



LANDFORD PARISH COUNCIL

Minutes of the LANDFORD PARISH COUNCIL
Meeting held on 14^h August 2024 Start time 7.00pm
Nomansland Reading Room

Councillors present - Mary Davies **MD** (Chair), Rob Bird **RB** (Vice Chair), Ken Parker **KP**, John Bonney **JB**, Glen Keirl **GK**, Damien Swancott **DS** and Adam Hill **AH**.

Also in attendance: Estelle Sherry (Parish Clerk), and 1 member of the public.

Public Question Time: There were no public questions or comments.

MINUTES

071/24 Apologies for absence

Apologies were received from Cllrs Nick Hall and Geoff Hewson.

072/24 Declarations of interest

There were no declarations of interest received.

073/24 Minutes

The Minutes of the Parish Council's Meeting held on 10th July were approved and signed by the Cllr Ken Parker.

074/24 PC Ramsey Report

PC Ramsey (Landford Area) was unable to attend but provided a report to the council which was presented by MD, who informed the meeting there had been far less activity for the past 30 days than the preceding period, likely due to an increase in proactive patrols and planned operations. Incidents however included, the theft of a gate from Landford Wood on 20.07.24; the tampering with CCTV at a house on Lyndhurst Road on 26.07.24; and a large fly tipping incident on Pipers Way on 05.08.24, for which WC lead on prosecutions.

075/24 Report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)

Cllr Clewer was unable to attend the meeting; her report was read by the Chair, who informed the meeting of:

- The additional £10m being invested by Wiltshire Council in Highways, bringing the total to £25m over two years on top of government funding.
- The PCC's Youth Commission drive to recruit new members to have a voice within the community. Young people can join the Youth Commission here: <https://www.wiltshire-pcc.gov.uk/about-us/news/2024/june-2024/young-people-urged-to-have-their-say-on-policing-issues-by-joining-youth-commission/>.
- Wiltshire Council's webinar held today for the public to find out more about the Government's proposed changes to the National Planning Policy Framework (NPPF).
- Addition of some roads within the Redlynch and Landford Division to Wiltshire Council's long-term maintenance list.

076/24 Planning

Councillors considered the following NFNPA planning applications:

24/00635FULL – Nomansland and Hamptworth C of E Primary School, School Road, Nomansland, Salisbury, SP5 2BY

Application for an outbuilding.

24/00832FULL – 5 School Road, Nomansland, Salisbury, SP5 2BX

Application for a single storey rear extension and replacement front porch.

24/00724FULL – Pipers, The Drove, Forest Road, Nomansland, Salisbury, SP5 2BP

Application for a rear balcony with storage unit underneath; demolition of existing rear balcony.

24/00874FULL – 41 Beech Grange, Landford, Salisbury, SP5 2AL

Application to extend front dormer in width and length, and add velux window to rear.

The Council's responses are detailed in the Planning Schedule Recommendations document published on the council's website.

077/24 Clerk / RFO Reports

- i) **General Update** - The Clerk updated Councillors on:
 - Missing Lyndhurst Road sign and its inclusion on WC's replacement works list. It was **RESOLVED** to prepare an application to LHFIFG for bringing to the next meeting of the Council.
 - The holly tree overhanging the Lyndhurst Road bus stop is causing damage to the roof and guttering, and upon clearance, works could be undertaken to repair the shelter. It was **RESOLVED** that the Clerk write to the owner of the tree and thereafter, to seek a quotation for repair works.
 - The proposal to purchase signage for Nomansland Recreation Ground to encourage responsible litter disposal. It was **RESOLVED** to purchase one "Do not Litter" sign, and for DS to create two additional signs.
 - Letters sent to residents at Brookside regarding the re-wilding proposal for the open space.
 - The Clerk's Manual and recommendations by the SLCC. It was **RESOLVED** to purchase the Manual.

- The External Auditor's Closure Letter and completed Section 3 of the 2023/24 AGAR which provided the opinion that all information is in accordance with proper practices and there are no matters for concern.
 - The Council's Quarterly Planning Meeting to be held on 04.09.24.
- ii) **Receipts and Payments Report** - The Clerk presented the Report for the period 9 July to 12 August 2024. It was **RESOLVED** to approve payments for authorisation totalling £5,253.90. Payments authorised under separate cover totalling £2,719.27, corporate card expenditure totalling £14.68 and income received of £1,693.75 were noted.
- iii) **Financial Regulations** – It was **RESOLVED** to note the new NALC Model Financial Regulations (April 2024) and approve and adopt the Council's Financial Regulations (August 2024).

