



LANDFORD PARISH COUNCIL

HUMAN RESOURCES (HR) COMMITTEE

Minutes of a meeting held on Monday 17 September 2018 at 9:30 am in Nomansland Reading Room

Present: Councillors Waltham (Chair), Bishop and Wilson (ex-officio)

HR 22/18 Apologies

Councillor Proctor.

HR 23/18 Declaration of Interests

No interests were declared.

HR 24/18 Exclusion of the Press and Public

Councillor Waltham proposed and Councillor Bishop seconded that, because the meeting was to discuss personnel matters, the press and public should be excluded from the meeting; this was unanimously resolved.

HR 25/18 Appointment of a Clerk & RFO, the rate of pay and hours of work

Councillor Waltham proposed and Councillor Wilson seconded that, i) following a successful probationary period, E.Finlayson's appointment as Parish Clerk & Responsible Financial Officer should be confirmed as Permanent, ii) her basic hours of work should increase to 60, and iii) her basic salary should raise in line with the pay scales issued on 18 April 2018 by the National Joint Council for Local Government Services for 2018 – 2019 which came into effect from 1 April 2018; this was unanimously resolved.

Date and Location of Next Meeting - to be advised.

17th September 2018