



# Landford Parish Council

Melanie Camilleri Parish Clerk & RFO  
07798 698199  
clerk@landford.org.uk

---

Dear Councillor,  
You are hereby summoned to attend the next meeting of  
**Landford Parish Council**  
On **Wednesday 23 June at 6:30pm** in the **Nomansland Reading Room**

The public and press are welcome to attend.

### **Important message about COVID-19:-**

- You **MUST NOT** attend if you or anyone in your household has had COVID-19 symptoms in the last 7 days
- The no. of members of the public who may attend is strictly limited in order that the 2m social distancing rule can be observed. It will therefore be necessary to operate an advance booking system. Please contact the Clerk if you wish to attend in advance Email: [clerk@landford.org.uk](mailto:clerk@landford.org.uk). If you are not on the list, entry is likely to be refused.
- Please supply and wear your own face mask
- If you attend and develop symptoms within 7 days, you **MUST** notify the Clerk so as to alert others with whom you have been in contact.

*In the interest of public safety, we thank you for your consideration and co-operation.*

### **AGENDA**

- 89/21 Apologies for Absence**
- 90/21 Declarations of interest**
- 91/21 Minutes:** to consider approval of the Minutes of the:-  
i) **HR Committee Meeting** held on **13 May 2021**  
ii) **Annual Parish Council Meeting** held on **19 May 2021**
- 92/21 Finance**  
i) 2020/21 Audit (Annual Governance and Accountability Return Part 3)
  - Results of the Annual Internal Audit
  - Approval and signature of Section 1- the Annual Governance Statement
  - Approval and signature of Section 2- Accounting Statements
  - Publication of the Notice of Public Rights
- 93/21 Correspondence, AOB, and any urgent matters**
- 94/21 Date of the next meeting**  
If agreed, the date of the next **Landford Parish Council** meeting will be held on **Wednesday 11 August at 7:15pm** in **Landford Village Hall (Blue Room)**