



# LANDFORD PARISH COUNCIL

**Minutes of the LANDFORD PARISH COUNCIL**  
**Meeting held on 10<sup>th</sup> July 2024 Start time 7.00pm**  
**Blue Room, Landford Village Hall**

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**Councillors present** - Mary Davies **MD** (Chair), Ken Parker **KP**, Damien Swancott **DS** and Adam Hill **AH**.

**Also in attendance:** Cllr Zoe Clewer **ZC** (Wiltshire Council/ NFNPA member), Estelle Sherry (Parish Clerk), one member of the public {left the meeting after 067/24}.

**Public Question Time:** There were no public questions or comments.

## **MINUTES**

### **062/24 Apologies for absence**

Apologies were received from Cllrs Rob Bird, Nick Hall, John Bonney and Glen Keirl. Cllr Geoff Hewson was not in attendance. Cllr Mary Davies advised she would need to leave the meeting during item **069/24** for urgent personal reasons; Cllr Ken Parker agreed to take on the role of Chair as per Standing Orders Clause 3p.

### **063/24 Declarations of interest**

KP declared an interest in respect of planning application 24/00588VAR, although it was noted that this application was withdrawn on 09.07.24.

### **064/24 Minutes**

The Minutes of the Parish Council's Meeting held on 12<sup>th</sup> June were approved and signed by the Chair.

### **065/24 PC Ramsey Report**

PC Ramsey (Landford Area) was unable to attend but provided a report to the council which was presented by MD, who informed the meeting of four cases: a break in at Stock Lane for which a suspect is in custody, a theft on New Road, the arrest of two burglars following an incident on Pear Tree Drive, and vehicle break-ins on the A36.

### **066/24 Report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)**

Cllr Clewer informed the meeting of:

- Attendance on 26.06.24 at the Operational Flood Working Group when issues related to flooding in the parish were noted.
- The WC Gypsy and Traveller Development Plan to be considered by Cabinet on 15.07.24. The Factsheet can be found here:  
[https://www.wiltshire.gov.uk/media/13601/Gypsies-and-Travellers-Development-Plan-factsheet/pdf/Gypsies\\_and\\_Travellers\\_plan\\_factsheet.pdf?m=1720092998460](https://www.wiltshire.gov.uk/media/13601/Gypsies-and-Travellers-Development-Plan-factsheet/pdf/Gypsies_and_Travellers_plan_factsheet.pdf?m=1720092998460)  
 The Cabinet Papers can be found here:  
<https://cms.wiltshire.gov.uk/documents/g15419/Public%20reports%20pack%20Monday%2015-Jul-2024%2010.00%20Cabinet.pdf?T=10>
- Tree Works to be undertaken near Landford Village Hall on 11.07.24 to 12.07.24.

AH requested an update on flood work in the parish. ZC advised that an officer has been assigned, that the Principal Drainage Engineer has confirmed progress is being made regarding ditch clearance, and that a meeting will be held on 11.07.24 at Beech Grange. AH advised that he would not be able to attend in his role as Flood Warden but would welcome any notes arising from the meeting.

## 067/24 Planning

Councillors considered the following NFNPA planning applications:

### **24/00624PADPV – Sunnyside, Forest Road, Nomansland, Salisbury, SP5 2BP**

Application under Schedule 2, Part 14, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for installation of 19no. solar panels on a domestic property.

### **24/00651OHL – Land Opposite The Hollies, New Road, Landford, Salisbury, SP5 2AZ**

Application under Section 37 of the Electricity Act 1989 and Section (90)2 of the Town and Country Planning Act 1990 for converting overhead line from single user to multi user; new underground electricity cable.

### **24/00676LDCE – The Homestead, School Road, Nomansland, Salisbury, SP5 2BY**

Application for a Certificate of Lawful Development for Existing use of land as a garden for purposes incidental to the enjoyment of the dwellinghouse; use of outbuilding, situated on the land, for purposes incidental to the dwelling.

The Council's responses are detailed in the Planning Schedule Recommendations document published on the council's website. It was noted that application **24/00588VAR – Eveita, Glebe Lane, Landford, Salisbury, SP5 2AB** had been withdrawn on 09.07.24.

## 068/24 Clerk / RFO Reports

- i) **General Update** - The Clerk updated Councillors on:
  - Gov.uk domain and attendance at a webinar held by the Parish Council Domain Helper Service, and on next steps for proceeding. It was **RESOLVED** to discuss further at the next Quarterly Planning Meeting to be held in September.
  - Lyndhurst Road crossroads dual waste bin and its recent repair by NH.

