



Minutes of Landford Parish Council meeting held at the Nomansland Reading Room at 6.40pm on 10th October 2018

Present

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| DM Wilson (Chairman) | LA Waltham | NJ Bishop |
| GL Keirl | KP Parker | MJ Proctor |
| Cllr L Randell (WC) | E Finlayson (Parish Clerk) | |
| 4 members of the public attended the meeting. | | |

Parish Council Meeting opened at 18:46.

132/18 Apologies

Cllrs. Hewson and MacLachlan.

133/18 Declaration of Interests

None.

134/18 To pass a resolution to exclude the press and public from meeting for agenda item 135/18

Cllr Wilson proposed and Cllr Proctor seconded that a resolution be passed to exclude the press and public from the meeting for agenda item 135/18: resolved unanimously.

135/18 To meet with an applicant for the Councillor vacancy

The Parish Council met with 1 applicant.

The Chairman closed the meeting at 19:00

The Chairman re-opened the meeting at 19:15

Cllr Wilson proposed and Cllr Bishop seconded that a resolution be passed to include the press and public in the rest of the meeting: resolved unanimously.

136/18 Acceptance of minutes of previous meetings

The minutes of the September 2018 Full Council meeting were agreed and signed.

The minutes of the September 2018 HR meeting were agreed and signed.

The minutes of the October 2018 Extraordinary meeting were agreed and signed.

137/18 Matters Arising

Update from previous agenda items:

- **119/18** The Clerk has been informed that the warranty period for the NML Rec. Adventure trail had expired.
- **120/18** Forest Fitness now have access to the Iron Shed for tyre storage.
- **121/18** Cllr Bishop attended the Bramshaw Parish Council meeting and confirmed that Bramshaw Council would fund and organise replacement of the bins on the NML Green as it fell within their Parish Boundary.
- **124/18** M.Craddock from St Andrew's Church met Cllr Bishop regarding the process for a defibrillator installation and key contacts needed.

138/18 Planning – as per attached schedule

During the consideration of Old Chapel House planning application the Chairman closed the meeting at 19:21 to invite members of the public to address the Parish Council on this topic. The meeting was reopened at 19:24.

139/18 To discuss and consider the War Memorial refurbishment works

The Chairman closed the meeting at 19:40 to invite a member of the public to address the Parish Council on this topic. The meeting was reopened at 19:53.

A list of refurbishment and maintenance tasks required on the War Memorial were provided (pre-meeting) and discussed by the Council:

- Shot blasting and repainting of the entrance gate to the war memorial
- The gold leaf lettering and background of the Roll of Honour
- The protective iron work repainting
- The entrance step crack repair
- Repair of mechanism for attaching the Religious Cross above the entrance
- Front oak pillars survey to work out when replacement needed

The top priority task was identified and the council agreed in principal (subject to quotes) that the current War Memorial budget for 2018-19 should be used for this item. Parishioner B.Dunn volunteered to obtain quotes for the "shot blasting" and repainting of the entrance gate to the war memorial as the highest priority maintenance item on the list.

The finance group requested the Clerk worked with B.Dunn to obtain estimated figures for the 2019-20 draft budget meetings for full Council consideration at the next Parish Council meeting.

Cllr Bishop and Keirl volunteered to do a monthly clean of the war memorial. Cllr Waltham proposed and Cllr Wilson seconded that the Parish Council pay for additional keys to be cut to allow ease of access for Cllr Bishop and Keirl to the Memorial for cleaning purposes: resolved unanimously.

140/18 To discuss and consider the Nomansland Reading Room exterior maintenance

The Chairman closed the meeting at 20:00 to invite a member of the public to address the Parish Council on this topic. The meeting was reopened at 20:02.

The Parish Council discussed the exterior maintenance and noted it was not an urgent request to paint the exterior of the Nomansland Reading Room. The Council would keep the exterior maintenance in mind at the upcoming finance group, future budget planning meetings. (**Action: Finance Group**)

141/18 Finance

- a. The Clerk presented the Cash Flow Report and cheques numbered 300586 to 300591 for signing.
 - i. cheques numbered 300586 to 300591:
 - E Finlayson for monthly Gross salary (increase to 60 hours) and back pay from 01/04/2018 for hourly wage increase as per National Joint Council for Local Government Services briefing : £675.75
 - E Finlayson for September re-imburement/expenses: £125.83 (£111.30 ex-VAT)
 - Idverde for September bin emptying: £97.15 (£80.96 ex-VAT)
 - Bawden for Grass Cutting in September: £141.28 (£117.73 ex-VAT)
 - J.Wright for 1st June to 30th Sept Clerk Consultation: £71.25
 - C.Johnson for August and September Handyman tasks £159.70
 - ii. direct debits and standing charges:
 - Hills Waste Management for August NML reading room bin collection: £9.66 (8.05 ex-VAT)
 - Bournemouth Water Co. Water for Pavilion: £3.50
 - Public Works Loan Board (PWLB) for Landford Rec buildings: £1186.70
 - Unity Trust Bank quarterly service charge: £18.00
 - iii. income received:
 - Wiltshire Council for second half of precept: £24,500
 - Whiteparish Council donation for Speed Indicator Device (SID): £717
 - Wiltshire Council donation for SID: £717
 - Cllr Bishop donation for Pavilion electricity, during summer openings: £5
 - Landford Community Partnership donation for SID: £717

Cllr Wilson proposed and Cllr Waltham seconded that the Report be approved; also that all cheques be approved and signed: resolved unanimously.

- b. The Budget Control Report was received.
- c. The revised expenditure for current financial year was presented to the Parish Council

- i. Cllr Wilson proposed and Cllr Bishop seconded the increase in Budget of £370 for the Nomansland Recreational ground grass cutting and bin collecting to match the bills recently provided by the NSA: resolved unanimously.
- ii. Cllr Wilson proposed and Cllr Bishop seconded a request be sent to the Nomansland Community Events to ask the supplier for grass cutting and bin collecting to deal directly with Landford Parish Council for invoices: resolved unanimously.
- iii. Cllr Wilson proposed and Cllr Bishop seconded the move of the sum of £620.82 from Contingency to Prof/Legal fees. This sum represented the consultancy to the Council and Clerk fees to date: resolved unanimously.
- iv. Cllr Wilson proposed and Cllr Waltham seconded the approval of the revised expenditure for the current financial year: resolved unanimously.

142/18 Clerk's Report

M. Avery is leading a Memorial service on Friday 9th November at the Nomansland War Memorial. The Parish Council Chairman will lay a wreath at the service.

Landford Rec. Ground hedges are now cut, including boundary hedge with the field behind playpark.

143/18 To discuss and consider a response for the consultation on division boundaries for Wiltshire

The Clerk was asked to respond to the Local Government Boundary Commission for England regarding the division boundaries consultation to state the Parish Council support the continued Landford boundary division with Redlynch.

144/18 To discuss and consider attendance at the Wiltshire Local Plan event focused on housing growth in rural Parishes

Cllr Randall noted that there was to be another Wiltshire Local Plan event organised in the South of Wiltshire. After consideration of the scope of Wiltshire Local Plan in the Parish, it was agreed that Landford Parish Council would not attend an event due to the minimal impact on the Parish.

145/18 To discuss and consider a response for the consultation on Wiltshire Association of Local Councils employment support consultation

Cllr Proctor proposed and Cllr Waltham seconded that the response from Landford Parish was in support of the Employment Service addition to the WALC members services with a request that a review (with pre-defined success criteria) should be made after 1 year of the additional member services to allow the Councils to feedback if the service should be again continued by default for all Councils.

146/18 To discuss and consider the attendance of a Community Policing Co-ordinator at a Parish Council meeting

The Clerk was asked to respond to say that we have an ongoing open invite for the Community Policing department at Landford Parish Council and to provide the agreed Council meeting dates.

