



LANDFORD PARISH COUNCIL

Minutes of the LANDFORD PARISH COUNCIL

Meeting held on 13th September 2023 Start time 7.00pm

Blue Room, Landford Village Hall

Councillors present - Mary Davies **MD** (Chair), Ken Parker **KP** (Vice Chair), Nick Hall **NH**, Glenn Keirl **GK**, Geoff Hewson **GH**, John Bonney **JB**

Also in attendance: Cllr Zoe Clewer **ZC** (Wiltshire Council/ NFNPA member), PC Harry Murphy and PCSO, Estelle Sherry (Parish Clerk), 9 members of the public

Public Question Time: Comments were received from five members of the public in relation to road surfaces and safety, boundary fencing at Maybush Copse, the proposed kissing gate at Landford Footpath 4, the upkeep of the Nomansland Playing Field and Play Area, and the availability of the planning schedule.

MINUTES

086/23 Apologies for absence

Cllr Rob Bird **RB**, Cllr Damien Swancott **DS** (apologies received and accepted)

087/ 23 Declarations of interest

None received.

088/23 Minutes

The minutes of the Parish Council's Meeting held on 9th August were approved and signed by the Chair.

089/23 PC Murphy Report

PC Murphy presented his crime report which covered a stolen car fire on Hamptworth Road, a burglary at a farm on the A36, a non-dwelling burglary on New Road and a theft of belongings from a tent.

090/23 Report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)

Cllr Clewer informed the meeting of:

- WC's Meet the Leader event to be held on 26.09.23 in Alderbury.
- Southern Wiltshire Area Board meeting held on 07.09.23 encouraging attendance at future events, the next being on 07.12.23 (<https://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=170&Year=0>), and that Youth Grants are still available this financial year.
- The Local Plan Consultation from 27.09.23 to 22.11.23, with an online event on 10.10.23 to which participants should register in advance (<https://www.wiltshire.gov.uk/article/8048/Current-consultation-Reg-19-autumn-2023-WEBINAR-10Oct23>).
- The discounted bus travel available to New Forest national park residents ending 17.09.23 (<https://www.morebus.co.uk/about-NFT>).
- Updates being undertaken to the WC website.
- The conclusion of the Hamptworth Road surface dressing works.
- WC attending to the repair of the Metro Count near The Cuckoo.
- WC's investment of an extra £10m over the next 2 years for the maintenance and resurfacing of Wiltshire's roads.
- The repair of the 40 mph Partridge Hill flashing sign.
- Cycling within the parish, including issues regarding setting up A36 crossing points and potential pedestrian and cycling routes.
- Confirmation of the Order to divert footpaths 5, 11 and 28 over the land situate at Landford Lodge.

091/23 Planning

23/01057 FULL – Forest View, Lyndhurst Road, Landford, SP5 2AS (NFNPA). Application for change of use of the site for two permanent gypsy and/or traveller's pitches in accordance with policy SP33 (Renewal of 20/00028).

LPC recommended by majority vote to accept the decision reached by the National Park Authority's Officers under their delegated powers.

092/23 Finance

- General Update** - The Clerk updated Councillors on the appointment of Mulberry & Co as its Internal Auditors, on her commencement of the ILCA Training and on updating Councillors' Register of Interests and Roles and Responsibilities.
- Receipts and Payments Report** - The Clerk presented the Report for the period 5 August 2023 to 7 September 2023. Payments for authorisation totalling £1,277 were approved, of which one to WALC was made of £819.52. Payments authorised under separate cover totalling £2,622 and income received of £1,598 were noted.
- Revised Financial Regulations** - The Clerk introduced the 2023 Draft Regulations for adoption. It was **RESOLVED** to adopt the 2023 Regulations.
- Service Contracts** - The Clerk notified the meeting that the Hamptworth – Contract for Services had not been entered into for 2023, and that the contractor for the

Landford Recreation Ground Public Toilets Cleaning Contract had given notice. Councillors discussed the contracts and it was **RESOLVED** to:

- Publish on the Council’s website for a replacement contractor for the Cleaning Contract; and to
 - Change the locks on the toilets due to unknown keyholders’ continued usage despite closure of the facilities, and damage / misuse of the facilities. To be actioned by **JB/GH**.
- v) **Key Holding Policy** - The Clerk introduced the draft Policy for adoption. It was **RESOLVED** to adopt the policy, and for all councillors to notify the Clerk of all council keys currently held. To be actioned by **All Councillors**.

