



# LANDFORD PARISH COUNCIL

By order of Mary Davies, Chairman.

Agenda queries to Estelle Sherry, Parish Clerk ([clerk@landford.org.uk](mailto:clerk@landford.org.uk))

**4<sup>th</sup> October 2023**

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Councillors are hereby summoned to attend the **PARISH COUNCIL MEETING** of Landford Parish Council on **Wednesday 11<sup>th</sup> October 2023** at **7.00pm** in the **Nomansland Reading Room** to transact the following business.

The public and press are welcome to attend.

**7.00pm**

## **PUBLIC QUESTION TIME**

Prior to the start of the meeting, there will be a public session which, at the Chair's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comments to the Council. Members of the public are asked to restrict their questions and/or comments to three minutes. All questions and statements should be submitted in advance of the meeting to the [clerk@landford.org.uk](mailto:clerk@landford.org.uk) by 12 noon on the prior Tuesday. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item at the next appropriate Parish Council meeting. This section is not part of the formal meeting of the Council.

## **AGENDA**

**095/23 Apologies for absence**

Schedule 12 of the Local Government Act 1972 (LGA) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend should tender their apologies to the Parish Clerk so the grounds upon which apologies are tendered may also be recorded. Section 85(1) of the LGA requires members present to decide whether the reason(s) for the absence are accepted.

**096/23 Declarations of interest**

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S1 2012/1464) requires members to declare any interest they may have in agenda items in accordance with the Localism Act 2011 section 30(3).

**097/23 Minutes; to consider approval of the Minutes of the meeting on 13<sup>th</sup> September 2023**

**098/23 PC H. Murphy Report**

**099/23 Cllr. Z. Clewer Report (Wiltshire Council / NFNPA member)**

**100/23 Parish Councillor Vacancy; to debate and vote on the co-option of the preferred candidate in accordance with legislation and Guidance on Co-Option issued by the Wiltshire Council Electoral Services.**

**101/23 Planning; to consider applications received (see Planning Schedule)**

**102/23 Clerk / RFO Reports**

- i) General Update – to receive any updates
- ii) Receipts and Payments Report – to note the report and approve invoices itemised for payment
- iii) Budget Monitoring Statement – to note the Budget Monitoring Statement for the period 01.04.23 to 30.09.23
- iv) Draft Investment Strategy 2023 – to consider the strategy for adoption
- v) Land Registry issues arising from Community Governance Review 2017 – to note the report and consider timeline and recommended actions

**103/23 Councillor Reports – For Discussion and Decision**

- i) Facilities Electrical R&M @ Landford Recreation Ground Pavilion and Nomansland Reading Room **MD** – to consider quotations received for electrical repairs and maintenance identified from Electrical Installation Condition Reports 19.07.23, and vote on approval to proceed
- ii) Landford Recreation Ground & NML Reading Room Cleaning Contract **MD** – to consider actions to date and vote on the hourly rate of remuneration
- iii) Community Resilience **MD** – to consider and vote on:
  - The creation and adoption of a Community Resilience Plan for sharing with WC and emergency teams;
  - The naming of Community Emergency contacts for sharing with WC;
  - Joining flood warden schemes and/or operational working groups
- iv) Memorial Bench Policy **NH** – to vote on adoption of the policy
- v) WC owned Land behind Brookside – to consider the viability of the land and vote on whether to proceed with a land transfer **MD/Clerk**

**104/23 Councillor Reports – For Information and Discussion**

- i) Chair's Report **MD** - to receive the report for information
- ii) Landford Parish Design Statement **MD** – to consider the current statement, requirements for updating and steps to adoption
- iii) Parishioner Engagement **MD** – to consider processes and opportunities for engaging with parishioners
- iv) Wild Camping **MD/RB** – to consider wild camping within the Parish
- v) NML Reading Room Refurbishment Update – to receive an update on plans to undertake refurbishment of the Reading Room **RB**
- vi) Nomansland Play Area and Car Park **JB** – to consider the condition of the play area and car park

**Matters for Future Consideration** - Items to be brought to the next meeting of the Council.

If agreed the date of the next meeting for **Landford Parish Council** will be on **Wednesday 8<sup>th</sup> November 2023** at **7.00pm** in the **Blue Room at Landford Village Hall**.