



LANDFORD PARISH COUNCIL

Minutes of the LANDFORD PARISH COUNCIL

Meeting held on 11th October 2023 Start time 7.00pm

Nomansland Reading Room

Councillors present - Mary Davies **MD** (Chair), Ken Parker **KP** (Vice Chair), Nick Hall **NH**, Glenn Keirl **GK**, Geoff Hewson **GH**, John Bonney **JB**, Damien Swancott **DS**

Also in attendance: Cllr Zoe Clewer **ZC** (Wiltshire Council/ NFNPA member), PC Harry Murphy, Estelle Sherry (Parish Clerk), 7 members of the public

Public Question Time: Comments were received from members of the public in relation to vehicle speeds on local roads, the Design Statement, publication of meeting reports and the location and accessibility of defibrillators within the parish.

MINUTES

095/23 Apologies for absence

Cllr Rob Bird **RB** (apologies received and accepted)

096/ 23 Declarations of interest

None received.

097/23 Minutes

The minutes of the Parish Council's Meeting held on 13th September were approved and signed by the Chair.

098/23 PC Murphy Report (provided after 099/23 due to delayed arrival at the meeting)

PC Murphy presented his crime report which included a shop theft at Partridge Hill, and attempted and actual thefts of power tools from vehicles and outbuildings in Hamptworth. The police have made some arrests. At the What's on Here event at Landford Village Hall on 07.10.23, PC Murphy provided a lot of guidance on security and spoke about Neighbourhood Watch groups. Cllr Davies thanked PC Murphy for all his support.

099/23 Report from Councillor Zoe Clewer (Wiltshire Council / NFNPA member)

Cllr Clewer informed the meeting of:

- Access to additional help for rough sleepers in Wiltshire, including for trauma counselling and targeted financial assistance, after Wiltshire Council secured over £300k of initiative funding from government for the next 2 years.
- WC's review of polling districts, polling places and polling stations in the county, and the consultation which can be found at www.wiltshire.gov.uk/polling-review or by calling 0300 456 0112 to find out where you can view a paper copy. The consultation runs until 31 October.
- WC's bus services consultation on the future of bus services and other public transport options, which can be found at <https://wiltshirebusreview.commonplace.is/>.
- WC's Local Plan consultation, the hosting of 16 in-person drop-in events (closest being Salisbury Library 3pm-7pm on 17.10.23) and the online event which can be replayed via <https://orlo.uk/DNpaq>. The consultation ends on 22.11.23. Details can be found at www.wiltshire.gov.uk/local-plan.
- Dementia Friends information & Ashley Grange Friendship Club on Thursday afternoons. Flyers were received and are available at the Reading Room.
- The Neighbourhood Tasking Group which takes place on 12.10.23 at 7.30pm in the Centenary Hall, Downton.
- Permitted development rights and NFNPA's objection to extending such rights, particularly in the NFNPA, National Parks and AONBs; and that an immediate Article 4 was approved to bring pop up camp sites back to 28 days per annum.
- Southern Wiltshire Area Board and the change of LHFIG contact.
- News from WC can be found on the Facebook page: 'Cllr Zoë Clewer for Redlynch and Landford'.
- Congratulations to the team who put on the What's on Here event at Landford Village Hall on 07.10.23 which had many local groups in attendance from in and around the parish.

100/23 Parish Councillor Vacancy

Three candidates were noted for the vacancy and Councillors voted unanimously to co-opt Mr Adam Hill to the vacant post of Parish Councillor. Mr Hill was congratulated and welcomed onto the Council.

101/23 Planning

PL/2022/07357 – Nursey Farm, Stock Lane, Landford, SP5 2ER (WC). Appeal against a refusal of a notification for prior approval under Part 3, Class Q for one agricultural building to be converted into five residential dwellings.

LPC has previously commented on this application and no further comments were considered necessary.

PL/2022/09755 – Landford Wood Farm, Landford Wood (WC). Application for retention of agricultural barn, and submission of amended plans / additional information.

LPC has previously commented on this application and no further comments were considered necessary.

23/01175 FULL – Algalj, York Drove, Nomansland, SP5 2BT. Application for Single storey extension; addition of pitched roof and dormer window over garage; porch; replacement windows and creation of 1no new window; 2no door openings; replacement roof tiles; render.

LPC recommended by PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

The general style and character of the proposals are considered suitable for the area. No finished colour for the painted rendered walls has been specified and, due to the dominance of brickwork properties in the immediate vicinity, a suitably compatible colour will need to be agreed. In 1984, a planning application was approved for a 'bed-sit extension for handicapped persons'. The parish council do not have access to Wiltshire Council's details of this application, but it is highly likely that the existing single storey rear extension is the result of that 1984 planning approval. If that is the case, then the resulting increase in floor area under the current proposals (including the conversion of the garage area), would be approximately 50% greater than the 1982 floor area. With the loss of the garage space for a vehicle, adequate parking spaces and vehicle manoeuvring space in the front garden of the property should be shown on the proposed block plan. No external lighting has been included in the current application so any future external lighting should be subject to future approval by the planning authority.

