



Landford Parish Council

By Order of Melanie Camilleri, Clerk

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Dear Councillor,
You are hereby summoned to attend the
ANNUAL PARISH COUNCIL MEETING
of **Landford Parish Council**
on **Wednesday 11 May 2022 7:15pm**

Immediately after the
ANNUAL PARISH ASSEMBLY
which starts at **6:45pm**
in the **Landford Village Hall (Blue Room)**

To transact the following business.

The public and press are welcome to attend.

AGENDA

- 68/22** **Election of the Chair and acceptance of office**
- 69/22** **Election of the Vice-chair and acceptance of office**
- 70/22** **Apologies for Absence**
- 71/22** **Declarations of interest**
- 72/22** **Minutes:** to consider approval of the Minutes of the:-
 • Parish Council Meeting on **13 April 2022**
 • Extraordinary General Meeting on **27 April 2022**
- 73/22** **Governance**
 • Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012: Declaration LPC meets the two criteria for eligibility
 • s29(1) of the Localism Act 2011: review and update, if necessary, of the Councillors' Register of Interests
 • Review and adoption of Standing Orders
 • Review and adoption of Financial Regulations
 • Insurance
 ○ Consider and approve the Parish Council's Insurance renewal quote commencing 01 June 2022
 ○ Consider element of premium attributable to the Clubhouse and whether or not to pass on the cost to 360 Degrees Coaching
 • Note Annual Subscriptions: WALC/NALC, ICO, Parish Online

- Note Community Heartbeat Annual Support Agreements (Defibs NML Rec Grd and Landford Village Hall)
- Note Annual RoSPA Safety Inspection October 2022
- Appoint an Internal Auditor for 2022/23 AGAR.
- Note External auditor appointed is PKF Littlejohn
- Note grass cutting contract for Landford Rec Grd is with Bawdens
- Note grass cutting contract for NML Rec Grd is with Ben Armstrong
- Note Hamptworth grass cutting and bus shelter maintenance contract is with Garth Everett
- Note bin collection contracts are with Ideverde and Suez
- Note electricity supply contracts for NML RR and Landford Rec Grd Pavilion is with SSE
- Note water waste and drainage services contract for NML RR is with Business Stream
- Note water supply contract for NML RR is with Bournemouth Water
- Note Landford Toilet Cleaning Contract is with Julie King
- Note Hedge Cutting at Landford Rec Grd is carried out annually by Chris Penny
- To review Councillor assignment of responsibilities, memberships of groups and committees, and representatives to external bodies
- Note agreements for use of Landford Rec Grd are with BCC and Forest Fitness

74/22

Finance

- i) Annual Governance and Accountability Return 2021/22 Form 3
 - i. Results of the Annual Internal Audit Report
 - ii. Completion and signature of Section 1 – Annual Governance Statement
 - iii. Approve Bank Reconciliation
 - iv. Approval and signature of Section 2 – Accounting Statements
 - v. Approve Explanation of Variances Report
 - vi. Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return
- ii) To approve the Cash Flow Report and payments

75/22

Planning

- i) To consider applications received (see Planning Schedule)
- ii) Article 4 Direction to remove permitted development rights (Schedule 2, Part 4, Class B) for larger and all new temporary campsites has now been confirmed.
- iii) Article 4 Direction New Road 1975 - when Salisbury District Council was the planning authority. Implications for WC and NFNPA
- iv) Temporary Planning for Gypsy Site Brambley Hedge, Latchmore Drove. Expires 20 June 2022.

76/22

Speed limits across the parish

- i) Consideration on ways to manage speeds, including working with Community Speed Watch and WC Highways.

77/22

Landford Rec Grd and NML Play Park

- i) To consider the quotation for Landford Rec Grd ‘weed and feed’ treatment
- ii) Purchase of Table Tennis Table for NML Rec Grd
 - a. Report back from Cllrs Bonney, Bird, and Swancott on their site visit
 - b. Report by MC on Landford Village Hall’s response on financial support for the purchase
 - c. Report by MC on LPCP’s response on financial support for the purchase
 - d. Report back by MC on SWAB funding available and process
- iii) Request from member of the public to instal a Basketball hoop/stand at the NML Play Park

79/22

Councillors Reports

80/22

Councillor Zoe Clewer (Wiltshire Council)

81/22

Correspondence, AOB, urgent matters

82/22

Date of next meeting

If agreed, the date of the next Meeting for **Landford Parish Council** will be held on **Wednesday 15 June 2022** at **7:15pm** in the **Nomansland Reading Room**