



## Minutes of Landford Parish Council meeting held at the Nomansland Reading Room at 7.15pm on 12<sup>th</sup> December 2018

### Present

DM Wilson (Chairman)	NJ Bishop	J Bonney
GT Hewson	GL Keirl	AM MacLachlan
KP Parker	MJ Proctor	LA Waltham
Cllr L Randell (WC)	E Finlayson (Parish Clerk)	
6 members of the public attended the meeting.		

Parish Council Meeting opened at 19:16.

### 171/18 Apologies

None.

### 172/18 Declaration of Interests

None.

### 173/18 Acceptance of minutes of previous meetings

The minutes of the November 2018 Full Council meeting were agreed and signed.

The Chairman closed the meeting at 19:17 to invite members of the public to address the Parish Council. The meeting was reopened at 19:26.

### 174/18 Matters Arising

Update from previous agenda items:

- **166/18** Cllr Bishop and Cllr Proctor were thanked by the Chairman for initiating and organising the Parish Christmas trees and sponsorship. Cllrs Keirl, MacLachlan, Parker, Waltham, Proctor and Wilson were thanked for their combined efforts to place and secure the Christmas trees around the Parish. It was noted that Parishioners' decorations to the trees were a great addition. The Parish Council would like to thank the Parish Christmas Tree sponsors:
  - R.D.Avery
  - Crusader Carpets
  - Hamptworth Golf Club
  - The Landford Poacher
  - IN-EXCESS Garden Centre
- **139/18** The Clerk updated the Parish Council that the New Forest National Park Authority (NFNPA) Planning department had responded to the War Memorial refurbishment enquiry to confirm that Listed Building Consent will be required. The Conservation Team were consulted by NFNPA planning department and kindly reviewed the refurbishment bullet points and feedback that further information on the methods and materials to be used would be required.
 

The Chairman closed the meeting at 19:30 to invite members of the public to address the Parish Council on this topic. The meeting was reopened at 19:35.

The Clerk was asked to add an Agenda Item to the next Parish Council meeting to agree the next steps.

### 175/18 Planning – as per attached schedule

The Chairman closed the meeting at 19:35 to invite members of the public to address the Parish Council on this topic. The meeting was reopened at 19:42.

### 176/18 Finance

- a. The Clerk presented the Cash Flow Report and cheques numbered 300702 to 300709 for signing.
  - i. cheques numbered 300702 to 300709:

- E Finlayson for November re-imburement/expenses: £224.18 (£190.87 ex-VAT)
  - J Proctor for Christmas Tree Expenses: £149.70 (132.95 ex-VAT)
  - C Penny for Hedge cutting at Landford Rec.: £165.00
  - G Everett for Grass cutting at Hamptworth Green and Noticeboard installation: £265.00
  - Bawden for Grass Cutting in September: £141.28 (£117.73 ex-VAT)
  - Greenbarnes Ltd for 2 new Parish Noticeboards: £3390.43 (£2745.22 ex-VAT)
  - Idverde for November bin emptying: £97.15 (£80.96 ex-VAT)
  - E Finlayson for monthly Gross salary (60 hours) & 2018 Holiday pay: £1131.50
- ii. direct debits and standing charges:
- Bournemouth Water Co. Water for Pavilion: £3.50
  - Hills Waste Management for October NML reading room bin collection: £9.66 (8.05 ex-VAT)
  - Information Commissioner for Data Protection annual registration fee: £35.00
- iii. income received:
- Bramshaw Cricket club for 2019 field rental: £420
  - Crusader Carpets for Christmas decorations in the Parish: £45.00
  - RD Avery for Christmas decorations in the Parish: £100.00
  - Landford Poacher for Christmas decorations in the Parish: £25.00
  - Hamptworth Golf Club for Christmas decorations in the Parish: £30.00

CLLr Waltham proposed and CLLr Hewson seconded that the Report be approved; also that all cheques be approved and signed: resolved unanimously.

- b. The Budget Control Report was received.

### **177/18 Clerk's Report**

- a. Parish Noticeboards for Hamptworth and Nomansland are now in place thanks to CLLr Wilson and Mr G Everett.
- b. Thank you to CLLrs Wilson, Bonney, Hewson, Waltham, Proctor and Parker for an informative Parish tour on 11<sup>th</sup> December.

### **178/18 To approve an amendment to the financial risk assessment**

CLLr Wilson proposed and CLLr Waltham seconded the addition of a line item for the risk of an Election to the financial risk assessment, and that the wording be delegated to the Clerk: resolved unanimously.

