

# LANDFORD PARISH COUNCIL

## Minutes of the LANDFORD PARISH COUNCIL

Meeting held on 8<sup>th</sup> February 2023 Start time 7.15pm

Nomansland Reading Room

---

**Councillors present** Nik Bishop NB (Chair) – Ken Parker KP (Vice Chair) – Mary Davies MD – Rob Bird RB – Nick Hall NH – Damien Swancott DS – John Bonney JB and Zoë Clewer ZC (Wiltshire Council/ NFNPA member).

**Plus;**

PC Peter Jung and 8 members of the public attended.

### **MINUTES**

**011/23      Apologies for absence**

Geff Hewson GH ( - intimated that he would be late as he was attending an earlier meeting on the evening of 8/2/23)

**012/23      Declarations of interest**

None

**013/23      Minutes**

The minutes of the Parish Council's Meeting held on 11<sup>th</sup> January were approved.

Comments from non-council members attending the meeting were recorded:-

- i)      There should be a 15 minute period prior to the formal business of the Council Meeting to enable Parishioners to put forward questions / matters they want to bring to the attention of the PCC.
- ii)     Matters relating to budgets need to be more transparent.

**014/23 PC Jung Report**

PC Jung reported no issues in Nomansland; however a van was stolen from Beech Grange, Landford. As a general warning, there has been a spate of thefts on keyless entry / remote fob cars in the South of Wiltshire; protective pouches / boxes are readily available online.

PC Jung fielded a question from a parishioner regarding the removal of debris after car crashes; this is a Highways responsibility and they should be notified as appropriate.

A second observation regarding litter in general on the A36 identified Wiltshire CC as responsible but the costs of clearance are considerable.

**015/23 Planning (KP)**

Applications received were considered. (see planning schedule)

- i) LANDFORD WOOD FARM. Retention of agricultural barn. The receipt of several objections was noted. Not a permitted development and therefore not approved. Need for more evidence of current use, agricultural need and an ecological survey.
- ii) KEEPERS COTTAGE. A permitted development of approximately 6m<sup>2</sup>. PCC are not listed as consultees for applications for a Lawful Development Certificate. Decision - No comment made.
- iii) HILLCREST. The felling of 1 tree; not considered an issue.
- iv) HOLLYOAK. The replacement of a conservatory; considered an improvement. Permission approved subject to an agreement to use horizontal (not vertical) cladding.
- v) SANDYNOOK. Conversion of garage to holiday let. PCC recommended refusal because development would be contrary to NFPA policies.

**016/23**

- i) Finance (January Meeting)

The Cash Flow Report and payments were unanimously approved at the January meeting.

Account Balances      Unity Trust Bank 06 December 2022: £43,845.75  
Nationwide Business 95-day Saver 06 December 2022: £22,000.00

Payments approved:

Payee	Detail	Amount £ (incl VAT)	Method
Pennon Water Services	Water for Pavilion	2.50	DD*
Suez	Bins NLM Rec Grd	137.12	DD*
Unity Trust	Service Charge	18.00	DD*
M Camilleri	Month Gross Salary	2,668.00	S/O
Idverde	Bins Landford Rec Grd & NML Rec Grd (Dec)	123.76	BACS
Total debit:		2,949.38	

Receipts

Payee	Detail	Amount £
C J Scarterfired	Donation to NML RR	1,000.00
Southern Electric	Credit	121.16
Member of public	NML RR Room hire	12.50
Member of public	NML RR Room hire	20.00
Forest Edge Activities	NML RR Room hire	20.00
Thornebirds Bridge Club	NML RR Room hire	150.00
Member of public	NML RR Room hire	15.00
Member of public	NML RR Room hire	16.00
Total credit:		1,354.66

ii) Finance (February Meeting)

The Cash Flow Report and payments were unanimously approved at the February meeting.

