception sites.
- The vote of thanks given by Cllr Nick Hall and the work by Cllr Damien Swancott on the questionnaire.

Councillors noted that the AHG would be meeting on 14.03.24 to undertake a preliminary analysis, and commence the production of a comprehensive report for the Council on questionnaire outcomes. It was **RESOLVED** to hold an AHG Open Meeting on 17.04.24 at 7.30pm in the Main Hall at Landford Village Hall.

iv) **Landford Village Design Statement** – It was **RESOLVED** to defer any decision on undertaking a review of the VDS until the Autumn and following permitted development rights planning considerations having been determined.

v) **Landford Community Cycling Group** – It was **RESOLVED** to defer consideration on approval for the event until requested information had been received.

027/24 Councillor Reports – For Information and Discussion

i) **Chair's Report** – MD informed the meeting of:

- The main items on the 15.02.24 NE Quadrant meeting agenda, and the proposal to form a Fly Tipping Working Group.
- Presentations to the 22.02.24 South Wiltshire Area Board meeting.
- Concerns raised relating to parking on pavements within the parish.
- The Landford Parish Community Partnership AGM to be held on 08.04.24 at 6.45pm in the Methodist Hall, Landford.

- The Defibrillator Awareness Session to be held on 18.04.24 at 7.30pm in the Methodist Hall, Landford. Booking is not required.
{The full Chair’s Report is attached as an Addendum to these minutes}
- ii) **Parish Tree Inspection** – It was noted that re-quotes had been sought and received from two contractors. It was **RESOLVED** to approve both quotations received, but to defer works at the Hamptworth / Lyburn Road junction whilst confirmation of land ownership is sought from WC.
- iii) **Use of Landford Recreation Ground Facilities** – It was noted that a user of Landford Recreation Ground had not stored their equipment in the agreed location, thereby preventing its intended use. It was **RESOLVED** to contact the user to advise.
- iv) **Annual Parish Meeting** – It was noted that the Annual Parish Meeting to be held in May is a meeting of the local government electors of the parish. It was **RESOLVED** to advertise the APM on the Council’s website.
- v) **Brookside** – Grass cutting, wildlife and wildflowers at the open space near Brookside were noted, and ZC agreed to ask colleagues at WC for information on the grass cutting regime. It was **RESOLVED** that KP would produce a report for future consideration.

Matters Noted for April Meeting:

- Reading Room Hire Rates – to approve standard and relief hire rates for 2024/25, and to agree the criteria for qualifying for the relief rate.
- Beech Grange Flooding – to receive a report on developments since the recent flooding events.

The date of the next meeting for **Landford Parish Council** will be on **Wednesday 10th April 2024** at **7.00 pm** in **Nomansland Reading Room**.

There being no further business, MD closed the meeting at 9.00 pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.

ADDENDUM 1 – My Wilts App Links

Report litter, fly-tipping, pot holes, missed bin collections, street lighting and much more on:

- WC website [Wiltshire Council Booking and Reporting](#) or
- 0300 456 0105 or
- MyWilts App; no need to log in, unless you want email updates on your reports.

App Store



Google Play



Website



ADDENDUM 2 – Chair’s Report

NE QUADRANT

On the 15th February 2024 I chaired the N E Quadrant Meeting for parishes: Ashurst and Colbury, Bramshaw, Copythorne, Landford, Melchett Park and Plaitford, Minstead, Netley Marsh, Totton and Eling, Wellow. The main items on the Agenda were:

[New Forest code: working in partnership 2023 - New Forest National Park Authority \(newforestnpa.gov.uk\)](https://www.newforestnpa.gov.uk/news/new-forest-code-working-in-partnership-2023)
[Consultative panel chair vacancy - New Forest National Park Authority \(newforestnpa.gov.uk\)](https://www.newforestnpa.gov.uk/news/consultative-panel-chair-vacancy)
[Hampshire tips earmarked for closure revealed - BBC News](https://www.bbc.com/news/health-64111111)
[New Forest Liberal Democrats launch petition to save household waste and recycling centres at Marchwood and Somerley after Conservative-run Hampshire County Council seeks to meet a forecasted £132m budget shortfall \(advertiserandtimes.co.uk\)](https://www.advertiserandtimes.co.uk/news/local-news/new-forest-liberal-democrats-launch-petition-to-save-household-waste-and-recycling-centres-at-marchwood-and-somerley-after-conservative-run-hampshire-county-council-seeks-to-meet-a-forecasted-132m-budget-shortfall)
[Proposals relating to Household Waste and Recycling Centres \(HWRCs\) | About the Council | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/proposals-relating-to-household-waste-and-recycling-centres-hwrcs)
[Changes to various permitted development rights: consultation - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/changes-to-various-permitted-development-rights)
[A326 \(South\) Fawley Waterside Junction Improvements | Transport and roads | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/a326-south-fawley-waterside-junction-improvements)
[Fawley Waterside plan reviewed as Aldred Drummond 'steps back' | Daily Echo](https://www.dailyecho.co.uk/news/local-news/fawley-waterside-plan-reviewed-as-alured-drummond-steps-back)
[What is a Freeport? - Solent Freeport](https://www.solentfreeport.co.uk/news/what-is-a-freeport)

In addition to the above, reference HCC Future Services Consultation – Closing Date 31st March 2024. Fly Tipping was high on the agenda also. Discussions held around forming a NE Quadrant Fly Tipping Working Group, possibly Parish Council led producing a Terms of Reference scoping out the aims of the “Group” and formation of any such “Group”.

SOUTH WILTSHIRE AREA BOARD

On the 22nd of February, I attended South Wiltshire Area Board Meeting, held at Alderbury Village Hall. Please visit Wiltshire Council - South Wiltshire Area Board for further information.

Cllr Caroline Thomas, Cabinet Member for Transport, Flooding and Street Scene, presented information on highways in Wiltshire, and the importance and impact of transport across the county.

Samantha Howell, Director Highways and Transport, gave an overview on the strategic context of the highways network in Wiltshire, noting that the Council was responsible for maintaining an extensive network of roads, public rights of way and public transport. The panel described how the highways network was funded and recent investment in recent years and going forward. Samantha Howell further outlined the significance of the Council’s Local Transport Plan.

Chris Clark, Head of Local Highways, set out the council’s approach for highway maintenance and the difference between reactive and planned maintenance alongside asset management. He also touched on potholes and explained why the weather conditions over the last twelve months had been so problematic for the roads. The panel also noted the Defect Dashboard that would be further implemented over the coming months to help ensure that the Council’s approach to prevention and repairs remains cost-effective and evidence led.

Perry Paine, PCC’s Office, noted that Road Safety was a PCC priority for investment, in the form of community speed watch teams, community speed enforcement officers and road safety officers,

alongside more vehicles and state-of-the-art cameras. The Wiltshire and Swindon Road Safety Partnership was a valuable infrastructure to bring together several organisations concerned with road safety. Speed Indicator Device (SID) data was also being used to inform enforcement. Parish Councils were encouraged to form community speed watch teams.

The Board received a presentation from **Ken Marshall, Project Manager on the National Highways A303 Tunnels Team**. The A303 is the largest road down to the southwest, used by vast amounts of traffic travelling to tourist locations. Speeding up journeys will boost the local economy and improve journeys. Preliminary works are due to start in April 2024, taking approximately 1 year. As part of the A303 Stonehenge tunnel project, National Highways and SSEN will be closing the A360 for a prolonged period. 4 – 6 Months.

PARISH COUNCIL MATTERS

It has been brought to the attention of Landford Parish Council, concerns relating to parking on pavements. On behalf of LPC I appreciate LPC have no legislative powers, however I / we ask that all drivers of vehicles restrain from parking on pavements. This request covers the whole of the Parish of Landford.

OTHER MATTERS

1. Approval of LHFIG, Young People Grants, South Wiltshire Area Youth Forum, Community Area Grant, Older and Vulnerable Grant Funding - please visit South Wiltshire website for further information.
2. Landford Community Partnership AGM will be held on the 8th of April, doors open at 6.45pm, venue Methodist Hall, Landford. I would encourage as many people as possible to attend the AGM, Landford Community Partnership have an important role within the Parish of Landford and indeed wider afield.
3. LPC Defibrillator Awareness Session Awareness on the 18th April, time 7.30PM, venue Landford Methodist Hall, Lyndhurst Road, Wiltshire, SP5 2AF
4. NFNPA - Consultative Panel Meeting. It has been brought to my attention that no representation has been made by LPC at recent NFNPA Consultative Panel Meetings. On the evening of the Parish Council meeting Cllr Rob Bird confirmed he had indeed attended the meeting. I will relay this message to who brought the matter to my attention.