



## LANDFORD PARISH COUNCIL

### NOTICE OF A MEETING OF THE HUMAN RESOURCES (HR) COMMITTEE

On **Friday 07 August 2020** at **12:00pm** by **Video Conference**

Members of the HR Committee are hereby summoned to attend a meeting for the purposes of transacting the following business:

#### AGENDA

**HR 05/20 Election of the Chair of the HR Committee**

**HR 06/20 Apologies for absence**

**HR 07/20 Declaration of Interest**

**HR 08/20 To consider resolving that Agenda item HR 09/20 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be transacted.**

**HR 09/20 Workload of the Clerk/RFO's office**

- i) In consideration of the workload of the Clerk's/RFO's office, to review the Clerk/RFO's contract of employment with regards to:-
  - contracted hours per month
  - NJC salary scale point
- ii) Consider compensation for additional hours worked on a Parish Council Project during the period 01 July to 31 July 2020
- iii) Consider compensation for additional hours to be worked on the same Parish Council Project with effect from 01 August 2020

By order  
M Camilleri  
Parish Clerk & RFO  
03 August 2020

The Clerk may be contacted:  
Tel: 07798 698199  
Email: clerk @landford.org.uk