Account Balances

Unity Trust Bank 06 February 2023: £32,278.61

Nationwide Business 95-day Saver 06 February 2023: £22,000.00

Payments approved:

Payee	Detail	Amount £ (incl VAT)	Method
Pennon Water Services	Water for Pavilion	2.50	DD*
M Camilleri	Reimbursement Employer NI	263.58	BACS
Suez	Bins NLM Rec Grd	134.96	DD*
1&1	Email storage space increase to 50GB	6.00	DD*
Greg Gent	Treework Maybush Copse	300.00	BACS

Fencing Direct Hampshire Ltd	Chain link fencing & Gate Posts	936.00	BACS
Idverde	Bins Landford Rec Grd & NML Rec Grd (Jan)	123.76	BACS
Landford Village Hall	18 Jan Blue Room 1.5 hrs @ £8/hr (no invoice)	12.00	BACS
M Camilleri	Delivery of professional services	400.00	BACS
Total debit:		2,178.80	

## Receipts

Payee	Detail	Amount £
PG Sneddon	Forest Fitness monthly payment	35.00
Wiltshire Council	CIL	758.17
Member of public	NML RR Room hire	10.00
Member of public	NML RR Room hire	20.00
Member of public	NML RR Room hire	20.00
Member of public	NML RR Room hire	16.00
PG Sneddon	Forest Fitness monthly payment	35.00
Total credit:		894.17

- iii) An error in recording a receipt of £15 was noted (in the name of D. Landford); to be amended to £10 (above).
- iv) Confirmation was given for 2 invoices for tree work in Maybush Copse and the erection of a chainlink fence and 2 gate posts and Landford Rec.
- v) **MD** confirmed that the LCPC had given a grant for 2 'poo bins' in Landford wood (Church Car Park & the Schepens lane)' LPCC to take responsibility for emptying.
- vi) **MD** sought PCC confirmation & approval to carry the £500 Affordable Housing budget into next year. **RB** stated there was no provision in the 2023/4 budget and that the budget was fixed. He confirmed that it could potentially be covered by the £4k contingency in the 2023/4 budget. He said there would be no need for LPC to vote on the £500 for 2023/4 if the Affordable Housing Group's terms of reference we previously voted on already provided for £500 per year. **MD** agreed to check the terms of reference. If not in the terms of reference LPC full council would need to vote on the £500 for 2023/4 before it could be spent.
- vii) **MD** sought PCC confirmation & approval to carry the £500 Affordable Housing budget into next year. **RB** confirmed that this was the case.
- viii) **RB** confirmed his agreement with comments from Parishioners that improvements could be made to LPC's financial clarity and openness

and we would look to make changes in the new financial year with the imminent appointment of a new Parish Clerk and RFO.

### **017/23 Dedicated Speed Indicator Update (John Fairhurst)**

**JH** confirmed that significant progress had taken place over the last year. His presentation (attached) highlighted...

- i) 2 SIDS were now in use in the area.
- ii) Additional signposts had been erected
- iii) 2 new CSW volunteers had been recruited
- iv) Lorry watch had been reintroduced
- v) New Roundels were in situ
- vi) The Roads Action Group was ready to get to work but there had been no response from Parishioners yet.
- vii) A South Wilts Speedwatch Pilot scheme was up and running involving 9 parishes
- viii) There are now 93 SIDS in Wiltshire
- ix) Wiltshire Police had set up a Data Pilot to review data from SIDS to help a better understanding of issues – data uploading was going well
- x) The top speed in New Road in 2022 was 99 mph but recent speed downloads were more encouraging
- xi) Attention was drawn to potential budgetary requirements of 2 x padlocks @ £10 each, 2 x 24V batteries @ £50 each and further signage as directed by the PCC.

### **018/23 Councillor Reports**

**MD** – reported that despite considerable advertisement the attendance at the second Affordable Housing meeting was disappointing. Despite this 4 Parishioners have expressed an interest in being involved. There is still time for more volunteers before the PCC formulate the working group.

**NH** - reported that the broken chainlink fence by the Landford Play park had been replaced as had 2 gate posts at the entry to Maybush Copse.

**NH** – work on the rubber matting beneath the Zipwire on Landford Rec. will begin once the ground thaws out; a small work group will resolve.

