



LANDFORD PARISH COUNCIL

By order of Mary Davies, Chairman.

Agenda queries to Estelle Sherry, Parish Clerk (clerk@landford.org.uk)

3rd April 2024

Councillors are hereby summoned to attend the **PARISH COUNCIL MEETING** of Landford Parish Council on **Wednesday 10th April 2024 at 7.00pm in the Nomansland Reading Room** to transact the following business.
The public and press are welcome to attend.

7.00pm

PUBLIC QUESTION TIME

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comments to the Council. Members of the public are asked to restrict their questions and/or comments to three minutes. **All questions and statements should be submitted in advance of the meeting to the clerk@landford.org.uk by 12 noon on the prior Tuesday.** Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item at the next appropriate Parish Council meeting. This section is not part of the formal meeting of the Council.

AGENDA

028/24 Apologies for absence

Schedule 12 of the Local Government Act 1972 (LGA) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend should tender their apologies to the Parish Clerk so the grounds upon which apologies are tendered may also be recorded. Section 85(1) of the LGA requires members present to decide whether the reason(s) for the absence are accepted.

029/24 Declarations of interest

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S1 2012/1464) requires members to declare any interest they may have in agenda items in accordance with the Localism Act 2011 section 30(3).

030/24 Minutes; to consider approval of the Minutes of the meeting on **13th March 2024**

031/24 PC H. Murphy Report

032/24 Cllr. Z. Clewer Report (Wiltshire Council / NFNPA member)

033/24 Planning; to consider applications received (see Planning Schedule)

034/24 Clerk / RFO Reports

- i) General Update – to receive any updates
- ii) Receipts and Payments Report – to consider the report and approve invoices itemised for payment

- iii) Transparency Code – to approve the creation of a Transparency Code page on the website, and the proposed layout and content of information to be published.

035/24

Councillor Reports – For Discussion and Decision

- i) Affordable Housing Group (**AHG**) – to receive the results of the Affordable Housing Needs Questionnaire, and to agree the AHG Communication Strategy and next steps.
- ii) Landford Recreation Ground Pavilion (**JB/MD**) – to discuss use of the Grounds and Pavilion, and to agree a procedure for bookings.
- iii) Highways Improvement Request Forms (**ALL**) – to provide comments on the received forms, and determine whether to approve submission to LHFIG.
- iv) Reading Room Hire Rates (**RB**) – to approve standard and relief hire rates for 2024/25, and to agree the criteria for qualifying for the relief rate.
- v) Beech Grange Flooding (**NH**) – to receive a report on any developments relating to recent flooding events.
- vi) Cycling in the Community Event (**NH**) – to consider the hire of Landford Recreation Ground for the planned event on 18.05.24.

036/24

Councillor Reports – For Information and Discussion

- i) Chair's Report (**MD**) - to receive the report for information.
- ii) Parish Tree Inspection (**JB**) – to receive an update on tree works completed following the Tree Survey report.
- iii) Landford Recreation Ground Public Conveniences (**JB**) – to receive a progress report on repairs.
- iv) Brookside (**KP**) – to receive the report on possible future use of the unused area.

Matters for Future Consideration - Items to be brought to the next meeting of the Council.

- Year End Internal Audit Report (**Clerk/RFO**)
- Annual Governance and Accountability Return and Supporting Documentation (**Clerk/RFO**)

If agreed the date of the next meeting for **Landford Parish Council** will be on **Wednesday 8th May 2024 at 7.15pm Blue Room, Landford Village Hall.**