



HUMAN RESOURCES (HR) COMMITTEE

Minutes of meeting held on 7th August 2020 at 12 noon by Video Conference.

Present. Councillor Nik Bishop Chair LPC. (ex-officio)

Councillor Joy Proctor HR Committee

HR 05/20 Cllr. Proctor proposed that she chair this meeting with a view to recruiting other members of the Council on to the HR group for future meetings. Cllr. Bishop agreed.

HR 06/20

Apologies for absence – none.

HR 07/20

Declarations of interest – none.

HR 08/20

i) It was unanimously agreed to increase the clerk's hours to 25 hours per week backdated to 1st August 2020.

It was unanimously agreed to increase the clerk's hourly rate of pay from the SCP 21 rate to SCP 22, backdated to 1st August 2020.

ii) It was unanimously agreed to pay the clerk a one off compensation payment for extra hours worked on a Parish Council Project, during July 2020. The amount agreed is 20 hours at SCP rate 21.

iii) It was unanimously agreed that, with the permission of the Chair of the Parish Council and on completion and approval of a timesheet, as per the clerk's contract - **Remuneration 5.5** - , further compensatory payments could be made, in the future, if necessary.

The meeting was closed at 12.35.

Date and location of the next meeting to be advised.

Signed 07.08.2020