



Landford Parish Council

Melanie Camilleri Parish Clerk & RFO
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Dear Councillor,
You are hereby summoned to attend an **Extraordinary General Meeting** of
Landford Parish Council
On **Wednesday 30 September 2020 at 7:00pm** by **Video Conference**

Given the government's advice on COVID-19 and the need to safeguard councillors and members of the public, this meeting will be carried out by video conference (joining instructions will be provided by the Parish Clerk).

If a member of the public wishes to attend, present a written statement or question for the Councillors' consideration, they must do so in writing to the Parish Clerk by 27 September 2020.

Due to the technical challenges of the Parish Council convening by video conference and the need to comply with the Parish Council's Standing Orders, attendance will be at the Chairman's discretion; priority given to Planning Applicants. In this matter, the Chairman's decision is final.

AGENDA

- 123/20** **Apologies for Absence**
- 124/20** **Declarations of interest**
- 125/20** **Minutes:** to consider approval of the Minutes of the Parish Council's Meeting held on 09 September 2020
- 126/20** **Finance**
- i) To receive The Finance Working Group's recommendations on:-
 - a. costings of projects and allocation of spend for 2020/21 and for 2021/22,
 - b. purpose and aim of the Capital Development Fund,
 - c. purpose and aim of the Contingency Fund,
 - d. reserves policy for 2020/21 and for 2021/22 using a risk-based approach
 - ii) To receive mid-year budget 2020/21 based upon recommendations in i) above
 - iii) Councillors to discuss and agree adjustments to recommendations in i) & ii) above
- 127/20** **Date of the next meeting**
- If agreed, the date of the next **Landford Parish Council** meeting will be held on **Wednesday 14 October 2020 at 7:15pm** by **Video Conference**