



Landford Parish Council

Minutes of the meeting held on 25 March 2020 at 7:15pm
Held by video conference (in order to protect the health and safety of councillors and members of the public during the COVID-19 'Stay at Home' government directive)

Councillors present: David Wilson (DW), Ken Parker (KP), Lynda Waltham (LW), Joy Proctor (JP) and Geoff Hewson (GH)

Plus: Melanie Camilleri (MC) – Clerk/RFO, and one member of the public.

36/20 Apologies for Absence: Nik Bishop (NB), John Bonney (JB), Glen Keirl (GK), and Cllr Leo Randall WCC (LR)

37/20 Declarations of interest: None

38/20 Minutes of the:-

- Parish Council meeting held on Wednesday 12 February 2020
 - HR Committee meeting held on Wednesday 19 February 2020
- were approved and signed

39/20 Planning and Treeworks

- Applications received were considered - see attached Planning Schedule
 - Written statements were submitted by the agent/applicant for:
 - 20/00015 Amberwood
 - 20/00129 Home Farm
 - 20/01172 Barn to SW of Manor View
- Which were read by all councillors attending in advance of the meeting

40/20 COVID-19 Emergency Fund: presented by LW

Aims and principals of creating a COVID-19 Emergency Fund	<ul style="list-style-type: none"> • The PC have publicly announced their support for an established volunteer network supporting the most vulnerable members of the community in this Global crisis • LW has requested the volunteer network communicates its offer of support to every household in the community • The PC has an earmarked contingency fund. Now is the time to use this fund where it is needed most • The aim of the COVID-19 Emergency Fund is to provide immediate financial support for the most vulnerable members of the community when they are unable to access their private funds for essentials such as groceries (the volunteer network are best placed to identify this issue as it will be a barrier to their ability to support) • Emergency funding by its very nature helps where it's needed most until such time the Principal Authority's emergency support plans are in place
Grant cap	£75 per household
Grant process	Grant form and approval process created and distributed to all councillors attending in advance of the meeting
Financial Risk Management	Built into Grant Application process

DW proposed, seconded by LW and resolved unanimously (by a show of hands) that the COVID-19 Emergency Fund be created and operated as set-out above

41/20

The next Parish Council Meeting for Landford Parish Council will be held on Wednesday 08 April 2020 at 7:15pm via video conference.

Being no further business, DW closed the meeting at 8:04pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING