



# LANDFORD PARISH COUNCIL

## Minutes of the LANDFORD PARISH COUNCIL

Meeting held on 10<sup>th</sup> May 2023 Start time 7.15pm

Landford Village Hall (Blue Room)

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**Councillors present** Mary Davies **MD** (Chair) – Ken Parker **KP** (Vice Chair) – Rob Bird **RB** – Nick Hall **NH** – Damien Swancott **DS** – Geff Hewson **GH** – John Bonney **JB** and Zoe Clewer **ZC** (Wiltshire Council/ NFNPA member).

**Plus;** PC John Taylor, PCSO Kate King and 12 members of the public attended.

### MINUTES

- 047/23 Election of Chair and acceptance of Office.** Cllr. Davies was proposed as Chair of the Landford Parish Council by **GH** and seconded by **NH**. There being no other nominations Cllr Davies was unanimously voted to the Office. Cllr Davies accepted.
- 048/23 Election of Vice-Chair and acceptance of Office.** Cllr. Parker was proposed as Vice-Chair of the Landford Parish Council by **RB** and seconded by **DS**. There being no other nominations Cllr Parker was unanimously voted to the Office. Cllr Parker accepted.
- 049/23 Apologies for absence**
- Cllr. Glen Keirl **GK** – Nik Bishop **NB** (**MD** reported that Cllr Bishop had resigned with immediate effect from the Parish Council) **MD** asked **LPC** Councillors and members of the public to thank Nik, in her absence, for Nik Bishop's hard work and dedication of her own personal time as Chair of **LPC** in particular throughout the challenging times of the Past. Nik received a hearty round of applause of appreciation.
- 050/ 23 Declarations of interest**

None

**051/23 Minutes**

The minutes of the Parish Council's Meeting held on 12<sup>th</sup> April were approved **JB/KP**

**052/23 Finance**

i) The Cash Flow report and payments were unanimously approved.  
**RB** confirmed accuracy of documentation and approval was given for payments **RB/MD**

**LANDFORD PARISH COUNCIL  
CASHFLOW REPORT  
Period 13 April 2023 - 10 May 2023**

**Account balances**

**Unity Trust Bank 28/04/2023 £61,350.94**

**Nationwide Business 95-day Saver 28/04/2023; £22,000.00**

**AUTHORISED**

Date	Method	Payee	Details	Amount

**DDs/SOs/Cheques/BACS for authorisation**

Date	Method	Payee	Details	Amount
17/04/2023	DD	Pennon Water Services	Water for Pavilion	2.50
28/04/2023	DD*	Suez	Bins NML rec Grd (March)	95.02
04/05/2023	DD*	1&1	Email storage space increase to 50GB	6.00
10/05/2023	BACS	Idverde	Bins Landford Rec Grd & NML rec Grd (March)	123.76
10/05/2023	BACS	Parish Online	Subscription April 2023 - 2024	60.00
10/05/2023	BACS	M Camilleri	Professional Services & expenses	2,122.78
10/05/2023	BACS	John Murray	Internal audit	195
				<b>2,605.06</b>

### Income Received

Date	Ref. No.	Sender	Details	Amount
26/04/2023		WC	Precept - 1st instalment	32,500.00
26/04/2023		Member of public	NML RR hire	60.00
02/05/2023		Forest edge	NML RR hire	20.00
02/05/2023		Member of public	NML RR hire	20.00
03/05/2023		Member of public	NML RR hire	30.00
09/05/2023		Member of public	NML RR hire	35.00
				32,665.00

ii) **RB** confirmed that the £758.17 CIL payment had not been spent and had been allocated to Playground repairs

iii) To receive and note the Bank Reconciliation ending 31<sup>st</sup> March 2023. The RFO (**MC**) confirmed that the bank had been reconciled and that the relevant information had been sent to the Auditor

iv) To receive and note the Internal Auditor's report. The Auditor's report was received and advisory notes regarding a) correct presentation of Budget and Precept in minutes and b) signing of December 2022 minutes, accepted.

v) To consider and resolve to approve the Annual Governance Statement for submission to the Parish Council's External Auditor. **MC** confirmed that Section 1 had been completed and was correct. **MD** and **DS** (acting Clerk) signed.

vi) To consider and resolve to approve the Accounting Statements and Explanations of Variance Report for submission to the Parish Council's External Auditor. **RB** pointed out that the £1500.00 recorded as a donation from a member of the public was in fact a £1000.00 donation and a £500.00 contribution from LPCP for the Table Tennis table. **MC** agreed to amend. The Accounting Statement was approved.

vii) To resolve to approve the dates for the period of the exercise of Public Rights for the Annual Governance and Accountability return 2022/2023 Form 3. In line with the rights of the Public to inspect documentation it was agreed that said documentation would be available 05/06/2023 – 14/07/2023.

viii) **MD** on behalf of **LPC**, thanked **MC** for her hard work in completing the annual audit.