### **179/18 To consider the Parish Council applying for a Southern Wiltshire Area Board grant to contribute towards the Nomansland children's play area fence project**

The Chairman closed the meeting at 20:23. The meeting was reopened at 20:24. CLLr Hewson proposed and CLLr MacLachlan seconded that the Parish Council should make 2 applications to the Southern Wiltshire Area Board for grants towards the Landford Rec. bully gate move and the NML Rec. playpark fence project: resolved unanimously.

### **180/18 To consider and approve the budget for 2019/20**

CLLr Wilson proposed and CLLr Waltham seconded that the Parish Council approve the proposed budget for 2019/20 and authorised the 2019/20 precept to be set at £50,000: resolved unanimously.

### **181/18 To approve the decommission of a Parish asset: Wooden Nomansland noticeboard**

CLLr Hewson proposed and CLLr Wilson seconded that the old Nomansland noticeboard, which has been replaced by a new man-made timber noticeboard, should be decommissioned: resolved unanimously.

### **182/18 To agree a key contact for the creation of an Parish Emergency/Flood plan with Wiltshire Council**

CLLr MacLachlan volunteered to be the key Contact and CLLr Bonney offered support. CLLr Proctor agreed to pass any emergency plan guide notes compiled to date to both CLLrs MacLachlan and Bonney. The Parish Council all agreed on this plan and the Clerk was asked to respond to the Wiltshire Council email with CLLr MacLachlan's details.

### **183/18 To discuss the A36 layby pond and agree next steps (AMM)**

Cllr MacLachlan updated the Parish Council on the A36 Layby pond and the Council discussed next steps. It was agreed the continuation of litter monitoring and picking should occur, and that there needed to be a review in the Spring. Cllr MacLachlan would update Highways England on the Consultant's advice and the next steps suggested by the Parish Council. Cllr MacLachlan will also request to Highways England that the broken fence area in the layby should be repaired. Cllr MacLachlan also volunteered to carry out an inventory on Ponds in the Parish which the Parish Council agreed would be a good resource to have. **(Action: Cllr MacLachlan)**

### **184/18 To consider a response for the National Parks review - call for evidence**

The Parish Council, along with WC Randall, discussed the National Park review and collated a number of points focused around the New Forest National Park boundary, traffic and powers. The Clerk was asked to draft a response for review by the Council prior to submission on 18<sup>th</sup> December 2018.

### **185/18 To receive a report from Wiltshire Councillor (WC) Randall**

No specific update given.

### **186/18 Members' Reports**

- a) Cllr Parker attended the Southern Wiltshire Area Board (SWAB) meeting on the 28<sup>th</sup> November and noted that:
  - i. Landford and Whiteparish Parish Councils were held up as an example of a successful joint Speed Indicator Device project.
  - ii. The meeting highlighted the ban on launching lanterns and balloons from or on Parish Council land.
  - iii. PC Matt Holland was identified as the contact for any issues with lorries over 7.5 tons in the Parish.
  - iv. The Parish session this month was given by Coombe Bissett who spoke of their Coombe & Homington Active Volunteers programme (CHAVs).
  - v. The SWAB meeting is collating information on the bus shelters in the Southern Area. The Clerk should expect an email to respond to, giving the number of Wiltshire Council bus shelters in the Parish, their state, and the number of panels each shelter is missing, or requiring upgrading from glass to polycarbonate.
- b) Cllr MacLachlan attended the New Forest Consultative Panel on 6<sup>th</sup> December and noted that:
  - i. The water quality in the Freshwater habitats is above standard, and Hatchett pond water quality is very good.
  - ii. In 2019 it is the 70<sup>th</sup> Anniversary of the New Forest National Park & 100<sup>th</sup> Anniversary of the Forestry Commission both are looking for celebration ideas.
  - iii. Signs in the New forest are to be more in keeping with the Forest. In particular it was identified that "Don't feed the animals" signs are needed.
  - iv. Car parking charges may be introduced in the Forest.
  - v. New Forest National Park Volunteer Fair 2019 will be held on 27<sup>th</sup> January in Lyndhurst Community Centre.

### **187/18 Recreation Ground Reports**

- a. Nomansland Rec. play park fencing quotes are in the process of being gathered. Cllr Bonney and Wilson met with the Mr Eccles from Nomansland Community Events to agree on the playpark fence boundary and ensure the building, fence and play equipment parameters were known and agreed.
- b. Creative Play inspected the Nomansland Play park activity trail to produce a report and quote for any repair works.

### **188/18 Urgent Business**

Cllr Wilson proposed and Cllr Hewson seconded that Cllr Bonney be added to the list of signatories for the Parish Council bank account: resolved unanimously.

**Date and Location of Next Meeting:** agreed as 19:15 on Wednesday 9th January 2019 in Landford Village Hall (Blue Room).

*Meeting closed at 21:47 pm.*