

# LANDFORD PARISH COUNCIL

## WITH HAMPTWORTH AND NOMANSLAND

*Minutes of meeting held at the Reading Room, Nomansland at 7.15pm on 14<sup>th</sup> February 2018*

### Present

D Wilson (Chairman)	NJ Bishop	AM MacLachlan
KP Parker	J Proctor	D Walling
LA Waltham	Lucy Pope (Parish Clerk)	L Randell (WC)
Three member of the public attended for various parts of the meeting		

### 132/17 Apologies

Apologies received from Cllrs Hewson and Keirl

### 133/17 Minutes of Last Meeting

The minutes of the January 2018 meeting were agreed and signed.

### 134/17 Declarations of Interest

None declared.

### 135/17 Matters Arising

- a) WW1 Planting: the Clerk advised that she had no further update.
- b) Bus shelters: the Clerk advised that she had emailed both Salisbury Reds and Wiltshire/Dorset Buses but had not had any response as yet apart from acknowledgement of her email.

### 136/17 Planning

- a) The Council then considered the following planning applications. On discussion of applications 17/01075 and 17/01068 the meeting was closed for members of the public to address the Council and then reopened.
  - i. North Commons Farm, North Common Lane, Landford: Change of use of former agricultural buildings to residential use; addition of glazed link; external alterations; associated landscaping (NFNPA Ref: 17/01075)
  - ii. Land Of Forest Falconry, New Rd, Landford: Change of Land Use to falconry activities; construction of 4x breeding enclosures; 3x hack pens (NFNPA Ref: 17/01068)
  - iii. 4 Pine Close, Landford: Single storey side extension; new rear dormer window; pitched roof to existing rear dormer; 2x new rooflights; new porch canopy (NFNPA Ref: 18/00043)
  - iv. Land to the rear of Derriere, Southampton Rd, Landford: Retention & completion of agricultural outbuilding & hardstanding, (NFNPA Ref: 18/00040).

Council suggested that a letter be sent to the applicants reminding that an owner or occupier of land with a public right of way across it has responsibility to keep the route visible and to not obstruct users.

*Planning recommendations were then made as per attached schedule.*

- b) The Council noted planning decisions by NFNPA as follows:
  - i. Application for a Certificate of Lawful Development for a proposed single storey rear extension, Bentley, Whitehorn Drive, Landford, 17/01017 - Refused
  - ii. New porch canopy; alterations to fenestration, Landford Methodist Church, Lyndhurst Rd, Ref. No: 17/00914 - Granted subject to conditions
  - iii. Swimming pool enclosure, York Lodge, York Drove, Nomansland, Ref. No: 17/00892 - Refused
- c) Council then discussed the draft NFNPA Local Plan 2016/36. This sets out the planning framework for the National Park, including the scale and location of new development and the need to conserve the local

distinctiveness of the area. NFNPA is updating their planning policies to ensure they continue to provide a clear framework for planning decisions in the National Park. This is the final public consultation: the closing date for comments is 28th February. Council noted that of particular local relevance to Landford is Policy SP33 on page 77 and paragraph 7.69 on page 78 of the draft Plan which relates to Gypsies, Travellers and Travelling Showpeople and proposes that a second site be established at Forest View. There was extensive discussion regarding the number of permanent sites already located within the Parish and which already have the potential for expansion. Council also discussed a number of environmental concerns including the possible impacts on the adjoining SSSI at Landford Bog which is also a Special of Conservation (SAC). Council agreed that a formal response from the Parish Council should be submitted to the NFNPA.

For reference the draft Local Plan can be found online at:

[http://www.newforestnpa.gov.uk/downloads/file/1660/new\\_forest\\_national\\_park\\_submission\\_draft\\_local\\_plan\\_2016\\_-\\_2036pdf](http://www.newforestnpa.gov.uk/downloads/file/1660/new_forest_national_park_submission_draft_local_plan_2016_-_2036pdf)

### **137/17 Finance**

a) The Clerk presented the Cash Flow Report and cheques numbered 500526 to 500530 for signing:

- Idverde for January bin emptying: £118.50
- River Bourne Community Farm for SID: £85.00
- Chris Penny for Landford Rec hedge cutting: £140.00
- Ms L Pope for January mileage/expenses: £187.10
- January Gross salaries: £536.95

Clr Wilson proposed and Clr Proctor seconded that the Report be approved; also that all cheques be approved and signed: resolved unanimously.

b) The Clerk presented the Budget Control Report. Cllrs noted that the Probable Outcome column did not appear to have been updated and so, at this time, the Council could not approve the report; the Clerk apologised for this oversight. Discussion then ensued regarding the provision of financial reports to the Council.