053/23

**To receive a report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)**

- i) ZC attended PEDALL 26Apr23 with NFNPA members and Robin Nelson. Tried disability bikes and discussed promoting [PEDALL inclusive cycling in the New Forest National Park](#) locally.
- ii) Celebrating Age event due to take place in Redlynch. This is part of the Area Board work.
- iii) ZC will circulate Town & Parish Council report from Wiltshire Council to LPC.
- iv) ZC reported that a new Wellbeing Group is starting on 18th May, 1-3pm at Whiteparish Memorial Centre. Contact Dawn at Whiteparish Surgery on 01794 884269 for more details.
- v) There will be an opportunity to put your questions to the Leader of Wiltshire Council. 17th May 6pm-7.30pm Wyndham Room at Bourne Hill, Salisbury.
- vi) **JB** made a suggestion to **ZC** after a Neighbourhood Tasking Group meeting some months ago regarding publicising Crimestoppers through items such as post it notes or pens/pencils to give away to have a visible awareness of Crimestoppers and possibly Fearless (a young person's version of Crimestoppers) in people's homes too.  
Community grants are a possibility for this and other matters OPCC [Local community groups can now apply for funding \(wiltshire-pcc.gov.uk\)](#) ZC's office is once again looking to help fund voluntary groups, organisations and charities that tackle major issues like anti-social behaviour, drug and alcohol related crimes and supporting young people. Each year ZC's office works in partnership with Wiltshire Community Foundation (WCF) to award grants to community and voluntary groups who support the delivery of the Police and Crime Plan. It's a really great way to give back to the community with the money raised from unclaimed property.
- vii) ZC confirmed the Southern Area Board meeting on 25<sup>th</sup> May 2023 at 7pm, Winterbourne Earls. All welcome.

054/23

**Planning**

Applications received were considered. (see planning schedule)

23/0043PAFL (NFNPA) Red Barns. Recommended refusal. **RB/MD**

23/00438FULL (NFPNA) Land off Southampton Rd. Recommended refusal. **RB/NH**

23/00462FULL (NFNPA) Silverwood farm. Recommended approval subject to NP officer's approval. **RB/MD**

23/00495LDPC (NFNPA) Field House. Noted but no response required.

23/00565DOC (NFNPA) Hamptworth farmhouse. Noted but no response required.

**Councillor reports**

- i) **MD** identified the 4 non councillor appointments and all were unanimously approved:-  
Mrs. Carol Hewson **MD/NH**  
Mr. John Fairhurst **MD/GH**  
Ms. Gillian Apps **MD/NH**  
Mr. Frank Peel **MD/NH**
- ii) Freedom of Information documentation is now on LPC website **DS**
- iii) Poo Bins – update on survey of existing bins (use and condition) **JB** still awaiting a response regarding repair of Lyndhurst Rd. bin. There was a discussion of related matters including the need for 2 bins in Maybush copse, the overuse of Landford rec. bin and underuse of Brookside bin. Conscious of the costs of new 50l. bins (c.£400.00 + installation) it was agreed to explore signage in Landford Wood before installing a new bin. **DS & ZC** have access to possible signage.
- iv) Coronation tree **NH** confirmed that an oak tree had been obtained and it was agreed to plant it near to the playground on Landford Rec. Cllr and Mrs. Hewson kindly agreed to pay for the tree and to donate it to the community. **NH** to seek further guidance on wording for plaque before the date of a formal ‘unveiling’ is agreed.
- v) Woodland (Coronation) copse. **KP** proposed that the Copse be planted on grassland at Brookside. **ZC** strongly advised that WCC approval / permission be sought before going any further. **MD** asked **KP** to bring a report to the next meeting with regard to the point raised about planning, also the ongoing costs of planting a Woodland Copse. **KP** agreed to do so.
- vi) Dragons Teeth at Cuckoo. It was agreed not to take this matter forward at the moment.
- vii) Speeding in Hamptworth – traffic survey update. **GH** confirmed that in light of increasing concerns an application had been made for speed monitoring on Hamptworth Rd & Lyburn Rd. **GH** also confirmed a problem of both speeding and potholes on Forest Rd. & Lyndhurst Rd. Potholes, Potholes are on the Hampshire side of the cattlegrid. **MD** to advise the member of the public of this and provide guidance on how to report them to the relative department.
- viii) Pathways. **KP** reported that the Autumn / Spring pathway clearance had been completed and that no more action would be required until August. Any issues should be reported to **KP**.
- ix) Defibrillator. This matter will be discussed at the next LPC meeting. **MD** will speak with Nicky Ashton Clerk of Redlynch and bring a report to the next meeting

- x) Insurance renewal update. MD reported an increase in the Premium to £4505.79 and the IPT to £540.70 Administration fee of £75.00. Total Due £5,121.49 with Gallagher.
- xi) Nomansland Recreation Ground. MD and JB will arrange to meet with Jack of 360. MD & RB will review lease documentation after concerns raised about problems hiring Pavilion. The member of the public who raised the concerns, had previously been advised that LPC are not involved with the bookings of Nomansland Recreation Ground as the Lease is with 360. The member of the public stated at the meeting he had relayed to MD that he did not want her to take his comments personally.
- xii) Reading Room electrical work MD to relieve JB of duties of negotiating with potential contractors.

**O56/23**

**Correspondence, AOB, urgent matters**

Bramshaw CC have requested that they be permitted to host Totton & Eling CC for a few matches at Landford Rec. Unanimous approval was given.

The date of the next meeting for **Landford Parish Council** will be on **Wednesday 14<sup>th</sup> June 2023** at **7.00** in the **Nomansland Reading Room**.

There being no further business, MD closed the meeting at 9.40pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.**