**NH** – to celebrate the imminent Coronation should the PCC consider planting 1 – 3 commemorative trees? NH to investigate sourcing trees, costs and possible planting sites for next PCC meeting.

**DS** - responding to a query from Bramshaw Cricket club, could they continue to use Landford Rec. and at what cost? It was resolved to permit continued use at the current fee level.

**NH** – in response to concerns about the Precept NH collated all emails / correspondence and reported receiving 4 emails; 2 expressing concerns and 2 expressing support of the increase.

**KP** – reported the activities of the Landford Public Footpath Volunteers (of which there are 17). He explained the need for an AGM and requested the free use of the Nomansland Reading Room; this was agreed.

**019/23**

To receive a report from Councillor Zoë Clewer (Wiltshire Council / NFNPA member)

- i) Public Space Protection Orders approved by NFNPA. First for certain livestock, no feeding or petting. Second to do with fires - BBQs, Chinese lanterns/fireworks to be controlled.
- ii) NFNPA Stickers & accident cards given out.
- iii) The next Southern Wiltshire Area Board public meeting at Alderbury Village Hall, 23rd February, 7pm where there will be an opportunity to discuss the A36 and the chance to put questions to National Highways and Wiltshire Council.



**Southern Wiltshire Area Board**

You are warmly invited along to the next Southern Wiltshire Area Board public meeting

**Thursday 23 February 2023**

**7.00pm - 9.00pm**  
Networking opportunity and refreshments from 6.30pm

**Alderbury Village Hall,  
Rectory Road, SP5 3AD**

- Meet Chris Hilldrup from National Highways – our local lead on strategic developments including on the A36 and A303
- Gather with other local residents, parish councillors and community partners
- Join in the discussions and share your points of view on Policing priorities, the Highways Investment Programme and Make a Friend Be a Friend initiative
- Find out more about the EV Charging scheme
- Hear more about the Area Board's local priorities and grant funding

For more information please contact:  
Email: [karen.linaker@wiltshire.gov.uk](mailto:karen.linaker@wiltshire.gov.uk)  
Tel: 01722 434697

**Wiltshire Council**

The flyer features three circular images: a road sign for 'Alderbury Village Hall', a police officer in a high-visibility jacket, and an electric vehicle charging station.

- iv) Wiltshire Council Budget webinar is on WC website & YouTube.
- v) Working with cycling, including PEDALL inclusive cycling who are having an event in April.
- vi) Pushing forward on Highways issues related to sub-zero temperatures, wet weather.
- vii) 07 Feb 23 National Planning Policy Reforms email sent to Parish Councils via WC.
- viii) Pete Jung mentioned 'Relay thefts' in his report already. Inspector Osborn in touch about this with me on 08Feb23. Police are putting helpful information and warnings on FB and we are all asked to share that information as widely as possible.

**020/23 Correspondence, AOB, urgent matters**

- i) **Appointment of new Parish Clerk**  
**MD** reported on the search for a new Parish Clerk. **MD** delivered a summary of the outcomes of interviewing both applicants for the role of Clerk and RFO. The HR Committee and **NH** provided assurances to the applicants that their applications would be treated as confidential. There will be an opportunity for the PCC to meet the successful candidate on Wednesday 22nd of February, venue The Reading Room commencing 7.00pm
  
- ii) **Election of a new Chair of the PCC.**  
 Councillor Bishop **NB** announced her immediate resignation as Chair of the PCC. Councillor Davies **MD**, was proposed, seconded and unanimously approved as the New Chair.  
**MD** called for the support, trust and encouragement of both the PCC and Parish and promised transparency and openness. She welcomed all input from Parishioners. **MD** offered, on behalf of the PCC, sincere and grateful thanks the Councillor Bishop for her time and dedication to her role as the outgoing Chair. **NB** will continue on the PCC.

**021/23 Date of next meeting**

The date of the next meeting for **Landford Parish Council** will be on **Wednesday 8<sup>th</sup> March 2023** at **7.15** in the **Blue Room (Landford Village Hall)**.

Being no further business, **MD** closed the meeting at 8.55pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.**