



# LANDFORD PARISH COUNCIL

**Minutes of the LANDFORD PARISH COUNCIL**  
**Meeting held on 12<sup>th</sup> June 2024 Start time 7.00pm**  
**Nomansland Reading Room**

-----  
**Councillors present** - Mary Davies **MD** (Chair), Rob Bird **RB** (Vice Chair), Ken Parker **KP**, Nick Hall **NH**, John Bonney **JB**, Glen Keirl **GK**, Geoff Hewson **GH** and Adam Hill **AH**.

**Also in attendance:** Cllr Zoe Clewer **ZC** (Wiltshire Council/ NFNPA member), PC Ramsey, Estelle Sherry (Parish Clerk), No members of the public.

**Public Question Time:** There were no public questions or comments.

## **MINUTES**

### **052/24 Apologies for absence**

Apologies were received from Cllr Damien Swancott.

### **053/24 Declarations of interest**

None received.

### **054/24 Annual Parish Meeting Minutes**

The minutes of the Annual Parish's Meeting held on 8<sup>th</sup> May were approved and signed by the Chair.

### **055/24 Annual Parish Council Minutes**

The minutes of the Annual Parish Council's Meeting held on 8<sup>th</sup> May were approved and signed by the Chair.

### **056/24 PC Ramsey Report**

PC Ramsey (Landford Area) informed the meeting of his close working with PC Evans (Nomansland & Hamptworth) and that crime rates are currently low throughout the parish. In the wider area, courier fraud scams and incidences of rogue traders are continuing. NH advised that nitrous oxide cannisters had been found in Roger Perry Way, MD advised that fly tipping had occurred in Lyburn Road and RB advised of a truck break in along School Lane. PC Ramsey noted these reports, and advised that when emailing either PC Evans or PC Ramsey with noted incidents, to also copy in [salisburyareaCPT@wiltshire.police.uk](mailto:salisburyareaCPT@wiltshire.police.uk).

## **057/24 Report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)**

Cllr Clewer informed the meeting of:

- The Youth Partnership Area Board which supports youth projects and collaborates on Grants and Youth Worker provision, with priority on supporting positive activities for young people through the volunteer Youth Partnership Forum.
- The Southern Wiltshire Area Board having flooding as an environment priority, approving funding for the kissing gate in Landford Wood, and provision of £3,000 to assist with the funding of Landford Youth Club.
- WC's fly posting policy and requirement for applications with 4 weeks' notice if people wish to advertise on WC land.
- NFNPA's Members Day at the New Forest Marque, Brook Hill Vineyard.
- Volunteering week covering PCSOs, libraries and the New Forest, with lots of information available on social media.
- Ditch work which took place on 11-12 June at New Road, Landford, which was extended to include work raised by a local resident.
- £1m extra funding going into local flood mitigation projects.
- £1m being invested into the planning process, to enable the recruitment of more officers, improve efficiency and enable more effective enforcement.
- Explore Wiltshire which has a new tab enabling people to search for 'Events' by location, category, date and available amenities to help residents and visitors find events and activities near them, all year round. <https://orlo.uk/vBuXR>

## **058/24 Planning**

Councillors considered the following planning applications:

### **PL/2024/03966 (WC) – Glevida, Partridge hill, Landford, Salisbury, SP5 2BB**

Application for outbuilding for use as home gym.

### **PL/2024/04272 (WC) – Elm Farm, Southampton Road, Landford, Salisbury, SP5 2BE**

Application to replace existing dilapidated barn with new building with accommodation for granny annexe.

### **PL/2024/04790 (WC) – Heather View, Partridge Hill, Landford, Salisbury, SP5 2BB**

Application for proposed extension to link existing house to previously approved garage with guest bedrooms above.

### **24/00562TPO (NFNPA) – Forest Falconry, New Road, Landford, Salisbury, SP5 2AZ**

Application to fell 1 x Scots Pine (*Pinus Sylvestrus*) tree (T15 on the plan), fell group of Silver Birch (*Betula Pendula*) trees (TG 16 on the plan). Trees are part of W1 of TPO NFNPA/0018/07.

### **24/00403FULL (NFNPA) – Forest Falconry, New Road, Landford, Salisbury, SP5 2AZ**

Application for 3 no. imprint pens (demolition of existing); incubation room; feed room.

**24/00596VAR (NFNPA) – Land of Home Farm (known as Big Field), Black Lane, Lover East to Junction with Lyburn Road, Hamptworth, Salisbury, SP5 2DS**

Application to vary condition 3 of planning application 11/96148 for installation of 5MW ground mounted solar photovoltaic panels; substation; transformer/inverters.

**24/00587LDCE (NFNPA) – Buildings at Farm Hill, Home Farm, Black Lane, Lover East to Junction with Lyburn Road, Hamptworth, Salisbury, SP5 2DS**

Application for a Certificate of Lawful Development for existing use of building as a workshop / light industrial / storage.

The full response for this application is detailed in the Planning Schedule Recommendations document which is published on the council's website.