- ii) **Receipts and Payments Report** - The Clerk presented the Report for the period 12 June to 8 July 2024. It was **RESOLVED** to approve payments for authorisation totalling £889.86. Payments authorised under separate cover totalling £3,587.53 and income received of £689.75 were noted. There were no Corporate Card purchases this month.
- iii) **Budget Monitoring Report** – It was **RESOLVED** to note the report for the 1<sup>st</sup> quarter of the financial year for the period 01.04.24 to 30.06.24, and to action a virement from the Contingency to the Tree Inspections / Surgery budget.
- iv) **Bank Reconciliation** - It was **RESOLVED** to note the bank reconciliation as at 30.06.24 which was signed off by the Chair.
- v) **Electricity Contract Renewal** – It was **RESOLVED** to approve the renewal offer for the electricity supply at Landford Recreation Ground for a period of 12 months, and to approve the installation of a new meter at the Pavilion in August 2024.
- vi) **Standard Operating Procedures** – It was **RESOLVED** to approve and adopt the SOPs as reviewed by the Clerk / RFO in June 2024.

#### **069/24 Councillor Reports – For Discussion and Decision**

- i) **Nomansland Reading Room** – The Clerk provided an update (on behalf of RB) on repairs and maintenance to be undertaken at the Reading Room from 17.07.24 to 21.07.24. It was also noted that the fire inspection, toilet replacement and works to the sycamore tree have all been completed.
- ii) **Annual EICR and PAT Testing** – It was **RESOLVED** to approve the quotation for the annual testing and inspection of electrical installations and equipment at Nomansland Reading Room and Landford Recreation Ground Pavilion.
- iii) **Landford Recreation Ground Play Equipment** – It was **RESOLVED** to approve the quotation for the zip wire repair and inspection of the hip hop swing.
- iv) **Lyndhurst Road Sign** - Councillors discussed the options for the replacement of the missing Lyndhurst Road sign, noting that a WC technician will be attending the site to ensure there is no immediate issue or hazard. It was **RESOLVED** to leave the sign on WC's maintenance list and await the outcomes of the technician's inspection.

#### **070/24 Councillor Reports – For Information and Discussion**

- i) **Chair's Report** – MD's report (presented by KP) advised of:
  - Meetings with parishioners and attendance at events over the previous weeks.
  - NFNPPA's Planning Committee and NFNPA's Youth Task and Finishing Group, both attended on 18.06.24.
  - NE Quadrant meeting at Wellow held on 27.06.2024 which included presentations on rural crime across Hampshire, Forest England, the New Forest National Park Local Plan and the Solent Freeport and associated development.
  - The Cuckoo Inn's Pride and Joy Vehicle Meet on 14<sup>th</sup> July from 11.30am.

- The report received from Wiltshire Police on speed enforcement on 24.06.24 at Landford, near Stonegarth, and actions being taken against 11 offenders.
- ii) **Affordable Housing Working Group** – MD’s report (presented by the Clerk) advised of the extended closing date for the return of the AHWG’s Eligibility Questionnaire to 31.07.24, and encouragement to all who indicated a need for affordable housing to return a completed questionnaire. It was noted that two members of the AHWG attended an open event at Seend on 20.06.24, receiving presentations on the affordable housing development and their construction.
- iii) **Landford Recreation Ground** – It was noted that installation of the pathway from the car park to the pavilion is expected over the next two months.
- iv) **Defibrillator** – The Clerk advised that the posts have been installed at the Mission Hall, and the electrician will be contacted regarding the wiring and installation of the defibrillator.

**Matters Noted for August Meeting:**

- Financial Regulations (NALC new model)
- Fire Risk Assessment (NML Reading Room) Recommendations
- NML Reading Room - Repairs and Maintenance Update

The date of the next meeting of **Landford Parish Council** will be on **Wednesday 14<sup>th</sup> August 2024** at **7.00 pm** in the **Nomansland Reading Room**.

There being no further business, KP closed the meeting at 8.20 pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.**

**ADDENDUM 1 – My Wilts App Links**

Report litter, fly-tipping, pot holes, missed bin collections, street lighting and much more on:

- WC website [Wiltshire Council Booking and Reporting](#) or

- 0300 456 0105 or

- MyWilts App; no need to log in, unless you want email updates on your reports.