147/18 To discuss and confirm the date for the defibrillator demonstration evening and consider the renewal of the contract with Community Heartbeat Trust (NJB)

Cllr. Bishop confirmed the defibrillator and CPR demonstration would be held in Landford Village Hall. Cllr. Bishop was asked to make the booking for the demonstration to occur before the March 2019 Full Council meeting. (**Action: Cllr. Bishop**) It was noted that the contract with the Community Heartbeat trust is a rolling contract due for payment in December 2018.

148/18 To update the Council on the outcome of the Clerk's probationary review (LAW)

Councillor Waltham updated the Council that the Clerk review concluded with a successful outcome and the current Clerk is now appointed as the permanent RFO/Clerk. The Clerk hours were increased to 60 hours a month and in light of the National Joint Council for Local Government Services (NJC) briefing it was identified that the current salary band for the Clerk has a modest increase effective from 1st April 2018. This increase was awarded and a backdated payment agreed from 1st April 2018 as per NJC recommendation.

149/18 To receive a report from Wiltshire Councillor (WC) Randall

WC Randall gave a short history of the A36 ownership responsibilities regarding Fly tipping and explained that it has now been agreed that Wiltshire Council are the correct people to alert to any fly tipping on A36.

WC Randall flagged that there have been concerns raised by local village residents regarding the speed limit in Hamptworth village. It was agreed that this should be raised by the Parish Council in the next CATG meeting.

150/18 Members' Reports

- a) Cllr Parker attended the North East Quadrant Meeting on 13/09/2018 and updated the Council on the following points:
- Landford Parish was highlighted in the historic routes and pathways projects presentation and there should be further information sent to the Clerk on this topic for Parish engagement.
 - The new local planning core strategy will come into effect from Jan 2019.
 - There are over 900 planning applications every year in the National Park. There are design awards, which anyone can nominate an application for; It was highlighted that there is a best conservation award.
 - Next North East Quadrant Meeting is 23rd January 2019.
- b) Cllr Hewson sent in a report via email that was read out. Cllr Hewson noted that he had raised a number of issues with Wiltshire Highways department and they had attended the Parish to review them:
- The encroaching grass on pavements by Landford School has now been cut
 - The school sign procurement was still open with Wiltshire Council.
 - Flooding in Lyndhurst Road, it was observed that there was a small cross fall present.
 - New Road hump was noted as a root of an adjacent Ash tree and therefore not classed as a defect.

151/18 Recreation Ground Reports

Draught excluders have now been fitted by the Handyman to the Landford Rec . Pavilion toilet doors to help minimise the leaf ingress.

Cllr Wilson has re-secured the trampoline edges at Landford recreation ground.

152/18 To debate and vote on the co-option of an applicant for the Parish Councillor Vacancy

After a short discussion on the Parish Councillor vacancy criteria. The Council carried out a blind vote with WC Randall and the Clerk collating, counting and verifying the votes. J. Bonney was co-opted by an absolute majority vote of the councillors present and voting.

153/18 Urgent Business

Cllr Bishop proposed and Cllr Wilson seconded that letters be sent to a set of houses in York Drove regarding hedge's encroaching the highway and preventing safe passage way of emergency vehicles: resolved unanimously.

Cllr Parker and Bishop raised the concerns of a Parishioner regarding event parking at the Nomansland Recreation ground and access for emergency vehicles. The Clerk was asked to write a letter to the Nomansland Community Events to highlight this issue and ask if there would be a parking plans for the upcoming events planned (specifically Fireworks night).

There was a short discussion on the Defibrillator funding in 2018-19 budget and an agenda item will be placed on November Council meeting Agenda to discuss this further.

There was a short discussion on the Nomansland Rec. Playground fence and it was noted that the quotes and statement of work for this needed to be gathered as soon as possible. The Recreation group were to seek advice on the correct perimeter boundary for the fence. **(Action: Recreation Group)** It was noted that the playpark boundary fence would dog proof the current wooden fence to form the boundary with the skate park.

Date and Location of Next Meeting: agreed as 19:15 on Wednesday 14th November 2018 in Landford Village Hall (Blue Room).

Meeting closed at 21:48 pm.