102/23 Clerk / RFO Reports

- i) **General Update** - The Clerk updated Councillors on the Register of Interests and Key Holding Policy responses, and on her passing the ILCA Qualification.
- ii) **Receipts and Payments Report** - The Clerk presented the Report for the period 6 September 2023 to 10 October 2023. Payments for authorisation totalling £896.47 were approved. Payments authorised under separate cover totalling £3,271.73 and income received of £32,860 (which included tranche 2 of the precept) were noted.
- iii) **Budget Monitoring Statement** - The Clerk presented the 6-month BMS for the period 01.04.23 to 30.09.23. It was noted that an additional £1,000 budget had been approved at Council earlier in the year for a defibrillator, for adding to the statement.
- iv) **Draft Investment Strategy** – The clerk introduced the draft Strategy for adoption. It was **RESOLVED** to adopt the Strategy, and to publish on the website.
- v) **Land Registry Issues arising from Community Governance Review 2017** – The Clerk introduced the report noting the issues outstanding and the actions required. It was **RESOLVED** to appoint a conveyancer to undertake the work with a provisional budget of £1,000. To be actioned by the **Clerk**.

6 MONTH BUDGET MONITORING STATEMENT - PERIOD 01.04.23 TO 30.09.23

| | 2023 Budget | Profiled | Exp / Inc | Variance |
|----------------------------|--------------------|-----------------|------------------|-----------------|
| Functional Area | £ | £ | £ | £ |
| Expenditure | | | | |
| Staff Costs | 33,784 | 16,892 | 13,095 | 3,797 |
| Corporate & Office | 8,532 | 7,287 | 7,201 | 86 |
| Councillors | 300 | 55 | 55 | 0 |
| Parish Assets | 3,812 | 632 | 624 | 8 |
| Landford Recreation Ground | 8,154 | 1,375 | 1,227 | 148 |
| NML Recreation Ground | 3,400 | 200 | 467 | -267 |
| NML Reading Room | 1,970 | 935 | 915 | 20 |
| Finance & Grants | 9,373 | 643 | 643 | 0 |
| TOTAL PAYMENTS | 69,326 | 28,019 | 24,226 | 3,793 |
| Income | | | | |
| Precept | 65,000 | 65,000 | 65,000 | 0 |
| Property Hire & Recharges | 2,200 | 1,700 | 2,421 | 721 |
| Donations | 840 | 210 | 210 | 0 |
| Finance | 93 | 93 | 3,106 | 3,013 |
| TOTAL RECEIPTS | 68,133 | 70,737 | 70,737 | 3,734 |

| | |
|---------------------|--------------|
| Net Variance | 7,527 |
|---------------------|--------------|

103/23 Councillor Reports – For Discussion and Decision

- i) **Facilities Electrical R&M @ Landford Recreation Ground Pavilion and NML Reading Room** – MD introduced the quotations received. It was **RESOLVED** to contact the contractor about requirements and to agree works to be undertaken. To be actioned by **JB**.
- ii) **Landford Recreation Ground and NML Reading Room Cleaning Contract** – Council discussed requirements and it was **RESOLVED** that:
 - The Recreation Ground disabled toilets are to be opened during October half term. To be actioned by **NH and JB**.
 - The Landford Poacher to be contacted regarding their cleaner. To be actioned by **NH**.
- iii) **Community Resilience** – MD advised council of the requirement for a Community Resilience Plan, currently under drafting, and the naming of emergency contacts. It was noted that the council has no first aiders. It was **RESOLVED** that a Plan should be created and adopted, to be actioned by the **Clerk**, and that **DS, NH, KP and MD** be the named emergency contacts.
- vi) **Memorial Bench Policy** – **NH** presented the policy and it was **RESOLVED** to adopt the Policy, and to publish on the website.
- vii) **WC Owned Land behind Brookside** – MD introduced the report on the land available and its limited viability, and it was **RESOLVED** by majority vote not to proceed with the land transfer.

104/23 Councillor Reports – For Information and Discussion

- i) **Chair's Report** – MD informed the meeting of her appointment as a member of the New Forest National Park Planning Committee, the figures received from the Speed Awareness Team's latest enforcement findings, the Remembrance Service to be held on 10.11.23 at the War Memorial, the replacement Coronation Tree to be ordered, and highlighted that the Wiltshire Local Plan consultation is now in progress. MD also congratulated the teams who held the What's On Event at Landford Village Hall and the clerk for passing her ILCA Qualification.
- ii) **Landford Village Design Statement** – MD read the statement from WC (received 1 hr before meeting) noting the legal difference between a Neighbourhood Plan and a Design Statement, and the need to revisit the current statement for the inclusion of Hamptworth and Nomansland. To be brought back to the December meeting of the Council.
{Note - Meeting to extend beyond 9pm approved by Councillors}
- iii) **Parishioner Engagement** – MD read the base document to be published on the website. **Clerk** to finalise the document for publication. It was **RESOLVED** by majority vote that parishioners be required to submit questions or statements to the clerk ahead of the meeting, as noted on the agenda.
- iv) **Wild Camping MD/RB** - Deferred to November meeting.
- v) **NML Reading Room Refurbishment Update RB** – Deferred to November meeting.
- vi) **Nomansland Play Area and Car Park** – JB updated the meeting on grass cutting of the play area and issues with the posts around the car park. It was **RESOLVED** that **JB/GK** investigate the posts, what is required and any replacement costs.

Matters for Future Consideration

Matters Noted for November Meeting:

- Nomansland Car Park and Access **JB/GK**
- Maybush Copse Maintenance **NH**
- '20 is Plenty' Posters **DS**
- Iron Shed Contents **JB/NH**

The date of the next meeting for **Landford Parish Council** will be on **Wednesday 8th November 2023** at **7.00 pm** in the **Blue Room at Landford Village Hall**.

There being no further business, **MD** closed the meeting at 9.15pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING.