



Landford Parish Council

Minutes of the meeting held on 14 October 2020 at 7:15pm
Held by video conference (in order to protect the health and safety of councillors and members of the public during the COVID-19 pandemic)

Councillors present: Nik Bishop (NB) - Chair, Ken Parker (KP), David Wilson (DW), John Bonney (JB), Geoff Hewson (GH), Glen Keirl (GK) and Joy Proctor (JP)

Plus: Melanie Camilleri (MC) – Clerk/RFO and five members of the public

128/20 Apologies for Absence: None

129/20 Co-option of new Councillor

- i) The Councillors ratified Damien Swancott (DS) being co-opted onto the Parish Council. DS joined the Councillors. TVBC's 'Register of Member's Pecuniary Interests' form completed
- ii) MC will undertake new councillor onboarding. DS has agreed to join the Finance Working Group.
- iii) Rachael Stanton's co-option will take place at the 11 November meeting due to her availability.

130/20 Declarations of interest: None

131/20 Minutes: the Minutes of the Parish Council's **Extraordinary General Meeting** held on **30 September 2020** were approved and signed

132/20 Planning and Treeworks

Applications received were considered - see attached Planning Schedule for decisions

133/20 Finances and Cheques

- i) DW proposed, seconded by KP and resolved unanimously to approve the Cash Flow Report and authorise payments. DW and KP to authorise BACS payments raised online by MC.

Payee	Detail	Amount £ (incl vat)	Method
M Camilleri	SID batteries (50% with Whiteparish PC)	153.95	BACS
Pennon Water Services	Water for Pavilion	2.50	DD
PWLB	Loan half-yearly repayment	1,186.70	DD
Suez	NML Bin Collection	62.30	DD
Unity Bank	Service Charge	18.00	DD
M Camilleri	Monthly gross salary	1,650.88	S/O
1&1	50Gb email storage + website name renewal 2 years	6.00	DD
SSE	Electricity Landford Rec Grd	30.74	DD
Bawdens	Grass Cutting	154.91	BACS
Idverde	Landford Rec Grd bin emptying	97.15	BACS
M Camilleri	Office allowance	10.00	BACS
Nationwide BS	Transfer to Capital Spend Fund	7,000.00	BACS
Total debit		£10,373.13	

Receipts	Detail	Amount £	Deposit Ref.
Whiteparish PC	SID batteries (50% reimbursement to LPC)	64.15	
Wiltshire Council	Second half Precept	25,500.00	
	Total credit	£25,564.15	

- ii) The first draft budget 2021/22 was presented and a couple of adjustments made. DW proposed that all councillors consider new projects additional to the ones listed in the budget and come ready to discuss at the 11 November meeting.
- iii) DW proposed, seconded by JP and resolved unanimously the quote for installation of a SID post on New Road was approved.

134/20

NML Reading Room Indenture

- i) NB expressed her thanks to the NML RR Management Committee for their hard work over the years. This was echoed by all councillors.
- ii) MC set-out the Parish Council's legal obligations of the NML RR – set out within the Indenture dated 1911 as well as its Statutory duties as a parish council and first tier of government.
- iii) After discussion between councillors and members of the NML RR Management Committee attending the meeting, it was agreed that NB, JP, and MC will produce a proposed Terms of Reference (under which the NML RR Management Committee will operate) and send to the NML RR Management Committee for consideration before NB, JP, and MC seek to reconvene with the NML RR Management Committee.

135/20

Affordable Housing

GH presented various options and call for sites. Wiltshire Council is keen to assist LPC by conducting a Rural Housing Needs Survey on our behalf (currently no charge to LPC).

GH proposed seconded by JP and resolved unanimously that LPC should express that they wish Wiltshire Council to conduct a HNS in Jan 2021.

136/20

Landford Rec Grd Disabled Toilet

Opening (and cleaning) arrangements after October half-term hols was discussed. It was unanimously agreed that they would be closed after Oct half-term hols and reopened during the Xmas hols (18 Dec 2020 – 04 Jan 2021). MC to notify Julie King.

137/20

Remembrance Day (Sun 08 November)

It was unanimously agreed that:-

- the Parish Council will purchase a wreath (arranged through Redlynch PC by MC) and laid by NB (which will be photographed and posted-up on the website and social media)
- the memorial will be open 10-2 for members of the public to lay wreaths
- MC to produce a poster communicating the arrangement

138/20

Christmas Trees 2020

- i) Arrangements for Christmas Tree donations/locations to be discussed and agreed at the 11 Nov meeting.

139/20

To receive Councillors' Reports

NB: Defib Training not currently taking place due to CV19 video so a training video will be published in the Parish Council's website

140/20

To receive a report from Councillor Leo Randall (Wiltshire Council)

Number of concerns raised at the first Wiltshire Council virtual Area Board meeting:-

- Boundary changes/New Divisions. The only issue affecting Landford PC relates to the fact it has households within the New Forest National Park.

- Local Youth Grants still available. DW suggested MC contact Jack 360 to discuss with Karen Linaker.
- White Paper and changes to Planning. If councillors have concerns, they should express them directly to their MP

141/20 **Correspondence and any urgent matters:** None

142/20 **Date of the next meeting**

The next **Landford Parish Council** meeting will be held on **Wednesday 11 November 2020 at 7:15pm** by **Video Conference**

Being no further business, NB closed the meeting at 9:04pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING