



# LANDFORD PARISH COUNCIL

By order of Mary Davies, Chairman.

Agenda queries to Estelle Sherry, Parish Clerk ([clerk@landford.org.uk](mailto:clerk@landford.org.uk))

5 February 2024

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Councillors are hereby summoned to attend the **PARISH COUNCIL MEETING** of Landford Parish Council on **Wednesday 14<sup>th</sup> February 2024 at 7.00pm** in the **Nomansland Reading Room** to transact the following business.  
The public and press are welcome to attend.

**7.00pm**

## **PUBLIC QUESTION TIME**

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comments to the Council. Members of the public are asked to restrict their questions and/or comments to three minutes. **All questions and statements should be submitted in advance of the meeting to the [clerk@landford.org.uk](mailto:clerk@landford.org.uk) by 12 noon on the prior Tuesday.** Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item at the next appropriate Parish Council meeting. This section is not part of the formal meeting of the Council.

## **AGENDA**

### **010/24 Apologies for absence**

Schedule 12 of the Local Government Act 1972 (LGA) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend should tender their apologies to the Parish Clerk so the grounds upon which apologies are tendered may also be recorded. Section 85(1) of the LGA requires members present to decide whether the reason(s) for the absence are accepted.

### **011/24 Declarations of interest**

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S1 2012/1464) requires members to declare any interest they may have in agenda items in accordance with the Localism Act 2011 section 30(3).

### **012/24 Minutes; to consider approval of the Minutes of the meeting on 10<sup>th</sup> January 2024**

### **013/24 PC H. Murphy Report**

### **014/24 Cllr. Z. Clewer Report (Wiltshire Council / NFNPA member)**

### **015/24 Planning; to consider applications received (see Planning Schedule)**

### **016/24 Clerk / RFO Reports**

- i) General Update – to receive any updates
- ii) Receipts and Payments Report – to consider the report and approve invoices itemised for payment

- iii) Risk Assessment (Financial and Management, and Property and Equipment) – to agree the content of the assessment for adoption (annex A)
- iv) PWLB Loan – to note the report and recommendations (annex B)

**017/24**

**Councillor Reports – For Discussion and Decision**

- i) Highways Improvement Request Forms (**ALL**) – to provide comments on each request and whether to approve their submission to the Local Highway and Footway Improvement Group (annex C)
- ii) Nomansland Reading Room (**JB/RB**) – to consider the following:
  - Proposal to increase the hourly hire rate;
  - Quotation for replacement of existing lighting;
  - Quotation for painting of hallway, entrance and toilets.
- iii) Landford Recreation Ground (**JB**) – to consider the quotations received for repairs to play equipment.
- iv) Parish Tree Inspection (**JB**) – to consider the quotation received for the undertaking of a tree inspection.
- v) Defibrillators (**MD/AH**) – to receive a report on the repositioning of two defibrillators and installation of a third at Landford Wood.
- vi) Beech Grange (**NH**) – to receive an update on the stream and consider any actions.

**018/24**

**Councillor Reports – For Information and Discussion**

- i) Chair’s Report (**MD**) - to receive the report for information.
- ii) Affordable Housing Group (**MD/GH**) – to receive a report on potential funding models as identified to date, including the setting up of a “Landford Community Trust” charity.

**Matters for Future Consideration** - Items to be brought to the next meeting of the Council.

- Village Design Statement (**MD**)
- Brookside (**KP**) – to consider the vacant area at the front of Brookside

If agreed the date of the next meeting for **Landford Parish Council** will be on **Wednesday 13<sup>th</sup> March 2024 at 7.00pm in Landford Village Hall.**