### **138/17 Clerk's Report**

- a) The Clerk reported that, following discussion with the Chair, she has arranged a meeting with the Council's auditor to discuss the issues that were highlighted by the external auditor last year. The Clerk has identified an alternative auditor if necessary.
- b) The Clerk highlighted that the Council's Standing Orders & Financial Regulations were last updated in 2012. There have been a number of changes in recent months, notwithstanding the introduction of the Council's SOPs. The Clerk has therefore started to review and update the Standing Orders & Financial Regulations to ensure that all changes are suitably taken into account.
- c) The Clerk advised that she will forward any further detail that she receives/finds regarding the implications to the Parish Council of the NSA possibly folding to supplement her report last month as and when necessary.
- d) The Clerk advised that the laptop has now been fully serviced: numerous parasites were identified and removed and additional security software installed.

### **139/17 To consider a Precept / Budget Communication Plan**

The Chair presented a paper explaining the Council's new approach to budget setting and thus the reasoning behind the precept request for 2018/19. Councillors agreed the article in principle and recommended a few minor changes be made before circulating on the Council website, in Horizon, on Facebook, notice boards, and the Landford Directory.

### **140/17 To consider a new name for the Parish Council to incorporate all wards**

Discussion was held regarding whether there is need for changing the Parish Council name to recognise inclusion of Nomansland and Hamptworth. The Clerk advised that Wiltshire Council has the power to change the name of a parish, at the request of the parish council, under s.75 Local Government Act 1972. Approval would have to be given by WC's full Council which would likely want some evidence from the Council as to the reasons for the proposed name change and that it had the support of the local community. If the Council wishes to apply to change its name a resolution by the PC would be required; the PC should then write to WC with that request and the reasons for it. If WC approved the change it would notify the Secretary of State, Registrar General and

Ordnance Survey, so that they could update their records. There is then a requirement to publish notice of the change in the parish. Council agreed to further consider whether a change was required or not.

### **141/17 To discuss the layby in Landford**

Cllr Bishop highlighted that the layby by the Wyevale Garden Centre is exceedingly untidy. There was discussion regarding which body is responsible for its upkeep, WC or Highways England. We also discussed doing a litter pick (see below)

### **142/17 To receive any Members' Reports**

Cllr Parker recently attended the New Forest North East Quadrant meeting which mainly concentrated on issues highlighted in the NFNPA draft local plan. Fiona Wynne, the NFNPA grants officer also highlighted that there was up to £2000 available to help fund community projects which the Council could apply for.

Cllr Wilson and Cllr Parker also attended the South Wiltshire Area Board meeting at which it was noted that Redlynch Parish Council had received a substantial grant for play equipment; there must therefore still be a possibility for Landford PC to apply for funding. The Fire & Rescue Service also reiterated that their focus is on prevention in our area due to the distance from the fire station and that they are offering free Safe and Well for local residents. Council agreed that this should be publicised in the Community and that a note should be put in Horizon.

As part of the Great British Spring Clean there will be a "Clean up Wiltshire" initiative over 3-5 March 2018. Council suggested that it thus would be timely to arrange another Litter Pick in the Parish; the Clerk will contact Carol Owen who has organised previous Litter Picks.

### **143/17 To receive any Recreation Ground reports**

Cllr Wilson reported that recent inspection had identified some rotten timber on one of the play ramps at Nomansland Rec. The Clerk has repair of the ramp in hand. Cllr Wilson also highlighted that there is some mole activity back at Landford Rec.

### **144/17 Urgent Business**

Cllr MacLachlan highlighted that he had recently sent an email to Cllrs regarding the need to reduce plastic use and commented that WC is well behind in recycling processes when compared to other authorities. Cllr Randall advised that there are very limited processing facilities currently and so there is no point in WC collecting recycling separately as it will only go to landfill. Cllr Wilson asked Cllr Randell to take the Parish Council's concern forward to WC.

Cllr Parker reported that Landford Community Partnership is organising a "Silver Surfers" group in order to help parishioners to learn how to use the internet. There will be a Focus Group meeting to see what is wanted from training at 2.30pm 20th Landford Methodist Church.

Cllr Waltham advised that she is unable to attend the next New Forest Consultative committee meeting on 1st March which is to be held at 7pm Lyndhurst community centre and asked for another Councillor to attend in her place.

### **145/17 Closed session – not open to the public**

**Date and Location of Next Meeting:** agreed as Wednesday 14th March 2018 in the Village Hall, Landford

*Meeting closed at 10.10pm.*