**059/24 Clerk / RFO Reports**

- i) **General Update** - The Clerk updated Councillors on:
  - Annual testing and inspection (EICR) at Nomansland Reading Room and Landford Recreation Ground Pavilion. It was **RESOLVED** to seek quotations from 2 suppliers.
  - WC's Southern Wiltshire Area Board's approval of funding for the kissing gate.
  - Repairs undertaken at Landford Recreation Ground and Play Park and the outcomes of these. It was **RESOLVED** to seek a quotation for the broken zip wire stop spring and liaise on the inspection of the hip hop swing pin.
- ii) **Receipts and Payments Report** - The Clerk presented the Report for the period 8 May to 11 June 2024. It was **RESOLVED** to approve payments for authorisation totalling £4,111.69. Payments authorised under separate cover totalling £2,719.27, Corporate Card purchases of £26.98 and income received of £638.00 were noted.
- iii) **Grass Cutting Contract** – The Clerk summarised the current cutting regime for Landford Recreation Ground, and verges and other grass areas within the Parish. It was **RESOLVED** to continue with the existing regime.

**060/24 Councillor Reports – For Discussion and Decision**

- i) **Gov.uk Domain** – Councillors considered the report on gov.uk council and email domains. It was **RESOLVED** to note the report and make enquiries with the supplier with a view to proceeding.
- ii) **Community Resilience Plan** – Councillors considered the Plan and noted required amendments. It was **RESOLVED** to approve the Plan as a live document, and publish on the Council's website; AH to continue to seek volunteers; and to continue to advertise for volunteers as necessary.
- iii) **Landford Recreation Ground** – Councillors discussed installing a pathway to the Pavilion, tree works to an Oak tree and the re-organisation of the Pavilion. It was **RESOLVED** to:
  - Approve the quotation for the installation of the pathway.
  - Approve the quotation for works to the Oak tree.

- Postpone decisions on potential works to the Pavilion until the July meeting, when Councillors will convene at the Pavilion at the end of that meeting.
- iv) **Reclassification of Glebe Lane** – KP presented the issues regarding the current classification of Glebe Lane (single lane) as C44, being the same as Hamptworth Road (two lane), that HGV unsuitability notices were often ignored, and that some sat-navs inappropriately directed vehicles along this road rather than via Pound Hill. Cllr Clewer advised that the first step would be to seek a metro-count with WC. It was **RESOLVED** to liaise with the Senior Engineer at WC regarding a traffic survey request.
- v) **Maybush Copse** – It was **RESOLVED** to approve the quotation for the supply and installation of gate posts.
- vi) **Nomansland Reading Room** – RB provided an update on repairs and maintenance undertaken at the Reading Room, including shrub and grass maintenance and relocation of the noticeboard. RB presented a quotation for replacing a toilet, noted potential costs for the replacement of the carpet, and advised that on 19-21 July, a group of volunteers will be re-decorating the main hall. It was **RESOLVED** to:
- Approve the quotation for the replacement of the toilet.
  - Approve a budget of up to £500 for paints and other equipment for re-decoration.

#### **061/24 Councillor Reports – For Information and Discussion**

- i) **Chair's Report** – MD informed the meeting of:
- The successes of the Landford Community Cycling Group event held on 18.05.24.
  - New Forest National Park Authority's (NFNPA) Planning Committee meeting on 21.05.24.
  - NFNPA's Youth Task and Finish Group meeting on 21.05.24 and mentoring of the Group.
  - Landford Parish Council's quarterly Financial Planning meeting held on 22.05.24.
  - NFNPA's Marquee open event held in Bramshaw on 29.05.24.
  - NFNPA's Members' Teams Meeting held on 06.06.24 regarding updates to the current NFNPA Local Plan 2016 to 2036.
  - The forthcoming NE Quadrant meeting to be held in Wellow on 27.07.24.
  - Thanks to the Clerk and fellow Councillors for their endeavours over the past month.
- ii) **Affordable Housing Working Group** – MD advised of the fresh Call for Sites closing on 14.06.24, and of LPC-AHWG's 2nd Questionnaire on Eligibility now being available on the Council's website; closing date for responses 19.07.24. Members of LPC-AHWG encourage all who indicated a "Need" for Affordable Housing to complete and return this questionnaire. It was noted that due to governance requirements, only items advertising meetings and questionnaires would be published on non-council sites.

- iii) **Glebe Lane / Pound Hill** – GH provided an update on WC’s proposals for a drainage survey and the introduction of works at this site to be under a WC capital scheme, thereby removing the project from LHFIG involvement.

**Matters Noted for July Meeting:**

- Budget Monitoring Report (01.04.24 to 30.06.24)
- Bank Reconciliation (as at 30.06.24)
- Standard Operating Procedures – Admin, Finance and HR
- NML Reading Room - Repairs and Maintenance Update

The date of the next meeting of **Landford Parish Council** will be on **Wednesday 10<sup>th</sup> July 2024** at **7.00 pm** in the **Blue Room, Landford Village Hall**.

There being no further business, MD closed the meeting at 9.05 pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.**

**ADDENDUM 1 – My Wilts App Links**

Report litter, fly-tipping, pot holes, missed bin collections, street lighting and much more on:

- WC website [Wiltshire Council Booking and Reporting](#) or
- 0300 456 0105 or
- MyWilts App; no need to log in, unless you want email updates on your reports.