093/23 Councillor Reports

- i) **Chair’s Report** – MD informed the meeting of her appointment as a Parish Member of the NFNPA and her attendance at an authority meeting on 21.09.23, attendance by herself and Cllr Parker at an NPA training meeting, completion of the Parish Councillor Dynamic Training course, the HR Group’s meeting with the Clerk, and the termination of the Landford Recreation Ground Cleaning Contract by the contractor.
- ii) **Parish Councillor Vacancy** – Update provided on interest received from 4 candidates and closing date of 25.09.23 noted. Arrangements to be made for all candidates to meet with Cllrs. To be actioned by the **Clerk**.
- iii) **Finance Group Terms of Reference** – It was **RESOLVED** to adopt the Finance Group Terms of Reference.
- iv) **Maybush Copse** – Maintenance and actions to improve were discussed. It was noted that the past tree inspection took place in 2020. It was **RESOLVED** to set up a working group of Councillors (**NH, GK, JB, MD, KP**) and other interested parties and to arrange a first meeting in October 2023. Lead to be taken by **NH**.
- v) **Nomansland Recreation Ground** – Responsibilities for the facilities at the Recreation Ground and actions being taken by parties were noted. It was **RESOLVED** to continue to work with 360 Degree Sports Coaching CIC (**MD, JB**) and to find a contractor to maintain the Play Area. To be actioned by the **Clerk**.
- vi) **Affordable Housing** – Update provided on the Affordable Housing Group and its call for sites. Next meeting to be held on 20.09.23. It was **RESOLVED** to approve the call for sites to be issued, and for a questionnaire to be sent to parishioners on affordable housing needs within the parish. To be actioned by **AHG**.
- vii) **Wild Camping** - Deferred to October meeting.
- viii) **Kissing gate at Landford footpath 4** – Types of gate and a grant from the LPCP were discussed. Mr Craddock agreed to formally contact the LPCP and report back to the Council at a later meeting.
- ix) **Dog Waste Bin** – NH updated the meeting confirming approval for the installation of a bin in the Church car park. It was **RESOLVED** to purchase the bin and request reimbursement from the LPCP. To be actioned by the **Clerk**.
{Note - Meeting to extend beyond 9pm approved by Councillors}
- x) **Allotment Site at Brookside Update** – It was noted that no information had been received from WC and no requests had been received from parishioners.

- xi) **Coronation Tree and Plaque** – Noted that suitable conditions for tree planting are awaited. Planting due to take place around October 2023.
- xii) **Defibrillator** – It was noted that the Mission Hall had approved the installation of the defibrillator, but with conditions on location and power. WC to be contacted regarding potential for government funding. To be actioned by **MD**.
- xiii) **Pathways** – KP informed the meeting that pathway clearance work will commence from October.
- xiv) **Memorial Bench Policy** – NH informed the meeting of updates made to the draft policy. It was **RESOLVED** to vote on adoption of the policy at the October meeting.
- xv) **NML Reading Room Refurbishment** – Deferred to October meeting.

094/23 Matters for Future Consideration

Matters Noted for October Meeting:

- Nomansland Play Area and Car Park (**JB**)

The date of the next meeting for **Landford Parish Council** will be on **Wednesday 11th October 2023** at **7.00 pm** in the **Nomansland Reading Room**.

There being no further business, **MD** closed the meeting at 9.20pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.