

LANDFORD PARISH COUNCIL

WITH HAMPTWORTH AND NOMANSLAND

Minutes of meeting held at the Nomansland Reading Room at 7.15pm on 11th April 2018

Present

D Wilson (Chairman)	NJ Bishop	G Hewson
G Keirl	KP Parker	LA Waltham
L Randell (WC)	E Finlayson (Parish Clerk)	
Two members of the public attended for part of the meeting.		

15/18 Apologies

Apologies received from Cllrs Walling, MacLachlan and Proctor.

Cllr Hewson sent apologies in advance for late arrival due to attending CATG Wiltshire Council meeting (note: Arrival time (7:52pm) coincided with Agenda item 22/18).

16/18 Minutes of Last Meeting

The minutes of the March 2018 meeting were agreed and signed.

17/18 Declarations of Interest

Cllr Keirl declared a non-pecuniary interest in the Willowdale Planning application.

18/18 Matters Arising

None.

19/18 To approve the ongoing payments to J.Wright for Clerk training subject to pre-approval by the Chairman

Cllr Wilson proposed and Cllr Bishop seconded the resolution to continue to pay J.Wright as required to enable the Clerk training: resolved unanimously.

20/18 To approve the additional payments to Clerk for Communication Group Website tasks subject to pre-approval by the Chairman of the Communication Group.

Cllr Wilson proposed and Cllr Waltham seconded the approval of up to 8 hours of overtime for Website work: resolved unanimously.

21/18 Planning – as per attached schedule

22/18 Finance

- a) The Clerk presented the Cash Flow Report and cheques numbered 500541 to 500546 for signing.
 - i. cheques numbered 500541 to 500546:
 - Idverde for March bin emptying: £94.80 (£79 ex-VAT)
 - Nomansland Reading Room for room hire (7 bookings): £84.00
 - Get Mapping for Parish online Subscription renewal: £36.00 (£30 ex-VAT)
 - J.Wright for March Clerk Training: £278.55
 - E Finlayson for March/April re-imbursement/expenses: £138.34 (£119.07 ex-VAT)
 - E Finlayson for monthly Gross salary: £504.50
 - ii. cheques already signed:
 - BWT for Reading Rooms timber treatment £576 (£480 ex-VAT)
 - iii. direct debits:
 - Bournemouth Water Co. Water for Pavilion: £3.50
 - PWLB Pavilion and Toilets: £1186.70
 - SSE for Landford Rec Electricity Dec to March £46.98 (38.70 ex-VAT)

Cllr Wilson proposed and Cllr Waltham seconded that the Report be approved; also that all cheques be approved and signed: resolved unanimously.

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- b) The Budget Control Report was received.
- c) Cllr Wilson proposed and Cllr Waltham seconded that the Notification of change of Clerk to Unity Trust Bank be approved: resolved unanimously.

23/18 Clerk's Report

Annual Parish Meeting date is Monday 14th May 2018, 7pm at Landford Village Hall.

24/18 To approve the recommendation by HR Committee for the new contract for Landford Rec. Toilet cleaning and opening

Cllr Wilson proposed and Cllr Waltham seconded that the discussed financial contract changes be approved: resolved unanimously.

25/18 To approve the grass cutting contract for current and following year.

Cllr Wilson proposed and Cllr Bishop seconded that the grass cutting contract be approved: resolved unanimously.

26/18 To consider the quotes for an additional grass cutting contract at Parish Council Noticeboard in Hamptworth.

The quotes were considered and unanimous decision on the contractor was reached. (AI: HR Committee)

27/18 To consider the proposal for Parish Council name – Comms. Group

The proposal was received and the Clerk is to investigate any associated costs and rules from Wiltshire Council (WC) before further Parish Council consideration.

28/18 To consider the proposal for Facebook page – Comms. Group

The proposal was received and any further action is on hold until the Parish Council website updates are carried out.

29/18 Parish Logo competition

Parish Logo competition has been launched and entries are due by Monday 7th May to the Clerk. The winner is to be announced at the Annual Parish Meeting on Monday 14th May.

The Parish Council Chairman has donated the prize money for the competition from the 2017-18 Chairman's budget.

Posters are to be put up in local areas and local Parish clubs and the school contacted with the competition details. (AI: Communications Group)

30/18 To agree items to be mentioned in the Chairman's presentation at the Parish Meeting

Councillors brainstormed a list of topics relevant to the Parish for the Chairman's presentation at the Parish Meeting.

31/18 Members' Reports

- a) Cllr Hewson – Attended the CATG Wiltshire Council meeting earlier in the evening. The Zig Zag lines for outside Landford School on Lyndhurst Road are on hold whilst funding is obtained from Travel Planning department in Wiltshire Council.
- b) Cllr Parker – Attended the Southern Wiltshire Area Board Meeting on 28th March 2018. Fire and Rescue service and RSPB gave presentations. It was noted that RSPB have nearly 1000 acres in the Parish and are engaging with local community groups to learn more about the area and to recruit helpers.
- c) Cllr Proctor – Wild Seed planting is planned for Monday 16th April. Cllrs Keirl, Proctor and MacLachlan are taking care of preparations. A scarifier loan has been agreed for Monday 16th April. Further seed planting is to be planned. (AI: Cllr Proctor)

32/18 To receive a report from WC Councillor

Wiltshire Cllr Randall gave a brief update on Salisbury recovery plan after recent events. It was noted that the Recycling Centres in Wiltshire from 9th April 2018 may require proof of address to be used.

33/18 Recreation Ground Reports

- a) Cllr Wilson asked the Clerk to start engagement with the suppliers of the play equipment to commence planned repairs at Landford Rec.

34/18 Urgent Business

Cllr Wilson proposed a Handyman be engaged for Parish Council asset repairs and maintenance: resolved unanimously. (AI: HR Committee)

Date and Location of Next Meeting: agreed as 19:15 on Wednesday 9th May 2018 in Landford Village Hall.

Meeting closed at 21:46 pm.