



Landford Parish Council

Melanie Camilleri Parish Clerk & RFO
07798 698199
clerk@landford.org.uk

Dear Councillor,
You are hereby summoned to attend the next meeting of
Landford Parish Council
On **Wednesday 08 April 2020** at **7:15pm** by **Video Conference**

Given the current government advice on COVID-19 and the need to safeguard councillors and members of the public, this meeting will be:-

- *carried out by video conference (joining instructions will be provided by the Parish Clerk)*
- *closed to members of the public and press*

Time, at the Chairman's discretion, will be set aside before the meeting for members of the public to address the Parish Council. Any questions and statements must be sent in writing to the Parish Clerk by 03 April 2020, to give Councillors the opportunity to read in advance of the meeting.

AGENDA

- 42/20** **Apologies for Absence**
- 43/20** **Declarations of interest**
- 44/20** **Consider approval of Minutes of the Parish Council Meeting held on 25 March 2020**
- 45/20** **Planning and Treeworks**
To consider applications received as per the attached Planning Schedule
- 46/20** **Finance and Cheques**
i) To approve the Cash Flow Report and approve the cheques
ii) To receive the Budget Control Report
iii) To approve the Clerk's salary being paid by Standing Order wef 1 May 2020
iv) To consider the quotes for NML Reading Room refurb and:-
 a. approve site inspection fee for creating an accessible WC
 b. select carpet supplier
- 47/20** **Correspondence/AOB**
i) Wef 24 March, Bawdens suspended grounds maintenance service for the foreseeable future
- 48/20** **Date of the next meeting**
If agreed, **Landford Parish Council** will hold an **EGM** to receive and approve End of Year Accounts 2019/20 on **Wednesday 22 April 2020** at **7:00pm** by **Video Conference**