

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role):

Date:

| | £ | £ |
|--|-----------|---|
| Balance per bank statements as at 31/03/22: | | |
| Current Account | 34,465.89 | |
| Nationwide | 22,000.00 | |

_____ 56,465.89

Petty cash float (if applicable) _____ -

Less: any unpresented cheques as at 31/03/22 (enter these as negative numbers)

| | |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|

[add more lines if necessary]

Add: any un-banked cash as at 31/03/22 _____ -

Net balances as at 31/03/22 (Box 8) _____ 56,465.89