078/24 Councillor Reports – For Discussion and Decision

- i) **Nomansland Reading Room** – RB provided an update on repairs and maintenance undertaken at the Reading Room, and all the time and assistance provided by volunteers. Works have included painting the main hall and fence, and clearance of brambles outside. Potential pictures were considered for the internal walls. It was **RESOLVED** that RB source thermal blinds for the windows, and for further improvements to be considered at the next meeting of the Council.
- ii) **Fire Equipment Inspection** – RB provided an update on the outcomes of the inspection and recommendations. It was **RESOLVED** that RB purchase a CO₂ extinguisher for electricals.
- iii) **Nomansland Recreation Ground** – MD provided an update on recent contacts made with the lessee of the Grounds, and AH advised the general upkeep of the grounds was good, although the grass required cutting. It was **RESOLVED** to consider any actions at the Quarterly Planning Meeting.
- iv) **Nomansland and Landford Play Areas** – AH advised Councillors of the findings from recent inspections of the play areas. Some minor issues were noted, as well as the condition of the cradle swings at NML Play Area. It was **RESOLVED** that AH arrange a working party to undertake minor repairs and cleaning of equipment at the Play Areas, and for the Autumn 2024 visit from RoSPA to be completed before any further works are commissioned.
- v) **Landford Public Conveniences** - AH advised Councillors of the findings from a recent inspection of the conveniences. It was noted that the overflow pipes require replacing. It was **RESOLVED** that JB arrange a working party to address the issue.
- vi) **Highways Improvement Request Form** – Councillors considered the proposal for the road from Landford Crossroads to Nomansland Cattle Grid. It was noted that metro strips had been installed in December 2023 and that readings had found insufficient evidence to support any change to the speed limit. Furthermore, that the rules

governing a 30-mph limit were not met by the housing density on the road. It was **RESOLVED** not to support the request.

Councillors noted during the discussion of the HIRF concerns regarding hedgerows along Forest Road which had become overgrown. It was **RESOLVED** that the Clerk write to relevant owners to advise and request that hedges are cut back to ensure free passage along the pavements.

079/24 Councillor Reports – For Information and Discussion

i) **Chair's Report** – MD reported to the Council:

- Meetings with parishioners and attendance at events over the previous weeks.
- Attendance at the NFNPPA Planning Committee meeting on 16.07.24.
- Attendance at the NFNPA meeting on 25.07.24, with agenda items including the Local Development Plan, Taking Leadership on Nature Recovery, and the Youth Focus Project.
- Attendance at the Affordable Housing Working Group Meeting on 30.07.24.
- Attendance at the NFALC meeting on 01.08.24, which included a presentation by the Police and Crime Commissioner of Hampshire and the Isle of Wight.
- The Council's auditors PKF Littlejohn LLP issue of their External Auditor Certificate 2023/24, certifying completion of their review of the Annual Governance and Accountability Return, and the Council's successful discharge of its responsibilities for the year ended 31 March 2024.
- The concern raised at the July Council meeting regarding the relevance in the Chair's Update of the Solent Freeport and Waterside Development feedback from the NE Quadrant meeting; such items were important to note as both would impact Landford Parish due to increased transport on the A36.
- A request that Councillors discuss any attendance on outside bodies with the Chair and Clerk before making direct contact with such bodies, as this is a decision for the Council and not the individual.

ii) **Representatives on Outside Bodies** – It was **RESOLVED** that this should be standard item on all future agendas, and that any Councillor who has attended a meeting with an outside body provide a report to Full Council.

iii) **Affordable Housing Working Group** – MD advised the meeting that the deadline for the return of the second Questionnaire was extended to 31.07.24, although no completed questionnaires have been received to date. The NFNPPA may consider the outcomes of the first Questionnaire, and evidence from WC's Housing Team, to determine need for affordable housing. The Council will need to consider in due course, funding delivery models and whether the project should be community or Council led. An Open Event is potentially planned for September 2024.

iv) **Landford Recreation Ground** – It was noted that installation of the pathway from the car park to the pavilion had been completed.

- v) **Defibrillator** – MD confirmed that the defibrillator at The Mission Hall had been fully installed, and registered with The Circuit, and that the Trustee was pleased with the outcome. AH queried the latest electrical testing of the supply for the defibrillator at Nomansland; JB confirmed this was completed two years ago. It was noted that the defibrillator at Landford Village Hall and at Nomansland were maintained through an annual support contract with the Community Heartbeat Trust. It was **RESOLVED** to continue this arrangement.
- vi) **Beech Grange** – AH advised the meeting that WC’s Land Drainage Engineer was visiting the Parish on 22.08.24 to meet with residents at Beech Grange who had responded to the letter sent to relevant residents by the Parish Council regarding the Blackwater watercourse.

Matters Noted for September Meeting:

- Update from Quarterly Planning Meeting
- LFIG application for the Lyndhurst Road sign
- Representatives on Outside Bodies reports

The date of the next meeting of **Landford Parish Council** will be on **Wednesday 11th September 2024** at **7.00 pm** in the **Blue Room, Landford Village Hall**.

There being no further business, MD closed the meeting at 9.02 pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.

ADDENDUM 1 – My Wilts App Links

Report litter, fly-tipping, pot holes, missed bin collections, street lighting and much more on:

- WC website [Wiltshire Council Booking and Reporting](#) or

- 0300 456 0105 or

- MyWilts App; no need to log in, unless you want email updates on your reports.

